

OPEN MEETING MINUTES

Name of Governmental Body: DHS 33 Crisis Hostels Advisory Committee			Attending: Otis Winstead, Melissa Freeman, Bette Trimble, Stacey Pendzich, Tim Blumentritt, Jacqueline White, Kim Propp, Jenna Suleski, Sarah Coyle, Joannette Robertson, Brianne Zaborowske, Laurie Hintz, Allie Merfeld
Date: 12/12/2024	Time Started: 9:00 a.m.	Time Ended: 10:10 a.m.	
Location: via Microsoft Teams			Presiding DHS staff: Emily Jaime, DCTS
Minutes			

1. Welcome, Introductions

2. Opportunity for Public Comment

- None.

3. Review of Rule Draft

- Discussion of Crisis definition; recommendation to broaden it to be more generic, as it currently reads clinical and diagnostic
 - DHS: we do not need to take definitions verbatim from the statute if it is in the spirit of the Act
- Discussion of Evaluation definition; recommendation to broaden it as it reads very clinical
- Discussion on Illicit Drug definition; recommendation to change “and/or” in the definition to just “or”
- Discussion of Certification definition; no recommendations for change
- Discussion of Personnel and Staffing definition
 - Pulled directly from DHS 34, subsections within the additional statute language may have exceptions. Recommendation to remove the convictions piece as it is somewhat misleading. There is another rule that language can be pulled from; DMS will collaborate with DCTS to share.
 - Re: Clinical Director – many counties struggle to have a psychiatrist and/or psychologist as the clinical director of crisis services. Recommendation to broaden who can act as the clinical director to include LCSW’s.
 - Subsection (d): concern that there is a requirement for county crisis staff to physically be available 24/7; recommendation to change to “available or available on call”
- Discussion of Training and Supervision – some redundancies noted, recommendation to narrow it down
- Discussion of Medications
 - Under self-administered section, recommendation to include documentation that it is administered
 - Documentation discussion for self-administered medications
 - Does 33.11 (5) regarding side effects need to be included?
- Discussion of Physical Environment and Safety; no requests for changes

4. Next Steps/Closing of Advisory Committee

- This concludes the final Advisory Committee meeting; no further meetings
- Rule draft will be finalized for internal reviews/approvals before being sent to DHS Office of Legal Counsel
- Economic Impact Analysis, another public hearing, and legislative review will occur
- Thank you to this group for their time, expertise, and feedback on the revision of this rule