

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Council for the Deaf and Hard of Hearing - Executive Committee			Attending: David Seligman, Michelle Cordova, Lisa Woods, Nicole Everson, Amber Mullett, and Sara O'Donnell.
Date: 5/30/2018	Time Started: 2:04 p.m.	Time Ended: 2:50 p.m.	
Location: Department of Health Services (1 West Wilson Street, Room 736A, Madison, WI 53703)			Presiding Officer: Nicole Everson.

Minutes

**Executive Committee Conference Call
Meeting Minutes
Wednesday, May 30, 2018
2:00 PM to 3:30 PM**

**Department of Health Services
1 West Wilson Street, Room 736A
Madison, WI 53703**

Action Items:

A. Action Items:

- 1. Action Item:** Amber Mullett will contact Theresa Walske from the Division of Medicaid Services to see if she would be willing to attend the quarterly meeting and facilitate a discussion about the Medicaid hearing aid contract.

B. Meeting Minutes

I. Welcome and Introductions by Nicole Everson, Chairperson

Council Members Present: David Seligman, Michelle Cordova, Lisa Woods and Nicole Everson.

DHS Staff Support Present: Amber Mullett, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); and Sara O'Donnell, DHS, BADR.

II. Meeting was called to order at 2:04 p.m. by Nicole Everson, Chairperson

- The meeting was available via in-person attendance and via teleconference by calling 1-877-820-7831 and using the participant code of 579008.

III. Review and Approve the Agenda

- The agenda was approved unanimously.

IV. Review of March Quarterly Meeting Minutes Including Action Items

- The Committee reviewed the list of action items assigned at the March quarterly meeting.
 - Members will continue to work towards the assigned action items except the fifth item, which was scheduling a guest speaker to come present on employment at a quarterly meeting. The Committee decided not to move forward with this request and it has been put on hold for now.

V. Public comment on Issues Affecting the Deaf, Deaf-Blind, or Hard of Hearing

- There were no comments made by members of the public.

VI. Subcommittee Updates

- The Committee determined how much time each Subcommittee would need at the quarterly meeting in June to present any updates to the full Council.
- Allow 30 minutes on the quarterly meeting agenda to discuss Council strategic goals.

VII. Discuss Agenda Items for June 15, 2018 Quarterly Meeting

- Standing Agenda Items
 - Welcome and Introductions
 - Review and Approve Agenda
 - Review and Approve March Meeting Minutes
 - Community Updates from Council Members
 - Updates from the Office for the Deaf and Hard of Hearing
 - Public Comments on Issues Affecting the Deaf, Deaf-Blind, or Hard of Hearing (offer time in the morning and afternoon for public comment)
 - Discuss Council Strategic Goals
 - Next Steps and Closing Remarks
- Additional Agenda Items
 - Feedback Regarding Communications and Transition from Wisconsin Interpreting and Transliterating Assessment (WITA) to Board for Evaluation of Interpreters (BEI)
 - Keep the standing agenda item regarding updates from ODHHS and then allow additional time during the meeting to discuss the transition from WITA to BEI and what will help ensure a positive transition from one evaluation to the other.

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- Discuss the Medicaid Hearing Aid Contract
 - It was suggested that the Committee invite someone from the Division of Medicaid Services to discuss the Medicaid hearing aid contract. There is a need for increased consumer education about the benefits of tele-coils and hearing aids. CDHH would like to see the Medicaid hearing aid contract language strengthened to require all audiologists to speak to consumers about the hearing aid tele-coils, so that they can make informed decisions.
 - Amber Mullett will contact Theresa Walske from the Division of Medicaid Services to see if she would be willing to attend the quarterly meeting and facilitate a discussion about the Medicaid hearing aid contract. See Action Item 1.
 - Discussion Regarding Future Trainings/Requests
 - See agenda item below for specifics.
 - CDHH Governor's Report
 - The Committee would like work time at the meeting to discuss the governor's report and determine appropriate information to highlight.

VIII. Discuss Speakers and Trainings for Upcoming Quarterly Meetings

- The Committee discussed potential training opportunities for all members to participate in.
 - Develop an orientation binder for existing and future members to reference in order to better understand the roles and responsibilities of the Council and its members.
 - Utilize the Office of Legal Counsel within DHS as a resource. They can suggest trainings, answer questions, and offer technical assistance regarding the Open Meetings Laws.
 - An overview of Wisconsin's structure of government, law, and legislative process.
 - An overview of DHS and the role of the Council within the legislative process.
 - Record keeping requirements and an overview of the Council's responsibility to abide by the Open Meetings Laws.
- Any training that is completed by the Council should be captured and uploaded to the public website as an educational tool for future members to help orientate themselves.
- As a Council, members are appointed to represent individuals across the state and to make recommendations. Members should not feel as though their role, scope, and capacity are limited.
- The Committee discussed potential speakers to invite to Council quarterly meetings. DHS staff support shared that other councils invite guest speakers to present on issues that are of concern to the council, its members, and individuals whom they represent. These open conversations allow members to discuss policy, provide feedback, express concerns, and show support for initiatives and improvements.

IX. Discuss Issues and Public Comments for Quarterly Meetings

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- This agenda item was not discussed.

X. Adjourn

The meeting adjourned at 2:50 p.m.

Prepared by: Sara O'Donnell on 11/12/2018.

These minutes were approved by the Executive Committee on: 11/13/2018
