

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Council on Physical Disabilities			Attending: Ben Barrett; Dr. Noah Hershkowitz; Karen Secor; Charles Vandenplas; Jason Ostrowski; Jeff Fox; Kathy Johnson; Jackie Gordon; and Gabriel Schlieve (via conference call); Eric Cormany, Office of the Commissioner of Insurance; Heather Bruemmer, Board on Aging and Long-Term Care; Taqwanya Smith, Department of Transportation; Eva Kubinski, Department of Public Instruction; and Jeff Brandt, University of Wisconsin System; Colleen Larsen, Wisconsin Technical College System; and Steve Dobratz, Department of Safety and Professional Services; Amber Mullett, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Maia Stitt, DHS, BADR; Lisa Sobczyk, DHS, BADR; and Gary Roth, DHS; Margo Lucas, Communication Access Real-Time Translation (CART) Service Provider; Raphael Dzanie (Department of Transportation Intern); Erin Fabrizius (Blumenfeld & Associates); and Stephanie Sana (member of the general public).
Date: 7/18/2019	Time Started: 9:02am	Time Ended: 3:36pm	
Location: Sheraton Madison Hotel 706 John Nolen Drive, Madison, WI 53713			Presiding Officer: Ben Barrett, Council Chairperson

Minutes

Action Items and Motion Items

Action Items

- Action Item:** Ben Barrett will create a list of resources to be posted on the Council's website. The full Council will review the list of resources at the October quarterly meeting.
- Action Item:** DHS support staff will update the Council member contact sheet to include Gabriel Schlieve and will provide the updated Council member contact sheet at the October quarterly meeting.
- Action Item:** Ben Barrett will work with DHS support staff to draft and deliver a formal letter notifying the awardee. Ben Barrett will also inform John Nousaine in person.
- Action Item:** DHS support staff will send out a Doodle poll to determine a new day and time for monthly Transportation Committee meeting.

Motion Items

- Motion Item:** A motion was made by Charles Vandenplas to approve the July quarterly meeting agenda. The motion was seconded by Jason Ostrowski. Motion carried.
- Motion Item:** A motion was made by Kathy Johnson to adopt the language presented on the CPD website with amended language to refer consumers to additional resources. The motioned was seconded by Jeff Fox. Motioned carried.

3. **Motion Item:** A motion was made by Charles Vandenplas to approve the April 2019 quarterly meeting minutes. The motion was seconded by Jason Ostrowski. Motion carried.
4. **Motion Item:** A motion was made by Noah Hershkowitz to award the Dan Johnson Advocacy Award to John Nousaine. The motion was seconded by Charles Vandenplas. Motioned carried.
5. **Motion Item:** A motion was made by Jeff Fox to adjourn the meeting. The motion was seconded by Charles Vandenplas. Motion carried.

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Meeting Minutes

I. Welcome and Introductions

Welcome and introductions by: Ben Barrett, Chairperson

Council members present: Ben Barrett; Dr. Noah Hershkowitz; Karen Secor; Charles Vandenplas; Jason Ostrowski; Jeff Fox; Kathy Johnson; Jackie Gordon; and Gabriel Schlieve (via conference call).

Liaisons present: Eric Cormany, Office of the Commissioner of Insurance; Heather Bruemmer, Board on Aging and Long-Term Care; Taqwanya Smith, Department of Transportation; Eva Kubinski, Department of Public Instruction; and Jeff Brandt, University of Wisconsin System; Colleen Larsen, Wisconsin Technical College System; and Steve Dobratz, Department of Safety and Professional Services.

DHS staff support present: Maia Stitt, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; Sara O'Donnell, DHS, BADR; and Gary Roth, DHS.

Communication Access Real-Time Translation (CART) Service Provider: Margo Lucas.

Guests: Raphael Dzanie (Department of Transportation Intern); Erin Fabrizius (Blumenfeld & Associates); and Stephanie Sana (member of the general public).

Meeting Called to Order

II. The meeting was called to order at 9:02 AM by Ben Barrett, Chairperson.

- The meeting was available via in-person attendance and via teleconference by calling 646-558-8656 (US) or 844-708-2569 (Toll Free) and using participant code 818 637 796. It was also available via [Zoom](#).

III. Review and Approve July Quarterly Meeting Agenda

- A motion was made by Charles Vandenplas to approve the July quarterly meeting agenda. The motion was seconded by Jason Ostrowski. Motion carried. See Motion Item 1.

IV. Council Liaison Updates

- Liaison updates were provided as Council had not yet reached time for public comment.
- Eva Kubinski provided updates from Department of Public Instruction (DPI).



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- DPI is providing new programs to train educators in neurodiversity. To accommodate a change from winter to fall trainings they will be providing a series of webinars for this calendar year and will schedule the next training for fall 2020.
- The customer response notification process has changed for intake calls. Many teams in the department are undergoing the same change, so customers are experiencing delayed response times. This should resolve soon.
- Colleen Larsen provided an update from the Wisconsin Technical College System.
 - Wisconsin Technical College System is analyzing data collected to assess intersections that lead or inhibit student success. Analysis was first done within each separate institution and is now expanded to include a broader systems-level assessment.
 - The Wisconsin Technical College System also offered colleges the opportunity to increase equity and inclusion through grants. One college chose to focus their efforts on universal design which goes beyond required expectations for compliance.
 - The Wisconsin Technical College System has created a work group to address concerns of students with disabilities who felt excluded from health science fields such as nursing. The Health Science and Disabilities work group informs educators and students on options and opportunities for students with disabilities to pursue a career in the health sciences while also keeping patient safety and student access in mind. The work group is providing education and awareness with respect to training and technical standards to students and faculty.
 - The system is also addressing the disability identification process in collaboration with DPI. The current identification process disproportionately assigns students to special education programs and the expectation is to create trainings to decrease inappropriate identification of disability. More information for public resources can be found at: wtcs.edu. Guidance documents for professionals can be found at: mywtcs.edu.
 - There will be a Summit offered in March 2020 that will bring all the service offices together to encourage offices to look at students more holistically.
- Steve Dobratz, Department of Safety and Professional Services provided an introduction, but did not provide updates.

V. Public Comment on Issues Affecting People with Physical Disabilities

- Stephanie Sana provided comments on the need for more education and awareness for older adults seeking information on assistance programs for Ushers 2A. She acknowledged that there are screenings, supports, and resources available through the K-12 school system, but for those that are no longer in the education system it is difficult to know where to receive assistance.



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- Gabriel Schlieve provided the Council with a recent personal experience that led the need for a new wheelchair, and the delay in having this request completed.
 - Heather Bruemmer suggested that he contact his IRIS Ombudsman, or follow up with Disability Rights Wisconsin.
 - Lisa Sobczyk also recommended that he reach out to 'AT for All' with the dimensions of his wheelchair needs and they could assist with locating an inexpensive, refurbished wheelchair. Lisa Sobczyk also suggested he follow up with his local Independent Living Center.
 - Heather Bruemmer and Lisa Sobczyk will follow up with Gabriel Schlieve.
- Lisa Sobczyk notified the Council that WisLoan is currently looking for people with disabilities to serve on an advisory board. The meetings will be held monthly for three hours in Milwaukee. If anyone is interested in serving, they should contact Lisa Sobczyk at: Lisa.Sobczyk@dhs.wisconsin.gov or call 608-266-9354.
- Lisa Sobczyk commented that another Committee had recently experienced a situation where a consumer used a membership roster to contact each committee member individually with the same question.
 - Ben Barrett reminded council members that should they receive an individual consumer communication that they should not respond, and forward the communication to Ben Barrett as Chair and DHS support staff to ensure the Council is providing a comprehensive response.
- Lisa Sobczyk noted that the Council has experienced an increase in the number of consumer communications that are beyond the charges of the Council. As Chair, Ben Barrett, has been directing individuals to resources when possible, but much of the correspondence received is outside the purview of the Council.
 - Discussion was had on the number of increased correspondence received by the Council. It was suggested that disclaimer language be added to the Council's website to clarify the role of the Council and the Council's limitations as to what it can provide.
 - DHS support staff shared disclaimer language adopted by the Governor's Committee for People with Disabilities. The proposed disclaimer language could be added to the Council's website to mitigate the number of requests the Council receives for assistance.
 - The Council reviewed the disclaimer language.



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- Kathy Johnson commented that the language was clear, but felt it would also be helpful to add language to providing a resource list that the Council would create, and recommended to amend to add resource link and to clarify what those resources specialize in
- Ben Barrett will create a list of resources to be posted on the Council's website. The full Council will review the list of resources at the October quarterly meeting. See Action Item 1.
- A motion was made by Kathy Johnson to adopt the disclaimer language on the Council's website with amended language to refer consumers to additional resources. The motioned was seconded by Jeff Fox. Motioned carried. See Motion Item 3.

VI. Membership and Appointments

- The Council reviewed the updated Council member contact sheet. Council members were asked to provide edits or updates if any contact information listed is incorrect.
- Charles Vandenplas noted that Gabriel Schlieve's contact information was omitted.
 - DHS support staff will update the Council member contact sheet to include Gabriel Schlieve and will provide the updated Council member contact sheet at the October quarterly meeting. See Action Item 2.

VII. Review and Approve April Quarterly Meeting Minutes

- A motion was made by Charles Vandenplas to approve the January quarterly meeting minutes. The motion was seconded by Jason Ostrowski. Motion carried. See Motion Item 3.

VIII. Electronic Visit Verification (EVV) Update

- Jason Ostrowski provided update on EVV.
- Jason Ostrowski notified Council members that they can attend the upcoming public forum meetings held on July 24, 2019 at 10 a.m. to 11:30 a.m. for those who receive personal care services or 1:30 p.m. to 3:30 p.m. for providers and administrators of personal care. These sessions are open to the public; anyone is welcome to attend either or both.

IX. Wisconsin State Budget Updates

- Erin Fabrizio, Blumenfeld & Associates provided a presentation on the state budget recently signed by Governor Tony Evers.



- Time was provided after the presentation for questions from Council members.

X. Council Liaison Updates

- The Council liaison updates were provided prior to lunch.

XI. Working Lunch: Council Logo Reveal and Review Dan Advocacy Award Nominations

- The Council's logo was revealed during lunch. The logo will now be used on all materials created or distributed by the Council.
- The Council also agreed that this logo should be presented at the upcoming inaugural Dan Johnson Advocacy Award ceremony in October.
- The Council used the remaining time during lunch to review the nominations brought forth by the Award work group for consideration.
- The Council was provided with documents explaining the process, de-identified nomination applications, and an award scoring criterion based on a 100-point system for each nomination.
- Award work group recused themselves from the scoring process in order to ensure an unbiased scoring process.
- Nominations were reviewed by the Council, and DHS support staff tallied the results.
- The Council chose Nomination 1. John Nousaine.
- Discussion was had on how the Council will go about notifying the awardee.
 - Ben Barrett will work with DHS support staff to draft and deliver a formal letter notifying the awardee. Ben Barrett will also inform John Nousaine in person. See Action Item 3.
 - A motion was made by Noah Hershkowitz to award the Dan Johnson Advocacy Award to John Nousaine. The motion was seconded by Charles Vandenplas. Motioned carried. See Motion Item 4.

XII. Overview of Emergency Preparedness Toolkit Updates

- Karen Secor, Chari of the Emergency Preparedness Committee gave a presentation on the updated toolkit and accompanying materials.
- Update toolkits and materials were made available for Council members to take with them.



XIII. Council Committee Updates

- Karen Secor, Emergency Preparedness Committee
 - The Emergency Preparedness work plan was reviewed.
 - Karen Secor explained changes to deadlines were due to the prioritization of toolkit revisions based on grant deadline.
 - Discussion was had around the creation of a public service announcement (PSA) to highlight the Emergency Preparedness toolkit.
 - It was recommended that a good time to release a PSA would be this winter.
 - It was recommended that the PSAs could be seasonal and highlight different parts of the toolkit.
 - Upcoming events and the toolkit distribution was reviewed.
 - ADRCs and ILCs will get revisions of toolkit materials sent to them.
 - Possible booth displays were discussed
 - Disabled American Veterans October 10 - October 12, 2019.
 - Self-determination Conference October 14
 - Possible presentation in Milwaukee.
 - Karen Secor encouraged Council members to notify her of any events that would be appropriate to highlight the toolkit.
 - Karen Secor invited all Council members to join Emergency Preparedness Committee calls.
- Ben Barrett and Noah Hershkowitz, Transportation Committee
 - The Transportation work plan was reviewed.
 - Jackie Gordon and Jason Ostrowski requested to be added as members of the Transportation Committee.
 - The Council agreed that the Transportation Committee's work plan needs to be reworked, and the dates and time need to be updated.

- DHS support staff will send out a Doodle poll to determine a new day and time for monthly Transportation Committee meeting. See Action Item 4.
- Ben Barrett provided updates on International Symbol of Accessibility provided by John Meisner. It was noted that the state of New York received notification that federal transportation funding is being jeopardized because they are using the new international symbol of accessibility and in order to continue receiving funding they would need to revert to the previously approved version, as the Department of Transportation has not adopted the new symbol as enforceable.
 - It was agreed that advocacy is needed at the federal level to allow for the use and updated version of the accessible parking sign.

XIV. Dan Advocacy Award Workgroup Update

- The Council received updates on the activities completed and currently in process by the Award work group.
 - The Council reviewed:
 - Certificate of service for past CPD members;
 - Certificate of appreciation that will be given to those who assisted with materials for the event;
 - Mockup of the Dan Johnson Advocacy award; and
 - Award ceremony program.
 - The Award work group will continue to meet every two weeks until the award ceremony on October 24, 2019.

XV. Adjourn

A motion was made by Jeff Fox to adjourn the meeting. The motion was seconded by Charles Vandenplas. Motion carried. See Motion Item 5.

Prepared by: Maia Stitt on 10/28/2019.

These minutes are final. They were approved by the governmental body on: 10/25/2019