

OPEN MEETING MINUTES

Name of Governmental Body: STAC- Data Management			Attending: See Zoom List
Date: 12/1/2021	Time Started: 9:00am	Time Ended: 10:00am	
Location: Zoom			Presiding Officer: Laura Kane, Kurrie Pelegrin, Melody Mulhall
Minutes			

1. Introductions and Announcements (*informational*)
 - a. Melody Mulhall- retiring and this will be her last STAC meeting
2. Review and Approve September Meeting Minutes (*vote*)
 - a. Melody Mulhall move to approve
 - b. Deb Holschback second
 - c. No opposed
3. 2022 NTDB updates (*Informational*)
 - a. Patient transfer- means of transport taken out. Acute care hospital to another acute care hospital.
 - b. Added direct admits for inclusion
 - c. Inclusion of patient with qualifying injury admitted with medical issue
 - d. Additional possible inclusions: removed suicide attempts, added to hangings, removed transferred patients
 - e. Inclusion flow chart- updated wording
 - f. Additional questions required: gender/sex question
 - g. Optional: ICU days calculator
 - h. Surgical procedures option: location of operating room, you will get additional questions
 - i. Removing non-EMS cardiac arrest question
 - j. Trauma comprehensive form instead of import form, starting 2022 will be used. Ensure you are using the proper form. More validity checks
 - k. AIS codes: starting 2022 a facility can use AIS 15 codes. Can be turned on, contact Katie to do so. Either have AID 15 or AD 05/08. All must be trained before moving forward
4. Educational reminders (*Informational*)
 - a. Trauma registry education reminders
 - i. Surgeon response time- optional
 - ii. Blood Alcohol Content: BAC is recorded in g/dL not mg/mL
 - iii. Incident Date: ensure you are entering it
 - iv. Records completed within 60 days: ensure you mark the chart complete, can go back for PI and additional notes after marking complete
5. Charter creation (*discussion*)
 - a. Suggesting to align with NTBD for mission and vision
 - b. All changes documented on the charter template

Prepared by: Margaret Finco on 12/1/2021.

These minutes are in draft form. They will be presented for approval by the governmental body on: 3/1/2022