

**OPTOMETRY EXAMINING BOARD  
MEETING MINUTES  
March 16, 2017**

**PRESENT:** Ann Meier Carli, Richard Foss, Mark Jenkins (*via GoToMeeting*), Robert Schulz, Peter Sorce

**EXCUSED:** Brian Hammes

**STAFF:** Thomas Ryan, Executive Director; Laura Smith, Bureau Assistant; Sharon Henes, Administrative Rules Coordinator and other DSPS Staff

**CALL TO ORDER**

Ann Meier Carli, Chair, called the meeting to order at 9:00 A.M. A quorum of five (5) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments to the Agenda**

- *Amend D.4(a) to read Ann Meier Carli.*
- *Amend Ann Meier Carli's Board Member Status to reflect her expiration date of 7/2/2014; delete reference to reappointment.*

**MOTION:** Robert Schulz moved, seconded by Richard Foss, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**Amendments to the Minutes**

- *Amend Dr. Carli's name to read Ann Meier Carli wherever it appears (24 instances).*

**MOTION:** Peter Sorce moved, seconded by Robert Schulz, to approve the minutes of February 16, 2017 as amended. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**State Budget**

**MOTION:** Richard Foss moved, seconded by Mark Jenkins, to send the letter being written by Dr. Carli on behalf of the Board to the Chief Clerks of the Senate and Assembly to disseminate to every member of the Legislature. Motion carried unanimously.

**MOTION:** Richard Foss moved, seconded by Ann Meier Carli, to authorize Robert Schulz to assist Dr. Carli in writing the letter regarding the State Budget on behalf of the Board. Motion carried unanimously.

**Proposals for Best Practices for Prescribing Controlled Substances Guidelines**

**MOTION:** Richard Foss moved, seconded by Peter Sorce, to adopt the Proposals for Best Practices for Prescribing Controlled Substances Guidelines as amended in the meeting. Motion carried unanimously.

**MOTION:** Richard Foss moved, seconded by Robert Schulz, to post the Proposals for Best Practices for Prescribing Controlled Substances Guidelines on the Board website and distribute by email to all active licensees. Motion carried unanimously.

*The Board, Section, Council, Committee reviewed training information relating to Public Records and Ethic and Lobbying requirements at this meeting.*

### **ADJOURNMENT**

**MOTION:** Peter Sorce moved, seconded by Robert Schulz, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:45 A.M.