

Trauma Coordinators Committee

Statewide Trauma Advisory Council
Wednesday, June 7, 2023

Acronyms

- ATLS: Advanced Trauma Life Support
- OFI: Opportunity for improvement
- PRQ: Pre-review Questionnaire
- TCF: Trauma care facility

Agenda

- Introductions and announcements
- Review and approve March meeting minutes
- Trauma Website Overview
- Mentorship program proposal
- Site review clarifications and trends
- Round Table of Next Projects
- Public comment related to trauma coordinators of WTCS

Committee Members

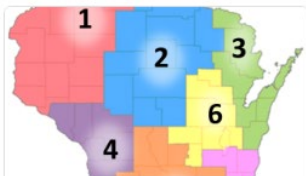
- Co-Chairs:
 - ◆ **Lisa Heinz**, Aurora Summit, Region 7, Level II
 - ◆ **Rebecca Ekenstedt**, Cumberland Healthcare, Region 1, Level IV
- Committee Members:
 - ◆ **Ali Heiman**, Aurora Oshkosh, Region 7, Level III
 - ◆ **Betty Brien**, UPH Meriter, Region 5, Level IV
 - ◆ **Christal Foreyt**, Gundersen Boscobel, Region 5, Level IV

Committee Members

- ◆ **Kelly Faymoville**, SSM St. Agnes, Region 7, Level III
- ◆ **Krista Miller**, Hudson Hospital, Region 1, Level IV
- ◆ **Michelle Hackett**, ProHealth Oconomowoc/Waukesha, Region 7, Level III
- ◆ **Rebecca Ekenstedt**, Cumberland Healthcare, Region 1, Level IV
- ◆ **Tracie Halvorsen**, SSM St. Mary's Madison, Region 5, Level II
- ◆ **Wendy Galonski**, Aurora St. Luke's, Region 7, Level III

Approval of Minutes

Trauma Website Overview



Find a Wisconsin trauma center

[Interactive Trauma Map](#)



[Wisconsin Trauma Registry](#)



[Wis. Admin. Code ch. 118 and Site Review Resources](#)



[Hospital Classification Overview](#)



[Triage Protocols](#)



[Trauma Data and Reports](#)



[Contacts and Partners](#)

Wisconsin Trauma Registry

Resources

- [2023 Wisconsin State Trauma Registry Data Dictionary_P-01117](#) (PDF)
- [American College of Surgeons 2023 Data Dictionary Frequently Asked Questions](#)
- [American College of Surgeons 2022 Data Dictionary Frequently Asked Questions](#)
- [American College of Surgeons 2021 Data Dictionary Frequently Asked Questions](#)
- [Patient Registry: How To Log into Patient Registry Video](#)  – This training video should be used to understand how to log into the ImageTrend Patient Registry site.
- [Patient Registry: How to Reset a Password in Patient Registry Video](#)  – This training video should be used to understand how to reset a password in the ImageTrend Patient Registry site.
- [Patient Registry: How to Use the Dashboard in Patient Registry Video](#)  – This training video should be used to understand how to navigate the dashboard in the ImageTrend Patient Registry site.
- [Patient Registry: How to Create an Incident in Patient Registry Video](#)  – This training video should be used to understand how to create an incident in the ImageTrend Patient Registry site.
- [Patient Registry: How to Use the Incident Toolbar in Patient Registry Video](#)  – This training video should be used to understand how use the incident toolbar in the ImageTrend Patient Registry site.
- [Patient Registry: How To Complete an Incident in Patient Registry](#)  – This training video should be used to understand how to complete an incident in the ImageTrend Patient Registry site.
- [Patient Registry: How to Search for an Incident in Patient Registry Video](#)  – This training video should be used to understand how to search for an incident in the ImageTrend Patient Registry site.
- [Patient Registry: How to Use ImageTrend University in Patient Registry Video](#)  – This training video should be used to understand how use ImageTrend University in the ImageTrend Patient Registry site.
- [Patient Registry Demographics Tab Demonstration Video](#)  | This training video should be used to understand how to enter data into the ImageTrend Patient Registry demographics tab.
- [Emergency Medical Services Hospital Data Outcome Sharing How To Guide](#).

Wisconsin Trauma Care System: Data and Reports

Wisconsin Trauma Care System: Data and Reports

The purpose of trauma data reports is to inform key partners, including the Wisconsin public, on the trends of traumatic injury throughout Wisconsin. For more information on these reports, or to request Wisconsin Trauma Registry data, contact the Wisconsin Department of Health Services (DHS) Trauma Team at dhstrauma@dhs.wisconsin.gov .

All data is from Wisconsin's Trauma Registry ([Wis. Admin. Code § DHS 118.09](#)) and meets the trauma registry inclusion criteria as found in the [Wisconsin State Trauma Registry Data Dictionary](#). Only hospitals with trauma level classifications submit data to Wisconsin's Trauma Registry.

Key reports

- [Wisconsin Annual Trauma Report, P-02087](#)
- [Pre-Hospital Hemorrhage Control Emerging Trends, P-02345](#)
- [Wisconsin Injury Prevention Survey, P-01763](#)

DHS 118 and Site Review Resources

Trauma: Wisconsin Admin. Code ch. DHS 118 and Site Review Resources

[Wisconsin Stat. § 256.25\(2\)](#)^{cr} promulgates the Wisconsin Department of Health Services (DHS) with the development of standards used to classify level III and IV hospital emergency capabilities. [Wisconsin Admin. Code ch. DHS 118](#)^{cr} went through an administrative rule rewrite and updated the standards based on the most recent standards developed by the American College of Surgeons. The new standards went into effect on Oct. 1, 2021.

For an overview of how the standards have changed, please review the [Trauma Care Facilities Standards Comparison, P-02967](#).

For questions related to the standards or classification process, please review the information below, the [Wis. Admin. Code ch. DHS 118 Frequently Asked Questions](#), or email the DHS Trauma Team at dhstrauma@dhs.wisconsin.gov^{en}

Site review resources

Site review documents	+
Site review tips	+
Pre-review questionnaire reporting period 2023	+
Criteria highlights	+

Trauma staff resources

[Trauma Program Onboarding Toolkit \(wisconsin.gov\)](#)

DHS 118 and Site Review Resources

Site review resources

Site review documents

- [Level III Pre-Review Questionnaire \(PRO\), F-47484](#)
- [Level IV Pre-Review Questionnaire \(PRO\), F-47484a](#)
- [Trauma Care Facilities Standards Comparison, P-02967](#)
- [Level III Criteria Quick Guide, P-03143](#)
- [Level IV Criteria Quick Guide, P-03144](#)
- [Trauma Care Facilities \(TCF\) Classification Process](#)
- [TCF Classification Site Review Agenda](#)
- [TCF Classification Site Review Introduction PowerPoint Outline](#)
- [Required documents checklist](#)
- [Pediatric equipment checklist](#)
- [PRQ Site Review Report Training Video](#) | This training video should be used to understand how to run the canned reports in ImageTrend Patient Registry that address applicable questions in the PRQ site review document.
- [2023 Trauma Site Review Reports Job Aid Trauma Center Site Review Reports Job Aid 2023](#)
- [2023 Trauma Site Review PRO Data Table Explanation Job Aid Site Review PRO Data Table Explanations](#)
- [2023 Trauma Site Review Report Log Level III Facilities, P-03165](#)
- [2023 Trauma Site Review Report Log Level IV Facilities, P-03165A](#)
- [Statewide Performance Improvement Indicators, P-03364](#)

DHS 118 and Site Review Resources

Site review resources

Site review documents	+
Site review tips	-

Pre-review questionnaire

- This is a living document that can be updated as needed.
- By typing rather than handwriting information, the document can be updated more easily.
- Several people should review the document for accuracy and spelling.
- It can be used as an orientation tool for new trauma coordinators or registrars.

Chart review

- Plan for the trauma medical director and trauma coordinator to attend the chart review.
- Select your charts in advance, as indicated in the [TCF Classification Site Review Agenda](#).
- If printing your documents:
 - Print the required documents and place in order in a designated folder. It is helpful to have them divided into sections (prehospital, emergency department, transfer, inpatient, etc.).
 - Place all performance improvement documentation, such as checklists or multidisciplinary meeting minutes, pertaining to that issue in the patient-specific folder.
- If sharing your documents electronically:
 - Ensure you have at least two individuals who are familiar with your system and charts available to assist each of the site reviewers with navigation of the folder. The electronic health record (EHR) should only be utilized upon request of the site reviewers.
 - Ideally, export the items from the EHR and save the documents into a patient-specific folder.
 - Ensure you have all sections of care (prehospital, emergency department, transfer, inpatient) clearly labeled within the specific patient's folder.
 - Ensure you have all performance improvement documentation, such as checklists or multidisciplinary meeting minutes, pertaining to that issue within the specific patient's folder.

For more information, visit the [Wisconsin Trauma Care Registry webpage](#).

DHS 118 and Site Review Resources

Site review resources

Site review documents	+
Site review tips	+
Pre-review questionnaire reporting period 2023	-

When completing your facility's PRQ in preparation for your site visit, the reporting period should cover 12 months of data, but the data should not be older than 15 months from when the PRQ is submitted to DHS. Please review the following table to determine the appropriate PRQ reporting periods based on your facility's scheduled site visit. Your facility can select either option 1 or 2 based on your facility's preference. The PRQ must be submitted 45 days prior to the scheduled site visit.

Month of Scheduled Site Visit (2023)	Option 1 Reporting Period	Option 2 Reporting Period
January	August 1, 2021–July 31, 2022	September 1, 2021–August 31, 2022
February	September 1, 2021–August 31, 2022	October 1, 2021–September 30, 2022
March	October 1, 2021–September 30, 2022	November 1, 2021–October 31, 2022
April	November 1, 2021–October 31, 2022	December 1, 2021–November 30, 2022
May	December 1, 2021–November 30, 2022	January 1, 2022–December 31, 2022
June	January 1, 2022–December 31, 2022	February 1, 2022–January 31, 2023
July	February 1, 2022–January 31, 2023	March 1, 2022–February 28, 2023
August	March 1, 2022–February 28, 2023	April 1, 2022–March 31, 2023
September	April 1, 2022–March 31, 2023	May 1, 2022–April 30, 2023
October	May 1, 2022–April 30, 2023	June 1, 2022–May 31, 2023
November	June 1, 2022–May 31, 2023	July 1, 2022–June 30, 2023
December	July 1, 2022–June 30, 2023	August 1, 2022–July 31, 2023

DHS 118 and Site Review Resources

Site review resources

Site review documents	+
Site review tips	+
Pre-review questionnaire reporting period 2023	+
Criteria highlights	-

Criteria highlights are intended to provide clarification to frequently asked questions or recently cited deficiencies. To receive the criteria highlights in your inbox, subscribe [to our GovDelivery list](#).

- [Criteria 2\(o\)](#) : Applicable to level III and IV facilities, type 2 deficiency
- [Criteria 3\(h\)](#) : Applicable to level III and IV facilities, type 2 deficiency
- [Criteria 14\(i\)](#) : Applicable to level III and IV facilities, type 2 deficiency
- [Criteria 14\(b\)](#) : Applicable to level III and IV facilities, type 2 deficiency
- [Criteria 11\(nm\)](#) : Applicable to level III and IV facilities, type 2 deficiency

Contacts and Partners

Wisconsin Trauma Care System: Contacts and Partners

Contacts

For any questions, please contact the [DHS Trauma Team](#).

Partners

Wisconsin's trauma system is closely aligned with the efforts and activities of the following partners:

- [Regional Trauma Advisory Council](#)
- [Statewide Trauma Advisory Council](#)
- [Emergency medical services](#)
- [Emergency medical services for children](#)
- [Health preparedness](#)

State Statutes and Administrative Codes

The implementation and development of Wisconsin's trauma care system is a result of several important pieces of legislation, including:

- [Wis. Stat. § 15.19\(25\)](#)
- [Wis. Stat. ch. 256 \(Emergency Medical Services\)](#)
- [Wis. Admin. Code ch. DHS 118 \(Trauma Care\)](#)

Mentorship program proposal

Mentorship Survey

- ◆ Name
- ◆ Email
- ◆ Mentor or Mentee
- ◆ Title
- ◆ System
- ◆ TCF Level
- ◆ Urban or Rural
- ◆ Years of experience
- ◆ Areas of interest
- ◆ Registry vendor

Site Review Clarifications and Trends

Alcohol Screening

In relation to criteria 17(c), these patients must receive a screening only. DHS does not define the type of screening performed, as this is up to the facility. In the registry, the National Trauma Data Bank (NTDB)-required alcohol screen question is in relation to Blood Alcohol Content (BAC) and the respective value. Should you wish to track other validated screening options in the trauma registry, these can be added as facility-specific questions.

Site Review Trends and OFIs

- OFI of ATLS tracking for all provider levels
- OFI of PRQ review for accuracy and completeness
- OFI of chart organization for review, tips and tricks are on the website
- Trend of ensuring correct multidisciplinary attendance (2(o)), review early

Round Table of Next Projects

Questions or Public Comment