

OPEN MEETING MINUTES

Name of Governmental Body: DHS Health Equity, Diversity, and Inclusion Council			Attending: Amy Bell-Ferries, Andie Bensky, Andrea Turtenwald, Angie Dempewolf, Anna Benton, Anne Odusanya, Annie Larson, Ashley Wilson, B Johnson, Beth Wikler, Betsy, BoilePL, Brittney Duncan, Carmella Glenn, Casey Nelson, Cassie Frankel, Catherine Murray, Cecie Culp, Charmaine, Chelsey Myhre Foster, Cheryl Jatczak-Glenn, Cody Michels, Cory Steinmetz, Cynthia Matz, Dana Romary, Danielle Graham-Heine, Darwin Dick, Debra Winter, DottCT, Gail Nahwahquaw, Grayson Schultz, Hannah Gjertson, Heidi Erickson, Jamie Frisch, Jamie McCarville, Jamye Chapman, Jason Smith, Jenna Deniaud, Jeramie DeSantos, Jerry Turner, Jessica Cwirla, Jessie R., Joni Whitehouse, Julia Eyers Getz, Julie Anstett, Julie Thiel, Karen Drogsvold, Karen Timberlake, Katherine Cullinan, Keith, Kelly Terrab, Kersten Denzin, Kristen Tranmal, Lana, Langeston Hughes, Larissa Tomczak, Laura Newman, Laurie Palchik, Leah Efferson, Lisa Mortenson, Lori Wittemann, Mackenzie, Mark Zeihen, Mary Pirello, Mary Wells, Meghan Elledge, Melanie Carroll, Michael Costello, Michelle Schroeder, Mimi Hasan, Mirelle Perzan, Mohamed Abdirisak, Monique Hicks, Nikki Andrews, Noemi Martinez, Painsp, Pang Xiong, Pete, Phung Nguyen, PomaM, Rebecca Lin, Rob, Ruby Long, Russ, Ruth DeWeese, Sandy Rowe, Shannon Ballhorn-Wagner, Shannon Moloney, Shantara Jatczak-Glenn, Sharon, Sheri Carter, Shireen Ohadi-Hamadani, StanIRC, Stanton Nate Svaglic, StelzGJ, Sue DeHaan, Tammy Hofmeister, Tonya Evans, Tracy, Tricia Monroe, Victoria C, Will Starling
Date: 9/23/2021	Time Started: 8:35am	Time Ended: 10:18am	
Location: Virtual (Zoom)			Presiding Officer: Tonya Evans

Minutes

1. Welcome and agenda overview

8:30 – 8:35am

Voting to approve the July and September meeting minutes will take place at the October meeting.

8:35 – 8:45am

2. Update on Co-Chair

Secretary-designee Timberlake announced that Langeston Hughes will serve as the new co-chair.

8:45 – 9:00am

3. Rules of Engagement

Tonya Evans presented an overview of how to present and approve a motion. Langeston Hughes moved to accept the agenda for today's meeting. Laurie Palchik seconded the motion. All in favor, none opposed. Motion carries.

Tonya Evans presented process for agenda setting and meeting norms. Link for sharing public comments will be corrected when meeting minutes are shared – DHSHEdQuestionsandComments@dhs.wisconsin.gov

9:00 – 9:15am

4. Bylaw Review and Approval

Tonya Evans highlighted changes to the HEDI bylaws.

- The Secretary and head of the Bureau of Human Resources (BHR) are now considered non-voting members. This change was made because BHR and the Secretary are responsible for the work that HEDI provides advice and guidance on.
- Reference to Secretary or Deputy Secretary was changed to Secretary or their designee.

Andrea Turtenwald did not receive a copy of the bylaws and requested that they are resent to her.

Langeston Hughes has moved to accept the bylaws. Sheri Carter second the motion. All in favor, none opposed. Motion carries.

5. Meeting Break

9:15 – 9:30am

6. Committee Assignments

9:30 – 9:50am

Tonya Evans presented the committee assignments determined by the skills questionnaires completed by all members. Between now and the next Council meeting, all committees are expected to meet with incoming project management support to begin their work. Once they have been selected, project managers will reach out to committee members to schedule a meeting. Project managers will help develop a meeting cadence moving forward.

Kelly Terrab asked how county representative will be chosen for Subcommittee #5. Committee members will be responsible for deciding how to proceed with selecting external members. Secretary-designee Timberlake suggested working with Area Administration to identify county representative.

7. Status of the E&I Plan

9:50 – 10:30am

Noemi Martinez, Jerry Turner, and Katherine Cullinan presented on the DHS Equity and Inclusion plan, including the background, methodology, and results. All DHS staff were invited to attend this portion of the meeting. DHS staff will also have additional opportunities to view this presentation.

Questions submitted to the Q&A box during the meeting and the HEDI questions and comments inbox will be reviewed and answers will be disseminated as appropriate.

E&I plan presentation recording will be posted to E&I plan website.

8. Adjourn

Prepared by: Cassie Frankel on 9/23/2021.

These minutes are in draft form. They will be presented for approval by the governmental body on: 10/14/2021