



Governor's Council on Workforce Investment

**Governor's Council on Workforce Investment
Executive Committee Meeting
Conference Call
2:00PM – 4:00PM
December 5th, 2017**

DRAFT MINUTES, PENDING APPROVAL

Members Present: Mark Tyler; Kent Olson; Dawn Pratt; Dan Mella; Vern Peterson; Ray Allen; (all via phone)

Others Present: Dave Anderson; Phil Koenig; Tierney Gill; Wally Jankowski; Carrie Schneider

I. Call to Order

Chair Tyler called the meeting to order at 2:03PM.

II. Welcome and Opening Remarks

Chair Tyler thanked everyone for coming and their participation, due to the stressful holiday and year-end time of the year. Wally Jankowski was introduced to the group, and his role as a facilitator for the strategic planning process was explained.

III. Approval of Minutes from September 12, 2017 – **ACTION**

The minutes were approved as presented.

IV. Approval of Minority Unemployment Task Force Bylaws – **ACTION**

After discussion, the Task Force bylaws were approved as presented.

V. Wisconsin Agriculture Education & Workforce Development Council (WAEWDC) Update – Dave Anderson

Dave Anderson provided a status update on the WAEWDC and its role under the CWI umbrella. He would be convening the Council in the next couple weeks to meet with DWD leadership and broker a structure and game plan going forward for 2018. Tierney Gill and Phil Koenig were asked to attend, as was Sandra Hiebert, who will be providing staff support for the council.

VI. Review and Approve Strategic Initiatives Committee Recommendations on Strategic Planning – **ACTION**

Following clarifying discussions on the recommendations particulars, the committee-specific recommendations were approved as presented. The charges provided will be worked on in greater detail in the committee breakout sessions at next week's CWI meeting at Snap-on Inc.

VII. Review Draft Agenda for December 12th Council Meeting

It was agreed that the WDAs would be able to encourage attendance and a welcoming committee comprised of their leadership. Tierney Gill offered to reach out to finalize a welcoming speaker for the 12/12 CWI meeting, following up on the contact made by Doug Bartz. The format of the day's activities shifted a bit to accommodate a lunch speaker and Snap-On CEO's afternoon address.

VIII. Announcements

There were no further announcements.

XI. Other Business – Committee Approval Guidelines – Vern Peterson

Vern Peterson and Carrie Schneider facilitated a discussion on guidelines for committee approval and the "chain of command" with all the work coming through the WIOA committee over the next few months. The role of the Executive Committee was further discussed, and the proper route for committees to send work requiring approval before it went before the full council.

X. Next Meeting – January 9th, 2018

XI. Adjournment

Chair Tyler adjourned the meeting.

Call In Information**

Participant Dialing Instructions

Dial into your CenturyLink telephone number: 1-877-820-7831

Enter the Participant Passcode: 110757#

***For those attending in person, the physical location for the meeting will be:*

*Department of Workforce Development
201 E. Washington Avenue, Madison
Room A415*

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>. For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (608) 266-5336 or by email at TierneyB.Gill@dwd.wisconsin.gov. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-2134. For civil rights questions, call (608) 266-6889 or (866) 275-1165 (voice/TTY).