

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: State EMS Board		Attending: Separate list compiled by DHS EMS Section.
Date: 3/4/2020	Time Started: 9:03am	Time Ended: 12:15pm
Location: Alliant Energy Center, Madison, WI		Presiding Officer: Biggart, Jerry (EMS Board Chair)

Minutes

1. Welcome and committee member check-in. Meeting called to order at 9:03am.
2. Introduction of members and attendees.
3. Motion to approve December 4, 2019 minutes made by Mark Fredrickson, second by Dustin Ridings. All in favor, none opposed. Motion carries.
4. Public Comment offered by the following agencies:
 - a. Gold Cross Ambulance educated the board about license reciprocity issues, giving an example of a Texas EMT who had difficulty obtaining a Wisconsin license.
 - b. James Newlun for Camp Douglas Rescue with flexible staffing concerns (exhibits provided).
 - c. Madison Fire Department on concerns about Duo-Dote pens expiring. Drs. Clark, Colella, and Zils indicated it would not be necessary to replace expiring Duo-Dote kits.
5. Report from EMS Section given by Mark Mandler.
 - a. COVID-19 – DHS and DPH specifically are actively engaged in monitoring and preparing:
 - b. Incident Management System was implemented in January and IMS team started daily meetings on January 28
 - c. Weekly situation reports are being issued and will be forwarded to the EMS Board each Friday.
 - d. All agencies are encouraged to review their agency surge plans and to begin preparations for responding to an increase in flu and flu-related calls.
 - e. We appreciate the Board being proactive and having this discussion today.
 - i. License Renewal Cycle
 1. 2020-2023 renewal cycle is underway. The individual license renewal application is currently available but the service renewal application is not quite ready yet.
 2. As of last week, we have issued 943 individual renewals.
 3. We are following up with services who have not completed the service demographic form which feed directly into the service account. Imperative that service directors get this form filled out and returned to the regional coordinator ASAP.
 - f. DHS 110 Revision – We received over 340 comments during the economic impact public comment period and those comments are being reviewed and an economic impact assessment is being prepared for submission to the legislative review council for their review. A public hearing on the revision is expected in the April/May time frame currently but no definitive date has been set.
 - g. BioSpatial – we have over 100 agencies who have logged into the BioSpatial platform to see their WARDS data in visual dashboards. We have conducted nine online training sessions with another scheduled for March 12 at 2 pm. Agencies reporting to WARDS are encouraged to take advantage of this new platform. Those interested can contact Mark Lockhart at the EMS Section for more information.
 - h. ET3 – Congratulations to Mayo Clinic Ambulance, Tri-State Ambulance, Baraboo District Ambulance Service and Milwaukee County Office of Emergency Management for making the list of selected applicants for the ET3 model program. We will be working with them as they continue their work to participate in the model program.

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- i. National EMS Educational Standards – work is continuing on preparing for the rollout of the new national education standards across all levels. The rollout is planned for January 2021.
 - j. Statewide Patient Care Protocols – The Physician Advisory Committee of the EMS Board has begun their work on statewide protocols. A draft is expected as early as May and there will be a series of “town hall” type meetings scheduled across the state to discuss the draft. The EMS Board is expected to adopt statewide protocols in December of this year.
 - k. EMS website – work has been completed on the revised website and submitted to the division and department for approval. Once approved, the new web site will go live.
6. System Quality and Data Committee update by acting Committee Chair Dr. Chris Eberlien.
 - a. See System Quality and Data minutes for more details.
 - b. No action items for board at this time.
 7. EMS for Children (EMSC) update by Committee Chair Dr. Kim
 - a. See EMSC minutes for more details.
 - b. No action items for board at this time.
 8. Education and Training Committee update by Committee Chair Greg West.
 - a. See Education and Training minutes for more details.
 - b. No action items for board at this time.
 9. Physician Advisory Committee (PAC) update by Committee Chair Dr. Zils
 - a. See PAC minutes for more details.
 - b. No action items for board at this time.
 10. System Management and Development Committee update by Committee Chair Dr. Clark
 - a. See System Management and Development minutes for more details.
 - b. Motion by Chris Anderson to approve required policy samples created by Systems Management committee and to forward policy samples to the EMS Section for approval. Second by Dustin Ridings. All in favor, none opposed. Motion carries.
 - c. Motion by Dr. Clark to forward final committee recommendations for pre-arrival instructions to EMS Section. Second by Dr. Eberlein. All in favor, none opposed. Motion carries.
 - d. Motion by Dr. Clark to forward final committee recommendations for pandemic planning and responder safety to the EMS Section (copy attached). Second by Dr. Eberlein. All in favor, none opposed. Motion carries.
 11. Update on 2020-2021 EMS Plan by Mark Mandler. This will be held for the June meeting when Mark Lockhart will be present.
 12. Update related to ET3 initiative by Chair Biggart. Wisconsin statute has been amended and signed by the Governor to allow alternative destinations in Wisconsin. There will be a second round of applications taken by CMS in the future.
 13. No new business from board members or attendees.
 14. EMS Office requests board to enter closed session to provide consultation or hear complaints, per Wis. Stat. 256.08(4). Motion by Greg West to enter closed session. Second by Dustin. Roll call vote of all board members taken. Board entered closed session at 12:12pm. All in favor, none opposed, motion carries. The closed session is authorized under Wis. Stat. 19.85(1)(f).
 15. Motion to enter open session made by Greg, second by Tim Bantes. Roll call vote of all board members taken. Board entered open session at 12:15pm. All in favor, none opposed, motion carries.
 16. Motion to adjourn by Brian Litza, second by Greg West. All in favor, motion carries. Meeting adjourned at 12:15pm.
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Prepared by: Anderson, Christopher on 5/18/2020.

These minutes are in draft form. They were approved by the governmental body on: 6/3/2020
