

**MADISON AREA STEAMFITTING JOINT APPRENTICESHIP COMMITTEE**  
Open Session Meeting Minutes on Wednesday, July 13, 2022, at 1:00 p.m.  
Steamfitters Training Center, 6310 Town Center Drive, Madison, WI

---

The meeting was held in compliance with Wisconsin's Open Meetings Law and called to order at 1:00 p.m. by Mike Polster.

**ROLL CALL:**

MANAGEMENT PRESENT	LABOR PRESENT	CONSULTANTS PRESENT
Mike Polster	Dean Julien Neil Sickich, Alt.	Corey Popp, BAS ATR Chris Valerine, Training Director Jim Lemens, Appr. Coordinator Amanda Appel, JAC Staff Julie Walsh, MSC
MANAGEMENT ABSENT	LABOR ABSENT	CONSULTANTS ABSENT
Paul Christensen, Co-Chair Chris Behrendt, Alt. Steve Millmann, Alt.	Joel Zielke, Co-Chair Doug Edwards, Alt. Brian Toutant, Alt.	

**OPEN MINUTES:** A motion carried to approve the open minutes of June 15, 2022, as read. Approval of the April 14, 2021, open minutes is still pending.

**AFFIRMATIVE ACTION:**

- The monthly Affirmative Action Report was reviewed.

	Career Events	Total Participants	Majority M/F	Minority M/F
6/20/2022	Career Day – Milwaukee Training School Presenters: Erik Ogren & Dan Kosinski	7	5/1	1/0
6/21/2022	Summer Youth Construction Career Fair Presenters: Jim Lemens & KB Amador	49	16/1	25/7
6/21/2022	Career Day – Milwaukee Training School Presenters: Erik Ogren & Dan Kosinski	14	7/1	3/3
6/22/2022	Trade Orientation – Madison Training School Presenter: Jim Lemens	12	11/1	0/0
6/22/2022	Career Day – Milwaukee Training School Presenters: Erik Ogren & Dan Kosinski	15	1/0	13/1
6/23/2022	Career Day – Milwaukee Training School Presenters: Erik Ogren & Dan Kosinski	12	90%/0%	4%/6%
6/24/2022	Career Day – Milwaukee Training School Presenters: Erik Ogren & Dan Kosinski	19	0%/5%	90%/5%
6/28/2022	Trade Orientation – Milwaukee Training School Presenter: Erik Ogren	28	18/1	9/0

**LETTERS OF INTRODUCTION:**

- New: The following individuals appeared to receive their Letters of Introduction:
  - Sam Bovee RF
  - Hunter Kedrowski RF

- Liam Punzel                      RF
- Kiegan Redenius                SF
- Carter Rosheisen                SF

#### **POOL LIST:**

- The Madison Area Applicant Pool List will be emailed to Signatory Contractors.

#### **REPORTS:**

- **BAS (Corey Popp):** Corey Popp made the following report:
  - Affirmative Action Plan: A review of the updated affirmative action plan was tabled. A targeted outreach plan will be discussed at the next meeting. Corey will start sharing job fair notices, including a notice for the September Portage Skilled Trades Showcase.
  - BAS Staff: Ben Stahlecker has been promoted to Section Chief, leaving the Field Operations Supervisor position vacant. John Keckhaver is the new YA Section Chief.
  - TAG Training: Corey Popp will lead a 4-hour TAG training session at the Steamfitters Training Center in Madison starting at 8:30 am on Tuesday, July 19.
- **Madison College:** This item will be removed from the agenda.
- **Training Director (Chris Valerine):** Chris Valerine made the following report.
  - Transition to Trainer: Several individuals are interested in teaching Transition to Trainer but they need the course training. Corey will follow-up with Chris on this item.
  - Electronic P&E Reports: The JAC Office will have the Bureau review their new electronic P&E Reports before implementation. Then information about the new process will be shared with Contractors and the Association. The new reports will be launched on September 1. Effective October 1, only online reports will be accepted.
  - Classes: Fall classes are full. There will be a new refrigeration class in the spring, and possibly a new construction class as well.

#### **OLD BUSINESS:**

- Apprentice Selection Procedure: Tabled
- Validated Spatial and Mechanical Testing: Tabled
- Midterm Testing: This item was moved to Closed Session
- Curriculum Review: This item was moved to Closed Session

#### **NEW BUSINESS:**

- Introduction: Amanda Appel, Apprenticeship Training Specialist, was introduced to the Committee. She is working in the JAC Office and replacing Cathy Reinhardt, who accepted a job with the union.
- Independent Training Center: The approval letter from BAS Director Dave Polk was distributed and reviewed. On June 15, 2022, the school was granted status as an independent training center.
- Affirmative Action Plan: The JAC Office was asked to email the updated Affirmative Action Plan to the Committee before the next meeting.

#### **CORRESPONDENCE/MISCELLANEOUS:** None

#### **AUGUST 24 MEETING AGENDA ITEMS:**

- Minutes of July 13, 2022
- Reports – BAS, College, Training Coordinator
- Selection Procedures, Validated Testing
- Affirmative Action Plan

**DISMISAL:** Amanda Appel was dismissed from the meeting.

The motion was made, seconded and passed to close Open Session and go into Closed Session in accordance with Wisconsin's Open Meetings Law at 1:45 p.m. {per Wis. Statute 19.84(2)}

**CLOSED SESSION:**

**MINUTES:** A motion carried to approve the closed minutes of June 15, 2022, as read.

**PROGRESS & EVALUATION REPORTS:** For more information, refer to the Closed Files.

**PROBATIONARY REVIEWS:** For more information, please refer to the Closed Files.

**APPRENTICE REVIEWS:** For more information, refer to the Closed Files.

**CHANGES IN STATUS OF APPRENTICES:** For more information, refer to the Closed Files.

**OLD BUSINESS:** For more information, refer to the Closed Files.

**NEW BUSINESS:** For more information, refer to the Closed Files.

**CORRESPONDENCE/MISCELLANEOUS:** For more information, refer to the Closed Files.

**ADJOURNMENT:** The motion was made, seconded and passed in Closed Session to adjourn the meeting at 2:58 p.m.

Julie Walsh

Copies of minutes to Committee Members, DWD-BAS, MATC, MSC, LU#601.

---

**Co-Chair Signature**

---

**Date**