

WHS IDEA TEAM
March 19, 2025
MINUTES

Time: 10:00-11:00 AM

Location: Virtual Meeting, held via Microsoft Teams

In Attendance:

- **Voting Members:** Jenna Winters, Laurel Miller, Maria Parrott-Ryan
 - **Co-Chairs:** Emmy Keller, Sarah Taylor

- **Non-voting Members:** Chelsea Tegels Meyris
 - **HR Representative:** [none]
 - **Workforce and Culture Program Officer:** Jill Moksouphanh

Absent: Amy Wyatt, Ben Brendler, Craig Jacobson, Elizabeth Hilton, Hannah Hopwood, Jennifer Roades, Jill Fuller, Kate Melberg, Kelly Frawley, Laura Tetting, Susan Krueger

Guest: Felix (Jason) Bunke

HOUSEKEEPING:

- Quorum was initially not reached, but later reached in the meeting.
- Meeting Minutes from 1/15/25, 2/5/25 and 2/26/25 were properly noticed and approved.

PUBLIC COMMENT (2 min hold):

No members of public. Felix Bunke, WHS staff member, as a guest.

- INTEGRAL Adult Autism Conference 2025 & Autism Society of Southern Wisconsin
 - Conference in November. Approximately \$60 to attend, waived for participants. Discounts for autistic people, people with limited funds.
 - Considerations around attending or participating - no! Just be respectful
 - Examples of other presentations? Most autism specific but looking to expand.
 - Can we have a collaboration conversation with Autism Society?
 - Felix will connect with them this Saturday to discuss this possibility
 - What resources can IDEA team provide for coworkers? Will consider!
 - So much researcher is on children, so what adult resources are there?
 - <https://integralautism.org/the-integral-model> also Embrace Autism website
 - Next steps: We'll talk to the rest of the IDEA Team, discuss in next meeting, and relay to Felix at that time. Jenna to provide contact for Kay Burnham

ANNOUNCEMENTS:

- State of Team Budget
 - \$1601, also see Christian's budget memo

- Stop discretionary spending, including IDEA team. Have committed to Olbrich/Erin, will fill out exception request.
 - Funds able to be used but form needed each time.
 - No confirmation on next funding but planning on \$2k
- Review Idea Team Charter
 - Notable updates: linking to mission instead of spelling out, clarifying - membership, special meetings, public meetings, and budget.
- Acknowledgements
 - Kudos to Sarah for running budget mtg and leaders of Inclusive Leadership Toolkit Series!

DISCUSSION ITEMS & FOLLOW-UPS:

- Reaffirmation to Equity & Inclusion Plan
- Updates: spring guest services training day for DMHS and potential opportunities for IDEA team to engage/support
 - Jill meeting with site directors, bystander intervention/ de-escalation training. Pushed to next meeting
- FY 25-26 Budget Follow-Ups (2-3 items added)
 - ACTION ITEM: vote on approval, waiting until we get confirmed budget amount.
- Upcoming Events/Initiatives
 - March: Women’s History Month Updates - Working to promote past magazine articles
 - April (Q2) Erin Presley (Olbrich)
 - On Friday, April 18 from 2-3:30pm, virtual and recorded with ed materials
 - ACTION ITEM:
 - Vote to provide \$250 honorarium to Olbrich Botanical Garden in appreciation of Erin’s presentation – approved (Sarah to fill out form)
 - Vote for presentation as official Q2 event – approved
 - June 2025 – Pride Event(s)
 - Discuss possible and definite events, ran out of time.
 - ACTION ITEM: form subcommittee for planning Pride event(s) with Pendarvis staff – will discuss next meeting but Jenna, Laurel, Jill M will be part.
 - Summer (TBD) - Blood Drive Initiative – discuss next meeting

OPEN FORUM: not used during this meeting

Meeting adjourned 11:00 AM.

Next IDEA Team meeting is scheduled for Wednesday, April 9, 2025. Agenda deadline is Monday, April 7, 2025. Draft minutes prepared by Jenna Winters and submitted to Co-Chairs and Workforce and Culture and Program Officer for review and comment on April 3, 2025. Minutes reviewed and approved by IDEA Team on 4/9/25 .