

OPEN MEETING MINUTES

Instructions: [F-01922A](#)

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| Name of Governmental Body: Governor's Committee for People with Disabilities - Quarterly Meeting | | Time Started: 9:01 a.m. | Time Ended: 3:40 p.m. | Attending: John Hartman (via teleconference), Nancy Leipzig (via teleconference), David Morstad, John Olson (via teleconference), Sandy Popp, Maureen Ryan, Dan Idzikowski, Ben Barrett, Ramsey Lee (via teleconference), Kimberlee Coronado (via teleconference), Sarah Lincoln, Lisa Sobczyk, Sara O'Donnell, Chantel Wiedmeyer, Gary Roth, Margo Lucas, and Kathleen Oberneder. |
| Date: 9/6/2018 | | | | |
| Location: The Hilton at Monona Terrace (9 East Wilson Street, Madison, WI 53703) | | | | Presiding Officer: Sandy Popp |
| Minutes | | | | |

Action Items and Motion Items:

A. Action Items:

- Action Item:** The Committee received a letter from an individual in the Milwaukee County prison. After reviewing the letter the Committee decided to have Sandy Popp respond to the individual and provide information and resources the individual had requested.
- Action Item:** Sarah Lincoln will contact Amy Grotske at the Division of Vocational Rehabilitation (DVR) to share the State Use Subcommittee's three recommendations.
- Action Item:** The State Use Subcommittee will need to set up a meeting with Amy Grotske and Delora Newton to discuss their recommendations and ask for support or additional recommendations.
- Action Item:** The Committee discussed employment overall and whether it should be written into the GCPD executive order. DHS staff support and Sandy Popp will address this with Daniel Sievert in December when they meet to discuss GCPD membership.
- Action Item:** Sarah Lincoln will follow-up on two questions asked by the Committee: How does DVR allocate the number of staff per Workforce Development Area? Has DVR done any analysis of successful outcomes for those staff that carry a larger case load in comparison to those that have a smaller caseload?
- Action Item:** The Committee would like a representative from the program at Whitewater to attend the December quarterly meeting and provide an update on the outcomes of the 2016-2017 Annual Outreach and Review for WIOA 511. Sarah Lincoln will ask Jessica Smith to present at the meeting.
- Action Item:** Sarah Lincoln will ask Ellie Hartman when the final report is to be expected. The Committee would also like Sarah to ask her to attend the December quarterly meeting and provide information on preliminary best practice implementation, internal evaluation, and Mathematica evaluation.
- Action Item:** The Executive Committee will work on updating the work plan to be more active and measurable. The work plan will be ready for review by the full Committee at the December meeting.

9. **Action Item:** The Committee would like to draft a letter to the DHS Secretary expressing concerns with their transportation provider. Sandy Popp will draft the letter with help from Dan Idzikowski and have it sent to the DHS Secretary and Governor.
10. **Action Item:** Dan Johnson's family would like to attend the ceremony. DHS staff support will reach out to Kathy Johnson and let her know about the two possible months.

B. Motion Items:

1. **Motion Item:** A motion was made by David Morstad to approve the agenda. The motion was seconded by Ben Barrett. Motion carried.
2. **Motion Item:** A motion was made by Ben Barrett to approve the June quarterly meeting minutes. The motion was seconded by David Morstad. Motion carried.
3. **Motion Item:** A motion was made by Ben Barrett to have GCPD send a letter to the Governor and cc the Joint Committee on Finance to inform them that changes have not been made regarding the law that was put in place in support of MAPP. The motion was seconded by Maureen Ryan. Motion carried.
4. **Motion Item:** A motion was made by Maureen Ryan to extend the work plan for three years and have it coincide with state fiscal year (July 1, 2018 – June 30, 2021). The motion was seconded by Ben Barrett. Motion carried.
5. **Motion Item:** A motion was made by Maureen Ryan to keep employment, transportation, health and long-term support as the areas they want to work towards and advocate for. The other issues will be removed for now, and a new goal will be created in regards to effective membership structure. The plan can be amended throughout the three year term. The motion was seconded by Ramsey Lee. Motion carried.
6. **Motion Item:** A motion was made by Ben Barrett to approve the application materials as written. The motion was seconded by Dan Idzikowski. Motion carried.
7. **Motion Item:** A motion was made by John Hartman to adjourn the meeting. The motion was seconded by David Morstad. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions by Sandy Popp, Chairperson

Committee Members Present: John Hartman (via teleconference), Nancy Leipzig (via teleconference), David Morstad, John Olson (via teleconference), Sandy Popp, Maureen Ryan, Dan Idzikowski, Ben Barrett, Ramsey Lee (via teleconference), and Kimberlee Coronado (via teleconference).

Committee Members Absent (Excused*): Daniel Laatsch, Pearl Fessenden*, Benjamin Loux, Douglas Tikkanen, and Nicole Everson.

Liaisons Present: Sarah Lincoln, Division of Vocational Rehabilitation.

DHS Staff Support Present: Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Sara O'Donnell, DHS, BADR; Chantel Wiedmeyer, DHS, BADR; and Gary Roth, DHS.

Communication Access Real-Time Translation (CART) Service Provider: Margo Lucas.

Guests: Kathleen Oberneder, Crescendo Wealth Management.

II. Meeting was called to order at 9:01 a.m. by Sandy Popp, Chairperson

The meeting was available via in-person attendance and via teleconference by calling 1-844-341-6887 and using the participant code of 644250. It was also available via Skype for Business <https://meet.dhs.wisconsin.gov/sara.odonnell/49SS8TFG>.

III. Review and Approve the Agenda

- A motion was made by David Morstad to approve the agenda. The motion was seconded by Ben Barrett. Motion carried. See Motion Item 1.

IV. Review and Approve June Quarterly Meeting Minutes

- The Committee discussed DHS staff capacity and the responsibility of members serving on the Committee. The Committee is looking for suggestions of how to secure additional support from DHS staff in order to be more efficient with their time. They questioned whether a letter would be beneficial and worth sending in order to voice their request.
- The December quarterly meeting agenda should include time to discuss next steps for the upcoming quarterly meeting.
- The Committee would like a draft copy of the quarterly meeting motion and action items once the Executive Committee has reviewed them.
- The Committee reviewed the list of action items assigned at the June quarterly meeting. The items below still need to be completed:
 - The Executive Committee will work with DHS staff to create a liaison reporting form.
 - Sandy Popp sent Ben Loux a letter about his lack of involvement with the Committee, but he never sent a response back. The Governor's Office will send Ben Loux a letter of resignation asking him to sign and return it.
 - Sandy Popp did not write an official letter to the Governor's Office asking a representative be identified to serve on the GCPD and attend quarterly meetings, but she did speak with Daniel Sievert about vacant positions and representation from the Lieutenant Governor.
- A motion was made by Ben Barrett to approve the June quarterly meeting minutes. The motion was seconded by David Morstad. Motion carried. See Motion Item 2.

V. Public Comment on Issues Affecting People with Disabilities

- Wisconsin Statute 346.503 regarding disabled parking and recognition of international symbol of accessibility. The Council on Physical Disabilities is working on getting the code to recognize the international symbol and make it enforceable. Committee members are encouraged to review statute changes being proposed.
- A Committee member expressed their concern for holding organizations accountable, such as Disability Rights Wisconsin and the Department of Public Instruction. They would like any information and resources pertaining to advocacy for those with disabilities and

addressing the Americans with Disabilities Act (ADA) violations.

- The Committee received a letter from an individual in the Milwaukee County prison. After reviewing the letter the Committee decided to have Sandy Popp respond to the individual and provide information and resources the individual had requested. See Action Item 1.

VI. Governor's Committee for People with Disabilities Subcommittee Updates

a) State Use Program

- The Subcommittee shared that the State Use Board posted the 2017 Annual Report. In response to the report, the Subcommittee requested answers to a brief series of questions.
- The State Use Subcommittee also obtained additional information about the State Use Board roster and that members are appointed by the Governor. Currently, the Board has quite a few vacancies and they have been unable to meet in quite some time.
 - A Subcommittee member was planning to attend the most recent meeting, but it ended up getting rescheduled (again) for a date that no one on the Subcommittee could make.
- The Subcommittee questioned the decision making authority of the State Use Board when a substantial amount of its membership is vacant and meetings are not convening. The primary responsibility of the Board is to approve contracts and awards for services. How do they accomplish this with a lack of membership and meetings?
- Sarah Lincoln will contact Amy Grotske at the Division of Vocational Rehabilitation (DVR) to share the Subcommittee's three recommendations, so that the Board is aware of their ideas and can discuss them at an upcoming meeting. See Action Item 2.
- The State Use Subcommittee will need to set up a meeting with Amy Grotske and Delora Newton to discuss their recommendations and ask for support or additional recommendations. See Action Item 3.
- The Subcommittee reviewed the reporting information received from the State Use Board and the Committee discussed how to move forward.
 - The Subcommittee will make the recommendation to advocate and implement changes at the state level to move towards competitive integrated employment.
 - Improved assessments are needed in order to streamline the services that individuals are receiving and to help transition them from disability to ability. State initiative is needed to implement these services.
- The Committee discussed employment overall and whether it should be written into the GCPD executive order. DHS staff support and Sandy Popp will address this with Daniel Sievert in December when they meet to discuss GCPD membership. See Action Item 4.
- State Use Subcommittee next steps include:
 - Attending a State Use Board meeting.

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- Draft a recommendation or policy change to bring back to the Committee regarding minimum wage payment.
 - Look at ramification of Employment First law.
 - Connect with the DVR State Use Board member and appointing body and/or individual at the Department of Administration.
 - Review the report to understand what's happening at the workshop locations.
 - David Morstad and Ramsey Lee would like to join the State Use Subcommittee.

b) Policy

- The Subcommittee has not recently met and therefore does not have any updates.
- The policies and procedures manual will be developed for Committee members and will focus on roles and responsibilities of Committee members and processes in place.

c) Medicaid Purchase Plan (MAPP)

- A Committee member had a meeting with Curtis Cunningham in July and was introduced to the new staff person who will be overseeing the implementation of MAPP.
- The external stakeholder group will not convene in the near future, therefore no meeting date has been provided.
 - Due to the slow implementation of MAPP the Committee discussed writing a letter to the Governor addressing their concerns.
 - A motion was made by Ben Barrett to have GCPD send a letter to the Governor and cc the Joint Committee on Finance to inform them that changes have not been made regarding the law that was put in place in support of MAPP. Additionally, the Committee recognizes funding was not appropriated for additional staff at DHS. The motion was seconded by Maureen Ryan. Motion carried. See Motion Item 3.

VII. Liaison and Council Updates

- Ben Barrett, Wisconsin Council on Physical Disabilities
 - The Council continues to work on outreach for the Emergency Preparedness Toolkit.
 - There will be two toolkits printed in braille, an audio recording of it, and a Spanish version.
 - The Council had the opportunity to view the poster board that was created for presentations.
 - County meal sites and stakeholders connected to emergency preparedness have requested toolkits and are scheduling educational presentations.
 - Members have also been distributing them across the state. People have been very receptive to the toolkits; even a few

other states have expressed interest.

- The Council continues to work on transportation issues.
 - They are looking to propose a language change to have signage be required in access aisles that say no parking. They would like to enforce required signage as anything that has the disability 5x5 international symbol of accessibility and has been accepted by the Access Board.
- Ramsey Lee, Board for People with Developmental Disabilities
 - Registration for the 2018 Self-Determination Conference has been extended.
- Kimberlee Coronado, Wisconsin Council on Mental Health
 - The Council is continuing to develop their strategic plan.
 - The Council is monitoring the following grants:
 - DPI mental health grants;
 - School safety grants; and
 - DHS grant related to promoting the least restrictive environment approach verse hospitalization.
- Sarah, Lincoln, Division of Vocational Rehabilitation (DVR)
 - Review of the latest DVR quarterly updates.
 - Sarah Lincoln will follow-up on two questions asked by the Committee. See Action Item 5.
 - 1) How does DVR allocate the number of staff per Workforce Development Area?
 - 2) Has DVR done any analysis of successful outcomes for those staff that carry a larger case load in comparison to those that have a smaller caseload?
 - The Committee would like a representative from the program at Whitewater to attend the December quarterly meeting and provide an update on the outcomes of the 2016-2017 Annual Outreach and Review for WIOA 511. Sarah Lincoln will ask Jessica Smith to present at the meeting. See Action Item 6.
 - The Committee asked about the Employment First interagency workgroup. Sarah Lincoln responded by letting them know that once she can share information on it she will, as GCPD is a listed stakeholder.
 - The PROMISE grant is nearing completion and services will be ending for individuals. Best practices and a final report will be concluded, although this will take a while to produce. Meanwhile research will continue to be analyzed for the next year.
 - Sarah Lincoln will ask Ellie Hartman when the final report is to be expected. The Committee would also like Sarah to ask her to attend the December quarterly meeting and provide information on preliminary best practice implementation,

internal evaluation, and Mathematica evaluation. See Action Item 7.

VIII. Governor's Committee for People with Disabilities Goals/Work Plan (2018-2020)

- The Committee reviewed a draft of the 2018 Work Plan and discussed additional changes and edits that needed to be made within sections of the work plan.
 - A motion was made by Maureen Ryan to extend the work plan for three years and have it coincide with state fiscal year (July 1, 2018 – June 30, 2021). The motion was seconded by Ben Barrett. Motion carried. See Motion Item 4.
 - The Committee discussed the overall language used in the work plan.
 - The chosen words were verbs such as monitor, advise, receive, and watch rather than action oriented verbs.
 - It was explained that the Committee would monitor and then take action when needed. Since they are a diverse group they should be less specific in order to cover a wide range of topics.
 - DHS staff support shared other councils' state plans and listed their goals and activities to help demonstrate what other groups are doing to organize their scope and action.
 - A motion was made by Maureen Ryan to keep employment, transportation, health and long-term support as the areas they want to work towards and advocate for. The other issues will be removed for now, and a new goal will be created in regards to effective membership structure. The plan can be amended throughout the three year term. The motion was seconded by Ramsey Lee. Motion carried. See Motion Item 5.
- The Executive Committee will work on updating the work plan to be more active and measurable. The work plan will be ready for review by the full Committee at the December meeting. See Action Item 8.

IX. Working Lunch: Federal and State Legislative Updates (on legislation impacting people with disabilities)

- The Empower Care Act (S. 2227 and H.R. 5306): to reauthorize the Money Follows the Person Demonstration Program.
- The Survival Coalition transportation survey results will be wrapping up and analyzed. When results are available they will be shared with GCPD.
- Logisticare was selected as the non-emergency medical transportation (NEMT) broker. The Committee shared that advocacy efforts will be needed more than ever.
 - The Committee would like to draft a letter to the DHS Secretary expressing their concerns for the transportation provider. Sandy Popp will draft the letter with help from Dan Idzikowski and have it sent to the DHS Secretary and Governor. See Action Item 9.
- Disability Rights Wisconsin has funding available for voting accessibility if any Committee members know of a group who would benefit from these services and education.

X. Achieving a Better Life Experience (ABLE) Act Presentation
Kathleen Oberneder, Financial Advisor, Chartered Special Needs Consultant

- Kathleen Oberneder provided the Committee with a presentation on ABLE Accounts.
 - What is an ABLE Account and why is it significant?
 - What is the eligibility for opening an ABLE Account?
 - What are some important requirements of ABLE Accounts?

XI. Open Meeting Laws Discussion

- DHS staff support shared handouts on the open meeting laws requirements for subcommittees. When subcommittees do functions of the Committee and the members of the subcommittees are Committee members, then they need to conduct meetings in accordance with public meetings laws. When in doubt, meetings should be treated as a public meeting.

XII. Dan C. Johnson Award for Advocacy Excellence

a) Discuss and approve nomination form and voting procedure

- The nomination form was updated based on edits and recommendations from the Committee.
- A motion was made by Ben Barrett to approve the application materials as written. The motion was seconded by Dan Idzikowski. Motion carried. See Motion Item 6.
- The forms will be posted on the GCPD website and the Committee has been asked to widely advertise the award.

b) Discuss award selection, ceremony, and presentation logistics

- DHS staff support will need to reserve a larger meeting space for the award ceremony. The Committee would like the ceremony to take place during a quarterly meeting in June or September.
- Dan Johnson's family would like to attend the ceremony. DHS staff support will reach out to Kathy Johnson and let her know about the two possible months. See Action Item 10.
- The full Committee will determine who will be selected as the award recipient. They will also decide on the plaque design that will be posted at DHS.

XIII. Adjourn

- A motion was made by John Hartman to adjourn the meeting. The motion was seconded by David Morstad. Motion carried. See Motion Item 7.

The meeting adjourned at 3:40 p.m.

Prepared by: Sara O'Donnell on 12/10/2018.

These minutes were approved by the Governor's Committee for People with Disabilities on: 12/13/2018