

## OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: EMS Board-System Management & Development Committee			Attending: Committee/Board: Chris Anderson, Nick Eastman, Aaron LeClair, Dana Sechler, Justin Pluess
Date: 5/5/2022	Time Started: 10:04am	Time Ended: 11:00am	Office: Don Kimlicka, Amanda Bates Guests: None
Location: Zoom			Presiding Officer: Michael Clark (Committee Chair)

### Minutes

1. Welcome and committee member check-in. Meeting called to order at 10:04am.
2. Roll Call of committee members. See Attendance List
3. Public Comment: None
4. Discuss with possible Committee recommendation Trans 309 updates and future directions in relation to Trans 309 Subchapter III—Medical Equipment Standards and Trans 309.25 Repeal of Subchapter III
  - a. Development Plan
    - i. Create EMT, AEMT, Paramedic Ambulance Medical Equipment list based from current DOT Trans 309 Form
    - ii. List will reference appendix for items requiring additional detail/specification similar to parts of Trans 309
    - iii. Committee Members requests to send suggested additions or deletions from current Trans 309 List to Dr Clark
    - iv. Committee and PAC to review list at June Board Meeting
5. Discuss with possible Committee recommendation in regard to updates to State EMS MCI Plan and development of sample policy [110.35(2)(e)]
  - a. Updated Draft Document reviewed during the committee meeting
  - b. Plan for separate working committee meeting prior to June Meeting: All committee members asked to review and send suggested updates to Dr Clark
    - i. Broad topics updated: Unified command, healthcare coalitions
    - ii. Topics for update: (Committee Member taking lead)
      1. Pre-planning recommendations: (Eastman)
      2. Mutual aid: (Bantes)
      3. Triage Considerations: (Clark)
        - a. Focus on concepts, MUCC rather than specific algorithms
      4. Job Action Sheets (LeClair)
6. Adjourn: 11:00

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Prepared by: Michael Clark on 5/6/2022.

They were presented and approved by the governmental body on: 6/15/2022

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