

August 22, 2023

TO: State Ironworking Apprenticeship Advisory Committee Members

FROM: [Owen Smith, Bureau of Apprenticeship Standards](#)

SUBJECT: **State Ironworking Apprenticeship Advisory Committee meeting**

DATE: **Thursday, September 14, 2023**

TIME: **10:00 a.m. – 12:00 p.m.**

OPTIONS: [Attend virtually.](#)

Attend via phone only:

Call: 608-571-2209. Enter code: 565 033 257#.

Attend in person:

Department of Workforce Development, Room F105
201 E Washington Ave
Madison, WI 53703

AGENDA

Public comment will occur only when noted, after committee discussion and prior to committee action.

1. Call the meeting to order.
2. Introduce and record attendees.
3. **Administrative tasks, with potential action**
 - a. Review the roster.
 - b. Elect the Employee Co-Chair.
 - c. Approve the minutes.
4. **Policy discussions, with potential action (public comment)**
 - a. Policies identified in spring for potential revision
5. **Policy discussions, without action**
 - a. Questions from the Director's Call.
 - b. Other
6. Review program participants.
7. Adjourn.

Draft Minutes of the

Ironworking

State Apprenticeship Advisory Committee

April 04, 2023

Department of Workforce Development, Madison

Members Present	
Cyganek, Brad (Co-Chair)	Ironworkers Local 8
Davies, Barry	Local 512 (MN)
DeMinter, Tim	Local 383
Hayes, Peter	Red Cedar Steel Erectors
Riley, John	K.F. Sullivan Co.
Scholz, Barry	Miron Construction
Members Absent	
Hager, Ben (Co-Chair)	J.H. Findorff
Hooyman, Chad	SPE Little Chute
Shultis, Andrew	Local 383
Consultants & Guests	
Abbott, Nicholas	Bureau of Apprenticeship Standards
Badger, Richard	Bureau of Apprenticeship Standards
Guerrero, Candy	WRTP/BIG STEP
Polk, David	Wisconsin Apprenticeship
Pusch, Elizabeth	Bureau of Apprenticeship Standards
Sanger, Jenny	Bureau of Apprenticeship Standards
Sanger, Jenny	Bureau of Apprenticeship Standards
Smith, Owen	Wisconsin Apprenticeship
Stahlecker, Ben	Bureau of Apprenticeship Standards
Stern, Pete	Local 383

1. The meeting was called to order at 10:03 a.m. by Co-Chair Pau Christensen, in conformance with the Wisconsin open meeting laws.
2. Mr. Smith recorded attendance. A quorum was present.

3. Old Business

a. The committee reviewed the current roster. No updates were needed.

b. Action: the committee approved the minutes as written.

4. New Business

a. Review the revised template for state standards.

Mr. Smith discussed the three objectives of revising the state standards: incorporate the revised content and terms from the *Wisconsin Apprenticeship Manual*; incorporate updated policies from the Department of Labor; and cite policies as established by the *Manual* or the state committee.

Mr. Smith explained that the revised table of contents reflects the operational scope of state committees: they establish minimum standards but are not parties to the apprentice contract. Section one included policies for state committees established in the *Manual*; section two included policies established by the state committee itself. Policies that pertain to sponsors, such as evaluating and completing apprentices, were omitted; they will be addressed in the revised template for sponsors.

The state committee asked for guidance on the Department of Labor policy that permits applicants to be either a U.S. citizen or an eligible non-citizen. For example, the committee asked if applicants must provide an I-9 form. Mr. Smith replied that the Bureau is awaiting guidance from the Department of Labor.

b. For action: verify policies established by the state committee.

Mr. Smith asked the committee to verify that its policies were successfully transferred to the new template.

Action: the committee verified its previous policies were included in the new template; and it updated the list of organizations that nominate employee and employer members.

c. Action: identify policies established by the state committee to revise further in fall, if needed.

Next, Mr. Smith asked the committee to identify previous policies that may warrant further discussion.

Action: The committee recommended reviewing these policies at the next meeting:

- Minimum qualifications for applicants: high school diploma or equivalent
- Minimum qualifications for applicants: substance abuse policy
- Minimum qualifications for applicants: minimum age
- Minimum qualifications for applicants: driver's license
- Minimum qualifications for employers: equivalent diversified training; some contractors are specialized.
- All supervision requirements

d. Questions from the Director's Call.

Mr. Smith reminded the committee that the Bureau will share apprenticeship-wide updates on the Directors' Call so each committee's individual meeting will be dedicated to its unique policies. However, the Bureau will include this topic on each agenda to ensure committees have an opportunity to ask follow-up questions, if needed.

Attendees did not have questions or comments.

e. Communicating state committee meetings to the public

Mr. Smith reported that he will discontinue cc'ing non-members on courtesy notifications of state committee meetings for appointed members. He explained that some stakeholders confused the courtesy notification as permission to attend a public meeting. He will continue emailing meeting invitations to appointed members. They are welcome to forward it to colleagues. Non-members must check the websites.

The committee expressed disappointment that training coordinators would not receive the same communication as members. The committee argued that training coordinators do nearly all of the administrative work.

f. Other

Attendees did not have additional questions or comments.

6. Review the program participants.

The state committee reviewed the participant statistics and did not find discrepancies.

7. The Bureau will schedule the fall meeting via electronic survey.
8. The committee adjourned at 2:30 p.m.

Submitted by Owen Smith, Bureau of Apprenticeship Standards



This summary counts employers and apprentices, between 8/22/2023 and 8/22/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:
-Contract sector is 'Construction'.
-Contract occupation code matches a occupation code assigned to committee.
-Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	312	72	23.1	11	3.5	312	100.0	0	0	46	46	100.0	0	0
Iron Worker (47-2221.00)	307	71	23.1	11	3.6	307	100.0	0	0	46	46	100.0	0	0
Ironworker (Assembler, Metal Buildings) (51-2041.00)	5	1	20.0	0	0	5	100.0	0	0	2	2	100.0	0	0

Report Name COM-01 State Committee
Report

Refresh Date 8/22/23 9:44 AM

Wisconsin Bureau of Apprenticeship Standards

State Committee Report by Sponsor & Occupation



This summary counts employers and apprentices, between 8/22/2023 and 8/22/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices										Employers			
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	312	72	23.1	11	3.5	312	100.0	0	0	46	46	100.0	0	0
Madison Area Ironworking JAC	149	35	23.5	4	2.7	149	100.0	0	0	26	26	100.0	0	0
Iron Worker (47-2221.00)	149	35	23.5	4	2.7	149	100.0	0	0	26	26	100.0	0	0
Milwaukee Area Ironworking JAC	163	37	22.7	7	4.3	163	100.0	0	0	33	33	100.0	0	0
Iron Worker (47-2221.00)	158	36	22.8	7	4.4	158	100.0	0	0	33	33	100.0	0	0
Ironworker (Assembler, Metal Buildings) (51-2041.00)	5	1	20.0	0	0	5	100.0	0	0	2	2	100.0	0	0

Historical Report by Year

Report Period: 2023* and Previous -10 Years

*Current year is YTD data as of Run Date: 08/22/2023		
Run Date: 08/22/2023		
State Ironworking Committee		
Sponsored Trade Group(s): Construction		
Year	Active Apprentices	Active Employers
2013	123	43
2014	118	38
2015	198	52
2016	261	58
2017	312	57
2018	299	61
2019	304	57
2020	280	52
2021	243	50
2022	233	49
2023	299	49

