

**VIRTUAL/TELECONFERENCE  
MEDICAL EXAMINING BOARD  
MEETING MINUTES  
AUGUST 21, 2024**

**PRESENT:** Milton Bond, Jr.; Clarence Chou, M.D.; Kris Ferguson, M.D.; Diane Gerlach, D.O.; Sumeet Goel, D.O., Stephanie Hilton; Carmen Lerma (*arrived at 8:34 a.m.*); Steven Leuthner, M.D.; Gregory Schmeling, M.D.; Derrick Siebert, M.D.; Emily Yu, M.D.

**ABSENT:** Callisia Clarke, M.D.; Lubna Majeed-Haqqi, M.D.

**STAFF:** Tom Ryan, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Dialah Azam, Board Administration Specialist; and other Department staff

**CALL TO ORDER**

Clarence Chou, Chairperson, called the meeting to order at 8:00 a.m. A quorum was confirmed with nine (9) members present.

**ADOPTION OF AGENDA**

**MOTION:** Diane Gerlach moved, seconded by Emily Yu, to adopt the Agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF JULY 17, 2024**

**MOTION:** Emily Yu moved, seconded by Sumeet Goel, to approve the Minutes of July 17, 2024 as published. Motion carried unanimously.

**ADMINISTRATIVE MATTERS**

**Delegation of Authorities**

**Delegation to Monitoring Liaison**

**MOTION:** Gregory Schmeling moved, seconded by Steven Leuthner, to delegate authority to the Monitoring Liaison(s) to make any determination on Orders under monitoring and to refer to the Full Board any matter the Monitoring Liaison deems appropriate. Motion carried unanimously.

**Delegation to Department Monitor**

**MOTION:** Gregory Schmeling moved, seconded by Steven Leuthner, to delegate authority to the Department Monitor as outlined below:

1. to grant reinstatement of licensure if education and/or costs are the sole condition of the order and the credential holder has submitted the required proof of completion for approved courses and paid the costs.
2. to suspend the license if the credential holder has not completed Board ordered education and/or paid costs and forfeitures within the

time specified by the Board order. The Department Monitor may remove the suspension and issue an order when proof of completion and/or payment has been received.

3. to suspend the license (or remove stay of suspension) if a credential holder fails to enroll and participate in an Approved Program for drug and alcohol testing within 30 days of the order, or if credential holder ceases participation in the Approved Program without Board approval. This delegated authority only pertains to respondents who must comply with drug and/or alcohol testing requirements.
4. to grant or deny approval when a credential holder proposes treatment providers, mentors, and supervisors unless the Order specifically requires full-Board or Board designee approval.
5. to grant a maximum of one 90-day extension, if warranted and requested in writing by a credential holder, to complete Board ordered continuing, disciplinary, or remedial education.
6. to grant a maximum of one 90-day extension or payment plan for proceeding costs and/or forfeitures if warranted and requested in writing by a credential holder.
7. to grant a maximum of one 90-day extension, if warranted and requested in writing by a credential holder, to complete a Board ordered evaluation or exam.

Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Emily Yu moved, seconded by Gregory Schmeling, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1)(a), Stats.); to consider licensure or certification of individuals (§ 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85(1)(b), Stats. and § 448.02(8), Stats.); to consider individual histories or disciplinary data (§ 19.85(1)(f), Stats.); and to confer with legal counsel (§ 19.85(1)(g), Stats.). Clarence Chou, Chairperson, read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Milton Bond, Jr.-yes; Clarence Chou-yes; Kris Ferguson-yes; Diane Gerlach-yes; Sumeet Goel-yes; Stephanie Hilton-yes; Steven Leuthner-yes; Gregory Schmeling-yes; Derrick Siebert-yes; and Emily Yu-yes. Motion carried unanimously.

The Board convened into Closed Session at 8:27 a.m.

### **DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

#### **Proposed Stipulations, Final Decisions and Orders**

#### ***22 MED 073 & 23 MED 023 – Jerald P. Marifke***

**MOTION:** Stephanie Hilton moved, seconded by Gregory Schmeling, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of

disciplinary proceedings against Jerald P. Marifke, DLSC Case Numbers 22 MED 073 & 23 MED 023. Motion carried unanimously.

*(Carmen Lerma arrived at 8:34 a.m.)*

**23 MED 120 – Thulasiraman Ravichandran**

**MOTION:** Sumeet Goel moved, seconded by Diane Gerlach, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Thulasiraman Ravichandran, DLSC Case Number 23 MED 120. Motion carried unanimously.

**24 MED 0140 – Sajad Zalzal**

**MOTION:** Diane Gerlach moved, seconded by Steven Leuthner, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Sajad Zalzal, DLSC Case Number 24 MED 0140. Motion carried unanimously.

**Complaints**

**23 MED 384 – K.S.C.**

**MOTION:** Emily Yu moved, seconded by Sumeet Goel, to find probable cause in DLSC Case Number 23 MED 384, to believe that K.S.C. has committed unprofessional conduct, and therefore, to issue the Complaint and hold a hearing on such conduct pursuant to Wis. Stat. § 448.02(3)(b). Motion carried unanimously.

*(Derrick Siebert recused himself and left the room for deliberation and voting in the matter concerning K.S.C., DLSC Case Number 23 MED 384.)*

**Case Closings**

**MOTION:** Sumeet Goel moved, seconded by Diane Gerlach, to close the following DLSC Cases for the reasons outlined below:

- a) 23 MED 125 – L.T.G. – No Violation
- b) 23 MED 143 – G.N.W. – No Violation
- c) 23 MED 205 – K.M.B. – Lack of Jurisdiction (L2)
- d) 23 MED 217 – T.S. – Insufficient Evidence
- e) 23 MED 305 – L.E.P. – Lack of Jurisdiction (L2)
- f) 23 MED 321 – M.J.S. – No Violation
- g) 23 MED 514 – L.N.R. – Insufficient Evidence
- h) 23 MED 544 – R.A.S. – No Violation
- i) 24 MED 021 – J.L.W. – No Violation
- j) 24 MED 035 – K.G.L. – No Violation
- k) 24 MED 0104 – M.R.N. – No Violation
- l) 24 MED 0135 – Z.N.D. – No Violation
- m) 24 MED 0160 – M.A.J. – Insufficient Evidence
- n) 24 MED 0190 – J.M.F. – No Violation

o) 24 MED 0203 – B.L.V.H. – Prosecutorial Discretion (P2)

p) 24 MED 0235 – F.B.M. – No Violation

Motion carried unanimously.

***24 MED 0099 – N.A.P.***

**MOTION:** Gregory Schmeling moved, seconded by Steven Leuthner, to close DLSC Case Number 24 MED 0099 against N.A.P., for No Violation. Motion carried unanimously.

**Monitoring**

***Shannon Calhoun, D.O. – Requesting Full Licensure***

**MOTION:** Gregory Schmeling moved, seconded by Diane Gerlach, to grant the request of Shannon Calhoun, D.O. for full licensure. Motion carried unanimously.

**CREDENTIALING MATTERS**

**Waiver of 24 Months of ACGME/AOA Accredited Post-Graduate Training**

***J.K., M.D. (IA 404329)***

**MOTION:** Sumeet Goel moved, seconded by Steven Leuthner, to approve the waiver of 24 Months of ACGME/AOA Accredited Post-Graduate Training application of J.K., M.D. Motion carried unanimously.

**Application Review**

***D.J.C., D.O. – Physician, D.O. Endorsement Applicant (IA 120738)***

**MOTION:** Sumeet Goel moved, seconded by Gregory Schmeling, to approve the Physician, D.O. Endorsement application of D.J.C., D.O., once all requirements are met. Motion carried unanimously.

***J.A.O., M.D. – Medicine and Surgery Renewal Applicant (IA 192311)***

**MOTION:** Gregory Schmeling moved, seconded by Steven Leuthner, to rescind the motion made at the July 17<sup>th</sup>, 2024 meeting concerning the renewal application of J. A. O. MD, and to table this matter pending further action and investigation. Motion carried unanimously.

*(Clarence Chou & Stephanie Hilton recused themselves and left the meeting connection for deliberation and voting in the matter concerning Medicine and Surgery Renewal Applicant J.A.O., M.D.)*

**Full Board Oral Interview**

***Aasma Aziz – Medicine and Surgery Renewal Applicant (IA 187474)***

**MOTION:** Gregory Schmeling moved, seconded by Sumeet Goel, to table the full Board Oral Interview of Aasma Aziz. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Emily Yu moved, seconded by Sumeet Goel, to reconvene to Open Session. Motion carried unanimously.

The Board reconvened to Open Session at 9:21 a.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Gregory Schmeling moved, seconded by Diane Gerlach, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

**DELEGATION OF RATIFICATION OF EXAMINATION RESULTS AND  
RATIFICATION OF LICENSES AND CERTIFICATES**

**MOTION:** Steven Leuthner moved, seconded by Sumeet Goel, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Stephanie Hilton moved, seconded by Gregory Schmeling, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:23 a.m.