

### OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: EMS Board-System Management & Development Committee		Attending: Committee/Board: Chris Anderson, Nick Eastman, Nick Romenesko, Justin Pluess, Dan Pojar, Aaron Leclair, Tim Bantes, Dana Sechler, Steve Zils, Jerry Biggart, Greg West Office: Don Kimlicka, Mark Mandler, Amanda Bates Guests (Present at 0910): Robert Goodland, Jennifer Behnke, Jen Roman, Jeff Matcha, Aurora Lybeck, Gary Rowland, Tom Fennell, Jennifer Shea, Justin Klis, Scott Joling
Date: 6/1/2021	Time Started: 9:10am	Time Ended: 11:30am
Location: Zoom		Presiding Officer: Michael Clark (Committee Chair)

**Minutes**

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1. Welcome and committee member check-in. Meeting called to order at 9:10am.
  2. Roll Call of committee members.
  3. Review of Committee Minutes. Motion to approve March 1, 2020 committee meeting minutes made by Bantes, second by Pojar. No discussion. All in favor, motion carries.
  4. Public Comment: No initial public comments
  5. Presentation by Behnke and Goodland on Patient Tracking Workgroup followed by questions/discussion by Committee members. No action taken.
  6. COVID Response Discussion
    - i. Discussion of DRAFT EMS Board Position Statement on COVID: No action taken, discussion only
  7. Updates from Office
    - a. Best Practices for EMS personnel onboarding: Director Bates reviewing options within Office for establishing a EMS Board Position Statements/Guidance Documents area on website, similar to other state advisory boards
  8. Discuss with possible Committee recommendation related to EMS-Hospital Diversions
    - a. EMS Diversion Position has been sent to WHA, WI ACEP, NAEMSP-WI
      - i. No response from WHA as of yet
      - ii. Feedback/support from WHA felt to be essential so Dr. Clark and Dr. Colella will discuss potential further avenue to engage WHA
  9. Pre-Arrival Instructions and PSAPs Project by WEMSA/MCW:
    - a. Advancing Healthier Wisconsin-Wisconsin EMS Association Project has concluded.
    - b. MCW, Department of Emergency Medicine, Division of EMS and Disaster Care has a collection of Telecommunicator CPR Resource Materials which reflect previous committee recommendations/resources for Telecommunicator CPR Resources
      - i. Dr Clark will send MCW associated telecommunicator pre-arrival instructions for bleeding, overdose, etc
  10. Discuss with possible Committee recommendation Trans 309 updates and future directions in relation to Trans 309 Subchapter III—Medical Equipment Standards and Trans 309.25 Repeal of Subchapter III
    - a. Update from EMS Office: DHS has included within next budget for DHS based position for ambulance inspection, budget is pending.
  11. Discussion of PAC development of Medication Classes for Scope of Practice. Committee supportive of update. No formal action taken
  12. Discussion of areas for updates to STEMI, Stroke, Trauma Destination Position Statements.
    - a. Joint System Management and PAC workgroup to make needed updates for review/approval at September meetings
  13. Discuss and develop future business items
    - a. Update from Critical Care/Interfacility Transport Guidelines (Clark): Recommendation to re-form a workgroup. Dr. Clark will work with Dr. Colella to develop Charter/Scope of workgroup. Plan to recruit workgroup members from EMS Board/Committees plus other stakeholders to meet needs for charter/scope
    - b. Discuss with possible Committee recommendation related to Provider Recruitment/Retention Workgroup in regard to state sponsored PR/marketing/social media: Bantes plans to develop group workgroup in the Fall 2021
    - c. Discuss with possible Committee recommendation related to Non-Emergent EMS Transports Issues in Wisconsin (Romenesko)-Tabled until new Medicaid contract is in place
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14. Adjourn: Motion by Eastman, Second by West

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Prepared by: Michael Clark on 6/1/2021.

These minutes were presented and approved by the governmental body on: 9/7/2021