

**DENTISTRY EXAMINING BOARD  
MEETING MINUTES  
March 7, 2018**

**PRESENT:** Debra Beres, RDH; Matthew Bistan, DDS (*via GoToMeeting*); Mark Braden, DDS; Christopher J. Callen (*arrived at 9:05 a.m.*); Eileen Donohoo, RDH; Leonardo Huck, DDS; Lyndsay Knoell, DDS; Dennis Myers, Wendy Pietz, DDS; Carrie Stempski, RDH; Beth Welter, DDS

**STAFF:** Erin Karow, Executive Director; Kimberly Wood, Program Assistant Supervisor-Advanced; and other Department staff

**CALL TO ORDER**

Debra Beres, Chair, called the meeting to order at 9:03 a.m. A quorum of ten (10) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Eileen Donohoo moved, seconded by Dennis Myers, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Eileen Donohoo moved, seconded by Beth Welter, to approve the minutes of January 3, 2018 as published. Motion carried unanimously.

**ADMINISTRATIVE UPDATES**

**Board and Staff Updates**

**MOTION:** Lyndsay Knoell moved, seconded by Dennis Myers, to recognize Mark Braden's service as Board Chair in 2017. Motion carried unanimously.

*(Christopher J. Callen arrived at 9:05 a.m.)*

**Appointment of Liaisons and Alternates**

**MOTION:** Eileen Donohoo moved, seconded by Dennis Myers, to appoint Christopher J. Callen to the DE 9 and 11 Ad Hoc Committee in place of Debra Beres. Motion carried unanimously.

**LEGISLATIVE/ADMINISTRATIVE RULE MATTERS**

**DE 2 & 3, Relating to Licensure and Practice of Dental Hygiene as Revised by the Ad Hoc Committee**

**MOTION:** Mark Braden moved, seconded by Eileen Donohoo, to conduct a roll call vote identifying any board member participation, resulting in any financial compensation, from a dental testing service and/or agency, for the purposes of transparency. Motion carried.  
Opposed: Two

Roll Call Vote: A yes vote indicates participation in a dental testing service and/or agency.

Debra Beres-yes; Matthew Bistan-no; Mark Braden-no; Christopher J. Callen-no; Eileen Donohoo-yes; Leonardo Huck-yes; Lyndsay Knoell-no; Dennis Myers-no; Wendy Pietz-no; Carrie Stempski-yes; and Beth Welter-yes.

**MOTION:** Wendy Pietz moved, seconded by Leonardo Huck, to accept the proposed revisions to DE 2 & 3, relating to Licensure and Practice of Dental Hygiene, as proposed by the Ad Hoc Committee, with amendments in the endorsements changing “examination” to “testing service” and in DE 2.04(1)(a). Roll Call Vote: Debra Beres-no; Matthew Bistan-no; Mark Braden-no; Christopher J. Callen-yes; Eileen Donohoo-yes; Leonardo Huck-yes; Lyndsay Knoell-no; Dennis Myers-yes; Wendy Pietz-yes; Carrie Stempski-yes; and Beth Welter-yes. Motion carried.

### **DE 12, Relating to Delegation of Functions to Unlicensed Persons**

**MOTION:** Christopher J. Callen moved, seconded by Eileen Donohoo, to accept changes to DE 12 as outlined below:

- 12.01(3) should read “Intended, interpreted, or represented to be preliminary assessments, dental hygiene treatment planning, oral screenings, supragingival or subgingival calculus removal.”
- 12.02 – Add “or verify competence” after “first provide training to the person”
- 12.04 – Remove in entirety

Motion carried unanimously.

### **CLOSED SESSION**

**MOTION:** Dennis Myers moved, seconded by Christopher J. Callen, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Debra Beres, Chair, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Debra Beres-yes; Matthew Bistan-yes; Mark Braden-yes; Christopher J. Callen-yes; Eileen Donohoo-yes; Leonardo Huck-yes; Lyndsay Knoell-yes; Dennis Myers-yes; Wendy Pietz-yes; Carrie Stempski-yes; Beth Welter-yes. Motion carried unanimously.

The Board convened into Closed Session at 12:16 p.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Eileen Donohoo moved, seconded by Carrie Stempski, to reconvene to Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 1:54 p.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Eileen Donohoo moved, seconded by Christopher J. Callen, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

**DELIBERATION DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

**Administrative Warning**

***17 DEN 067***

**MOTION:** Mark Braden moved, seconded by Lyndsay Knoell, table the Administrative Warning in the matter DLSC Case Number 17 DEN 067. Motion carried unanimously.

**Case Closings**

***17 DEN 027***

**MOTION:** Mark Braden moved, seconded by Carrie Stempski, to close DLSC Case Number 17 DEN 027, against L.A.B., for Insufficient Evidence. Motion carried.

*(Eileen Donohoo recused herself and left the room for deliberation and voting in the matter concerning L.A.B., DLSC Case Number 17 DEN 027.)*

***17 DEN 041***

**MOTION:** Dennis Myers moved, seconded by Matthew Bistan, to close DLSC Case Number 17 DEN 041 for Insufficient Evidence. Motion carried.

*(Wendy Pietz recused herself and left the room for deliberation and voting in the matter concerning DLSC Case Number 17 DEN 041.)*

***17 DEN 088***

**MOTION:** Mark Braden moved, seconded by Beth Welter, to close DLSC Case Number 17 DEN 088, against S.T.T., for No Violation. Motion carried unanimously.

***17 DEN 108***

**MOTION:** Eileen Donohoo moved, seconded by Leonardo Huck, to close DLSC Case Number 17 DEN 108, against J.K.A., for No Violation. Motion carried unanimously.

**Proposed Stipulations, Final Decisions and Orders*****15 DEN 087, 16 DEN 002 & 16 DEN 041 – Andy Mancini, DDS***

**MOTION:** Christopher J. Callen moved, seconded by Dennis Myers, to adopt the Finding of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Andy Mancini, DDS, DLSC Case Numbers 15 DEN 087, 16 DEN 002 & 16 DEN 041. Motion carried unanimously.

***16 DEN 005 & 16 DEN 020 – Daniel P. Witkowski, DDS***

**MOTION:** Wendy Pietz moved, seconded by Mark Braden, to adopt the Finding of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Daniel P. Witkowski, DDS, DLSC Case Numbers 16 DEN 005 & 16 DEN 020. Motion carried unanimously.

***16 DEN 104 – Sham S. Chandok, DDS***

**MOTION:** Christopher J. Callen moved, seconded by Dennis Myers, to adopt the Finding of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Sham S. Chandok, DDS, DLSC Case Number 16 DEN 104. Motion carried unanimously.

***17 DEN 023 – Anelin Feilen, DDS***

**MOTION:** Dennis Myers moved, seconded by Christopher J. Callen, to adopt the Finding of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Anelin Feilen, DDS, DLSC Case Number 17 DEN 023. Motion carried.

*(Leonardo Huck recused himself and left the room for deliberation and voting in the matter concerning Anelin Feilen, DDS, DLSC Case Number 17 DEN 023.)*

**DISCIPLINARY MATTERS**

**MOTION:** Eileen Donohoo moved, seconded by Debra Beres, to delegate to DLSC staff, the authority to prescreen complaints for the purpose of reviewing submitted continuing education (CE) materials and to determine if CE requirements are met. If CE requirements are met, then DLSC staff should remove such CE documentation from the screening materials prior to screening. If the submitted documentation does not clearly establish that CE requirements are met, such documentation shall be forwarded to the screening panel for review. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Matthew Bistan moved, seconded by Eileen Donohoo, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:55 p.m.