

Address: 3810 Milwaukee St.
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Independent Living Council of Wisconsin (ILCW) Executive Committee Teleconference Meeting

April 4th, 2024

12:30 P.M. – 2:00 P.M.

APPROVED MAY 2, 2024

Action Items and Motion Items

A. ILCW Executive Committee Action Items

- 1. Action Item:** ILCW Executive Committee will review the current Memorandum of Understanding (MOU) with the Designated State Entity (DSE) and send recommendations for changes and/or updates to the ILCW Program Coordinator.
- 2.** ILCW Executive Committee will meet May 2, 2024 to discuss drafting a new Memorandum of Understanding (MOU) with the Designated State Entity (DSE).

B. ILCW Executive Committee Motion Items

- 1. Motion Item** Kyle Kleist made a motion to approve the April 4, 2024 ILCW Executive Committee meeting agenda. Jason Endres seconded the motion. ILCW Executive Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** LySandra Owens made a motion to approve the March 7, 2024, ILCW Executive Committee Meeting Minutes. Sara Eckland seconded the motion. ILCW Executive Committee voted unanimously to approve the minutes. Motion carried.
- 3. Motion Item:** Kyle Kleist made a motion to adjourn the March 7, 2024 ILCW Executive Committee meeting. Randi Johnson seconded the motion. Motion carried.



C. Meeting Minutes

I. Welcome and Introductions, Jason Endres, ILCW Chair

ILCW Executive Committee Members Present: Sara Eckland, ILCW Independent Living Center (ILC) Representative; Jason Endres, ILCW Chair; Randi Johnson, ILCW Secretary; Kyle Kleist, ILCW Vice Chair; and LySandra Owens, ILCW Treasurer; Eric Riskus*, ILCW Vice Chair-Elect.

ILCW Staff Absent, Excuses (*): Tyler Wilcox*, ILCW Program Coordinator.

II. The meeting was called to order at 12:33 P.M. by Jason Endres, ILCW Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 827 0813 8817. The meeting was also available via [Zoom](#).

III. Review and Approve April 4, 2024 ILCW Executive Committee Meeting Agenda

- Kyle Kleist made a motion to approve the April 4, 2024 ILCW Executive Committee meeting agenda. Jason Endres seconded the motion. ILCW Executive Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

IV. Review and Approve March 7, 2024 ILCW Executive Committee Meeting Minutes

- LySandra made a motion to approve the March 7, 2024, ILCW Executive Committee meeting minutes. Sara Eckland seconded the motion. ILCW Executive Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<http://www.livebinders.com/media/get/MjQ3MTE0MDM=>)
- No comments received; comment period closed at 12:45 P.M.



VI. Discuss Updates Provided by ILCW Program Coordinator

- ILCW Program Coordinator provided updates to the Full Council via email prior to his absence.
 - ILCW Program Coordinator will be unavailable for the scheduled public hearings due to a family emergency.
 - The Memorandum of Understanding (MOU) between the Designated State Entity (DSE) and ILCW is expired. The MOU should be updated, and ILCW Program Coordinator requested discussion regarding the MOU be included in the April 4, 2024 ILCW Executive Committee Meeting.
- LySandra Owens gave a quick update on finances.
 - ILCW expended all I & E funds in March and started drawing from part B.
 - We had some discussion on how to preplan and budget for conferences and travel.
 - The Association for Programs for Rural Independent Living (APRIL) Conference will be held in Chicago in October of 2024 and will be less expensive than the National Council on Independent Living (NICL) conference, which will be held in July, 2024 in Washington D.C.
 - The need for attentive care for people may be something we can bring up to the Department of Vocational Rehabilitation when we meet with them in the future.

VII. Review and Discuss ILCW Public Hearings for the Draft of the 2025-2027 SPIL

- We have found individuals to cover for ILCW Program Coordinator in his absence.

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- Jason Endres will go to indiGO in Superior, Wisconsin for the April 8, 2024 Public Hearing.
- Eric Riskus works for Midstate Independent Living Choices (MILC) and will of the April 9, 2024 hearing at Midstate Independent Living Choices.
 - Jason Endres will attend the Public Hearing at MILC via Zoom.
- Julie Bergan and Jackie Gordon also reported that they may attend one of the Public Hearings via Zoom.

VIII. Discuss Updates to Memorandum of Understanding (MOU) with Designated State Entity (DSE)

- The current MOU with DSE has expired and needs to be updated. The MOU will be used to better outline and delineate the roles and responsibilities of the SILC and DSE within WILN. ILCW must identify that it is partnering with DSE for collaboration and activities beyond DSE providing funding to the Council.
 - There are several items identified in the previous memorandum of understanding which are no longer necessary because ILCW has a staff person.
 - Activities related to WILN and more specifically partnership between the DSE and the Council should be codified, especially how the entities partner beyond the SPIL.
 - The new MOU should be executed by July 1, 2024, which is the start of the State of Wisconsin's Fiscal Year.
 - ILCW Executive Committee will review the current Memorandum of Understanding (MOU) with the Designated State Entity (DSE) and send recommendations for changes and/or updates to the ILCW Program Coordinator. See Action Item 1.
 - ILCW Program Coordinator was not available and the DSE did not attend the April 4, 2024 ILCW Executive Committee Meeting. The Committee was unable to move further on this agenda item.

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- ILCW Executive Committee will meet May 2, 2024 to discuss drafting a new Memorandum of Understanding (MOU) with the Designated State Entity (DSE). See Action Item 2.

IX. Discuss Officer Elections

- Julie Bergen is running for ILCW Vice Chair-Elect and is running uncontested.
- LySandra Owens is running for ILCW Treasurer and is running uncontested.
- Eric Riskus is running for ILCW Chair and is running uncontested.
- All ILCW Voting members should return their ballots to the ILCW Program Coordinator no later than the end of day May 17, 2024. This will allow him to tabulate the results before the May 20-21, 2024 Quarterly Meeting.

X. Adjourn

- LySandra Owens made a motion to adjourn the April 4, 2024 ILCW Executive Committee meeting. Eric Riskus seconded the motion. Motion carried. See Motion Item 4.

Meeting Adjourned at 1:42 P.M.