



State of Wisconsin

Assistive Technology Advisory Council

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Assistive Technology Advisory Council Executive Committee

February 5, 2024
10:00 AM to 11:00 AM

Meeting is available via [Zoom](#):

<https://dhs.wi.zoomgov.com/j/1602244913>

And via phone:

(669) 254 5252

Meeting ID: 1602244913

Meeting Minutes

Motions and Action Items

Action Items

Action Item 1: Calvin Richtig and Jim Denham will ask if another AT Council Member is available to attend the monthly OPIL Cross Council Meetings.

Motions

Motion Item 1: Motion made by Jim Denham to approve the February 5, 2024 Executive Committee Meeting Agenda with the edit to correct the public input times. Motion Seconded by Calvin Richtig. Motion Carried.

Motion Item 2: Motion made by Jim Denham to approve the April 13, 2023 Executive Committee Meeting Minutes. Motion seconded by Calvin Richtig. Motion carried.

Motion Item 3: Motion made by Calvin Richtig to adjourn the meeting. Motion seconded by Jim Denham. Motion Carried.

I. **Welcome, Introductions**

Council Members Present: Jim Denham and Calvin Richtig

DHS Staff Present: Laura Plummer

Welcome and Introductions by Jim Denham

II. **Review and Approve the February 5, 2024 ATAC Executive Committee Meeting Agenda**

<https://www.dhs.wisconsin.gov/atac/index.htm>

Motion made by Jim Denham to approve the February 5, 2024 Executive Committee Meeting Agenda with edits. Motion Seconded by Calvin Richtig. Motion Carried. **See Motion Item 1.**

III. Review and Approve the April 13, 2023 ATAC Executive Committee Meeting Minutes

Motion made by Jim Denham to approve the April 13, 2023 Executive Committee Meeting Minutes. Motion seconded by Calvin Richtig. Motion Carried. **See Motion Item 2.**

IV. Public Input on the State Plan for Assistive Technology (10:10 A.M. – 10:20 A.M.)

No public input.

V. Plan AT Council Staffing at OPIL Cross-Council Meetings

Discussion about attending the monthly OPIL Cross-Council Meetings. Calvin Richtig and Jim Denham will attend when available. Additional discussion will occur at the February 22, 2024 full AT Council Meeting to ask for another member to attend monthly and report back during the quarterly meetings. **See Action Item 1.**

VI. Discuss the OPIL Cross-Council Meeting Discussions and Utilization of the Information Shared

Discussion about how best to utilize the information learned during the OPIL Cross Council Meetings. Committee members recognized that the AT Council is established and has functions which are outlined in the 21st Century Assistive Technology Act.

VII. Review Meeting Agendas for ATAC Quarterly Meetings

Discussion and review of the February 22, 2024 ATAC Quarterly Meeting Agenda.

VIII. Discuss Meeting Details for the May 1, 2024 ATAC In-Person Meeting

Discussion about the meeting details for the May 1, 2024 ATAC Quarterly Meeting which will be held at the WI Council for the Blind. An RSVP will be done at the upcoming AT Council Meeting on February 22, 2024.

IX. Adjourn

Motion made by Calvin Richtig to adjourn the meeting at 10:59 A.M. Motion seconded by Jim Denham. Motion carried. See Motion Item 3.

The purpose of this meeting is to conduct the governmental business outlined in the above agenda. The purpose of the Advisory Council is to provide advice and guidance to the WisTech Program and assure that it is in compliance with the provisions of the Assistive Technology Act (Tech Act) of 1998, as amended. Specifically, the Advisory Council will provide advice and guidance on the following:

- Submission of Wisconsin's State Plan for Assistive Technology (AT) to the U.S. Department of Health and Human Services, Administration for Community Living (ACL);
- Monitoring the WisTech program according to the State Plan for AT;
- Developing and maintaining collaborations with other agencies, organizations, and bodies providing AT services and devices throughout the State; and
- Monitoring of program data and outcomes.

The Council is administratively attached to the Department of Health Services. If you need an interpreter, alternate formats, or other accommodations to participate, please contact Laura Plummer at 608-514-2513 or laura.plummer1@dhs.wisconsin.gov. Phone: (669) 254 5252
Meeting ID: 1602244913