

August 22, 2023

**TO:** Sprinkler Fitter State Apprenticeship Advisory Committee Members

**FROM:** [Owen Smith, Bureau of Apprenticeship Standards](#)

**SUBJECT:** Sprinkler Fitter State Apprenticeship Advisory Committee Meeting

**DATE:** Tuesday, September 12, 2023

**TIME:** 10:00 a.m. – Noon

**ACCESS:** [Attend virtually.](#)

**Attend via phone:**

Call: 608-571-2209. Enter code: 700 286 683#.

**Attend in person.**

Department of Workforce Development, Room F105  
201 E Washington Ave  
Madison, WI 53703

**AGENDA**

*Public comment will occur only when noted, after committee discussion and prior to committee action.*

1. Call the meeting to order.
2. Introduce and record attendees.
- 3. Administrative tasks, with potential action**
  - a. Review the roster.
  - b. Approve the minutes.
- 4. Policy discussions, with potential action (public comment)**
  - a. Policies identified in spring for potential revision
- 5. Policy discussions, without action**
  - a. Questions from the Director's Call.
  - b. Other
6. Review program participants.
7. Adjourn.



**DRAFT Minutes of the**  
**Automatic Fire Sprinklerfitter**  
**State Apprenticeship Advisory Committee**

**April 18, 2023**  
Department of Workforce Development, Madison  
with Virtual Option

<b>Members Present</b>	<b>Organization/Employer</b>
Behringer, Jake	Badgerland Fire Protection
Burg, Nick	Sprinkler Fitters Local 183
Carlson, Sherry	Design Build Fire Protection
Klug, Kevin	Badgerland Fire Protection
Kobb, Scott	Sprinkler Fitters Local 183
Neuhauser, Corey	Sprinkler Fitters Local 669
Olson, Dan	Sprinkler Fitters Local 669
Sferra, Steve (Co-Chair)	United States Alliance Fire Protection
<b>Members Absent</b>	<b>Organization/Employer</b>
<b>Consultants &amp; Guests</b>	<b>Organization/Employer</b>
Abbott, Nicholas	Bureau of Apprenticeship Standards
Badger, Richard	Bureau of Apprenticeship Standards
Burkette, Blair	Blair Fire Protection
Emrick, Leigh	Associated Builders & Contractors
Guerrero, Candy	WRTP / BIG-STEP
Polk, David	Bureau of Apprenticeship Standards
Sanger, Jenny	Bureau of Apprenticeship Standards
Smith, Owen	Bureau of Apprenticeship Standards
Tourdot, Kelly	Associated Builders & Contractors

1. The meeting was called to order at 10:03 a.m. by Mr. Owen Smith in conformance with the Wisconsin open meeting laws.

2. Attendees introduced themselves. Mr. Owen Smith recorded attendance. A quorum was present.

3. **Old Business**

a. The committee reviewed the roster: no updates were needed.

b. *Action: the committee elected Scott Kobb as Employee Co-Chair.*

c. *Action: the committee approved the minutes as revised; update Kevin Klug's employer.*

4. **New Business**

a. **Review the revised template for state standards.**

Mr. Smith discussed the three objectives of revising the state standards: incorporate the revised content and terms from the *Wisconsin Apprenticeship Manual*; incorporate updated policies from the Department of Labor; and cite policies as established by the *Manual* or the state committee.

Mr. Smith explained that the revised table of contents reflects the operational scope of state committees: they establish minimum standards but are not parties to the apprentice contract. Section one included policies for state committees established in the *Manual*; section two included policies established by the state committee itself. Policies that pertain to sponsors, such as evaluating and completing apprentices, were omitted; they will be addressed in the revised template for sponsors.

*The state committee asked for guidance on the Department of Labor policy that permits applicants to be either a U.S. citizen or an eligible non-citizen.* Mr. Smith replied that the Bureau is awaiting guidance and best practices from the Department of Labor.

b. **For action: verify policies established by the state committee.**

Mr. Smith asked the committee to verify that its policies were successfully transferred from the old template to the new template.

*Action: the committee verified its previous policies were included in the new template.*

c. **Action: identify policies established by the state committee to revise further in fall, if needed.**

Next, Mr. Smith asked the committee to identify previous policies that it that may warrant further discussion at the fall meeting.

*Action: The committee recommended reviewing these policies at the next meeting:*

- *Why does the Bureau allow federal apprenticeship sponsors to serve on the state committee?*
- *Provide further guidance and examples of non-citizen.*
- *Discuss "drug testing at the discretion of local committees."*
- *Ensure this requirement appears in the standards and Exhibit A: "All Automatic Fire Sprinkler Fitter registered apprentices in Wisconsin are required to take and pass the State Fire Sprinkler Fitter Journeyworker exam prior to the completion of their Apprentice Contract."*

**d. Questions from the Director's Call.**

Mr. Smith reminded the committee that the Bureau will share apprenticeship-wide updates on the Directors' Call so each committee's individual meeting will be dedicated to its unique policies. However, the Bureau will include this topic on each agenda to ensure committees have an opportunity to ask follow-up questions, if needed.

Attendees did not have questions or comments.

**e. Communicating state committee meetings to the public**

Mr. Smith reported that he will discontinue cc'ing non-members on courtesy notifications of state committee meetings for appointed members. He reminded attendees that state committee meetings are open to the public and posted publicly; however, some stakeholders have confused the courtesy notification as permission to attend. He will continue emailing a courtesy meeting invitation to appointed members, who are welcome to forward it to colleagues. Non-members must check the websites.

Attendees did not have questions or comments.

**f. Other**

Attendees did not have additional questions or comments.

**5. Review the program participants.**

The committee reviewed the participant report and did not have questions or comments.

**6. The committee adjourned at 11:57 a.m.**

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*Submitted by Owen Smith, Program & Policy Analyst*





This summary counts employers and apprentices, between 8/22/2023 and 8/22/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:  
-Contract sector is 'Construction'.  
-Contract occupation code matches a occupation code assigned to committee.  
-Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	119	10	8.4	2	1.7	88	73.9	31	26.1	19	13	68.4	6	31.6
Sprinklerfitter (47-2152.00)	119	10	8.4	2	1.7	88	73.9	31	26.1	19	13	68.4	6	31.6







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Report is based on apprentice contracts where:  
-Contract sector is 'Construction'.  
-Contract occupation code matches a occupation code assigned to committee.  
-Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	119	10	8.4	2	1.7	88	73.9	31	26.1	19	13	68.4	6	31.6
ABC of Wisconsin (All)	31	3	9.7	0	0	0	0	31	100.0	6	0	0	6	100.0
Sprinklerfitter (47-2152.00)	31	3	9.7	0	0	0	0	31	100.0	6	0	0	6	100.0
Milwaukee Area Sprinkler Fitter JAC	88	7	8.0	2	2.3	88	100.0	0	0	13	13	100.0	0	0
Sprinklerfitter (47-2152.00)	88	7	8.0	2	2.3	88	100.0	0	0	13	13	100.0	0	0



## Historical Report by Year

### Report Period: 2023\* and Previous -10 Years

*Current year is YTD data as of Run Date: 08/22/2023		
Run Date: 08/22/2023		
State Auto Fire Sprinkler Committee		
Sponsored Trade Group(s): Construction		
Year	Active Apprentices	Active Employers
2013	41	15
2014	42	18
2015	49	16
2016	55	16
2017	71	18
2018	79	21
2019	90	18
2020	92	19
2021	86	20
2022	103	19
2023	108	19

