



Council on Physical Disabilities Quarterly Meeting Minutes

Thursday, October 25, 2019
9:00 AM to 3:30 PM

Sheraton Madison Hotel
706 John Nolen Drive
Madison, WI 53713

Action Items and Motion Items

Action Items

1. **Action Item:** Kathy Johnson will follow up with Linda Nelson and provide resources on the Emergency Preparedness toolkit.
2. **Action Item:** DHS support staff will notify CPD when recording of the Dan Advocacy Award is available.
3. **Action Item:** Dan Advocacy Award workgroup will schedule a time to meet based on availability of workgroup members prior to the end of 2019.
4. **Action Item:** Jason Ostrowski will email Council members the details on the upcoming Electronic Visit Verification forum scheduled for November 19, 2019 for members interested in attending.
5. **Action Item:** Jason Ostrowski will work with DHS support staff to revised and communicate the change in meeting time to the fourth Friday of every month at 2:15 p.m.

Motion Items

1. **Motion Item:** A motion was made by Charles Vandenplas to approve the October quarterly meeting agenda. The motion was seconded by Jason Ostrowski. Motion carried.
2. **Motion Item:** A motion was made by Charles Vandenplas to approve the July 2019 quarterly meeting minutes. The motion was seconded by Kathy Johnson. Motion carried.
3. **Motion Item:** A motion was made by Charles Vandenplas to adjourn the meeting. The motion was seconded by Kathy Johnson. Motion carried

Meeting Minutes

I. Welcome and Introductions

Welcome and introductions by: Ben Barrett, Chairperson

Council members present: Ben Barrett (via teleconference); Roberto Escamilla II (via teleconference); Karen Secor; Ronald Jansen; Charles Vandenplas; Jason Ostrowski; Kathy Johnson; Gabriel Schlieve (via teleconference); Jackie Gordon; Jeff Fox; and Noah Roberts, Governor Appointee

Liaisons present: Eric Cormany, Office of the Commissioner of Insurance; Heather Bruemmer, Board on Aging and Long-Term Care; Taqwanya Smith, Department of Transportation; Eva Kubinski, Department of Public Instruction; Elizabeth Watson, University of Wisconsin, and Colleen Larsen, Wisconsin Technical College System; Steve Dobratz, Department of Safety and Professional Services

DHS staff support present: Maia Stitt, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Lisa Sobczyk, DHS, BADR; Sara O'Donnell, DHS, BADR, and Gary Roth, DHS.

Communication Access Real-Time Translation (CART) Service Provider: Margo Lucas.

Meeting Called to Order

II. The meeting was called to order at 9:04 AM by Ben Barrett, Chairperson.

- The meeting was available via in-person attendance and via teleconference. It was also available via Zoom Conferencing.

III. Review and Approve October Quarterly Meeting Agenda

- A motion was made by Charles Vandenplas to approve the October quarterly meeting agenda. The motion was seconded by Jason Ostrowski. Motion carried. See Motion Item 1.

IV. Public Comment on the State Plan for People with Physical Disabilities 2019-2021 or Issues Affecting People with Physical Disabilities

- Link to State Plan was provided: cpd.wisconsin.gov/pdffiles/stateplan2019-21.pdf
- No public comment was provided.

V. Review and Approve July Quarterly Meeting Minutes

- A motion was made by Charles Vandenplas to approve the July quarterly meeting minutes. The motion was seconded by Kathy Johnson. Motion carried. See Motion Item 2.

VI. Discuss and Reflect on Dan Johnson Advocacy Award Event

- Council members felt the evening went well. DHS staff support reported that at the height of attendance 65 people attended the event.
- The Council had several requests for additional information about the Emergency Preparedness Toolkit. Linda Nelson, Vice President of Marc, Inc. (marc-inc.org) expressed

interest in receiving a Toolkit. Kathy Johnson will follow up with Linda and provide resources on the Emergency Preparedness toolkit. See Action Item 1.

- A request was made to view and review the recording of the event when available for possible use of clips during other CPD presentations. DHS support staff will notify CPD when recording of the Dan Advocacy Award is available. See Action Item 2.
- A recommendation was made that the Dan Advocacy Award workgroup meet one last time in 2019 to debrief from the event and determine a timeline for 2020. Dan Advocacy Award workgroup will schedule a time to meet based on availability of workgroup members prior to the end of 2019. See Action Item 3.
 - Jackie Gordon suggested that work group discuss sending 'Thank You' to guests that attended the event.

VII. Electronic Visit Verification (EVV) Update

- Jason Ostrowski provided an update from the EVV committee.
- Council members were interested in providing additional feedback on the updates provided.
- Jason Ostrowski stated an open public forum on EVV will be held on November 19, 2019. The forum will be available in person and via a web link. Jason will email Council members details on the upcoming forum for members interested in attending. See Action Item 4.

VIII. Review and Discuss Draft Council on Physical Disabilities (CPD) 2019 Annual Report

- Council members were provided with the previous 2018 Annual Report and discussion was had on the activities and outreach to highlight for 2019.
- DHS support staff reminded members that CPD runs on a state fiscal year, July 1, 2018 to June 30, 2019, so activities, education and outreach events highlighted will have needed to occur during this timeframe.
- The Council determined the following topic areas for the 2019 Annual Report:
 - CPDs rebranding and updated logo
 - Emergency Preparedness toolkit grant award
 - CPD's efforts in updating and reprinting of the toolkit
 - QR codes, increased accessibility and availability in multiple formats (audio, Braille, electronically)
 - Highlighting presentations and outreach related to toolkits.
 - Accepting the transfer of the Dan Advocacy Award and implementation of the inaugural event.
 - Advocacy Opportunities
 - Jason Ostrowski's participation on the Electronic Visit Verification (EVV) committee

- Members were assigned sections of the Annual Report to draft with a deadline of November 30, 2019 for completion.
 - Rebranding and logo section: CPD Executive committee (Ben Barrett lead)
 - Emergency Preparedness grant award: Karen Secor
 - Dan Johnson Advocacy Award: Kathy Johnson
 - Advocacy Opportunities: Jason Ostrowski
- Members will then review Annual Report sections and a draft will be available for review at the full CPD Quarterly meeting on January 23, 2020.

IX. Working Lunch: Council Liaison Updates

- Taqwanya Smith, Wisconsin Department of Transportation (DOT)
 - DOT continues efforts towards revising and updating Effective Communication Plans. These are services that are already provided, but the department is improving and expanding.
 - DOT is working to make services, website and other resources and materials more accessible.
- Elizabeth Watson, University of Wisconsin System
 - The UW system is holding system wide strategic meetings to address Open Education Resources (OER) and bringing accessibility to resources at the beginning versus applying accessibility later.
 - UW-Whitewater received Include, Respect, I Self-Direct (IRIS) vendor approval and now has attendant care available for students.
 - UW-Whitewater also has a UW Life program offering students with intellectual and developmental disabilities certificates of completion for education completed at the university.
 - A mental health initiative was brought to the Board of Regents at UW-Whitewater and will be discussing the need for resources to address mental health at the December 2019 meeting.
 - University System is also working with regional campus locations to encourage broader disability services.
- Colleen Larson, Wisconsin Technical College System
 - A college resource fair entitled “Meeting Together” will take place.
 - The Technical College System will be attending the OER system wide strategic meetings mentioned earlier by Elizabeth Watson and the system will ensure ongoing accessibility.

- The Technical Standards work group continues to meet and is working on creating a tool to advise students with disabilities interested in health care careers what is required for acceptance into the program.
- The Technical College System continues efforts in educating staff and faculty about universal design and accommodation expectations through “Diversity, Equity and Inclusion” trainings.
- The Statewide Transition Academy took place in October. Enrollment was reviewed and it was noted that people with disabilities were not well represented.
- The Technical College System offered PATH grants, the Wisconsin Indian Health Technical College used awarded grant money to create a program that offered training, skill building and transition assistance into employment in student's communities.
- Heather Bruemmer, Wisconsin Board of Aging and Long-Term Care (BOALTC)
 - Open Enrollment for Medicare Advantage has started, and they have already received a lot of calls.
 - Certified Nursing Assistance (CNA) Training revisions to reduce the hours for certification passed the Assembly and the Senate and will be routed to the Governor.
 - Advocates are continuing efforts to educate and inform about the concerns with reducing the hours required to become a certified CNA.
 - Board on Aging is working on revising website with increased accessibility and access to appropriate tools.
- Eva Kubinski, Wisconsin Department of Public Instruction (DPI)
 - DPI is holding a Special Education and Pupil Services Conference November 14 and November 15, 2019. Details can be found here: <https://dpi.wi.gov/sped/educators/consultation/leadership/fall-leadership-conference>
 - A Supported Decision Making bulletin was shared.
 - Additional updates were provided as hard copies at the meeting.
- Eric Cormany, Wisconsin Office of the Commissioner of Insurance (OCI)
 - Open Enrollment is scheduled to begin on November 1, 2019.
 - 61 counties in Wisconsin will now have three or more insurance options available.

X. Council Committee Updates

- Karen Secor, Emergency Preparedness Committee
 - Emergency Preparedness work plan was reviewed and revised based on activities.
- Jason Ostrowski, Transportation Committee
 - Transportation work plan was reviewed and revised based on activities.

- A decision was reached to revise the work plan to focus efforts on sections one and four and transfer sections two and three to the 2020 work plan.
- Discussion was had about the current time and date for committee meetings. The Transportation Committee has struggled with quorum.
- A decision was reached to move the date and time of the meetings to the fourth Friday of every month at 2:15 p.m. This will immediately follow the Emergency Preparedness Committee meetings, with a 15 minute time gap to allow for participants to switch lines. Jason Ostrowski will work with DHS support staff to revised and communicate the change in meeting time to the fourth Friday of every month at 2:15 p.m. See Action Item 5.

XI. Review Membership/Discuss Nominations

- Roster and Committee Review
 - Council Roster was reviewed and revised as needed.
- Discussion Nominations and Voting Process for 2020
 - Discussion was had about the nomination process. It was agreed that the CPD will stagger voting to ensure a level of stability among leadership.
 - It was agreed that CPD will move forward with nominations and voting for the chair and vice chair positions in January 2020 and committee chairs and vice chairs will be re-elected in January 2021.
 - Executive committee will send out an email with a list of current chairs and vice chairs and ask individuals if they would like to seek re-election or step down. Responses will be tallied and brought to the January meeting for discussion and voting.
- CPD Membership Renewals
 - CPD discussed current memberships in the community.

XII. Discuss CPD 2020 Quarterly Meeting Dates

- The Council reviewed requirements for quarterly meetings and determined dates for 2020 per CPD Bylaws stating CPD will meet on the fourth Thursday of the month in which quarterly meetings occur.
- The Council will meet on the following dates in 2020:
 - January 23, 2020;
 - April 23, 2020;
 - July 23, 2020, and
 - October 22, 2020
- These meeting will occur from 8:30 a.m. to 3 p.m.

- Locations to be determined.

XIII. Adjourn

- A motion was made by Charles Vandenplas to adjourn the meeting. The motion was seconded by Kathy Johnson. Motion carried. See Motion Item 3.

The meeting adjourned at 1:48 PM.