

**PHYSICAL THERAPY EXAMINING BOARD  
MEETING MINUTES  
November 29, 2017**

**PRESENT:** Shari Berry, PT; John Greany, PT; Sarah Olson, PTA; Bailey Steffes

**EXCUSED:** Kathryn Zalewski, PT

**STAFF:** Tom Ryan, Executive Director; Laura Smith, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Shari Berry, Chair, called the meeting to order at 8:32 a.m. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**Amendments to the Agenda**

- *Aaron Knautz will present under Education and Examination Matters in Closed Session.*

**MOTION:** Sarah Olson moved, seconded by Bailey Steffes, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** John Greany moved, seconded by Sarah Olson, to approve the minutes of September 6, 2017 as published. Motion carried unanimously.

**LEGISLATIVE AND ADMINISTRATIVE RULE MATTERS**

**Update on Other Legislation and Pending or Possible Rulemaking Projects**

**MOTION:** John Greany moved, seconded by Bailey Steffes, to authorize the Chair to accept and reject all Clearinghouse comments and respond to public comments for PT 2 and 9 relating to examinations and continuing education, and to approve the Legislative Report and Draft for submission to the Governor's Office and Legislature. Motion carried unanimously.

**MOTION:** Bailey Steffes moved, seconded by Sarah Olson, to authorize DSPS staff to conduct the public hearing concerning PT 2 and 9 relating to examinations and continuing education. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Sarah Olson moved, seconded by Bailey Steffes, to convene to Closed Session to deliberate on cases following hearing (§ 19.85(1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§

19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Shari Berry - yes; John Greany – yes; Sarah Olson – yes; Bailey Steffes – yes. Motion carried unanimously.

The Board convened into Closed Session at 9:44 a.m.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Bailey Steffes moved, seconded by John Greany, to reconvene in Open Session at 10:02 a.m. Motion carried unanimously.

### **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF VOTING IS APPROPRIATE**

**MOTION:** Sarah Olson moved, seconded by Bailey Steffes, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the closed session motions stand for the purposes of the affirmation vote.)*

### **DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS**

#### **Case Closings**

#### ***16 PHT 037 (A.J.R.)***

**MOTION:** Sarah Olson moved, seconded by John Greany, to close the DLSC case number 16 PHT 037, against A.J.R., for No Violation. Motion carried unanimously.

#### ***16 PHT 046 (D.L.S.)***

**MOTION:** John Greany moved, seconded by Bailey Steffes, to close the DLSC case number 16 PHT 046, against D.L.S., for Insufficient Evidence. Motion carried unanimously.

### **DELEGATION AND RATIFICATION OF EXAMINATIONS, LICENSES AND CERTIFICATES**

**MOTION:** John Greany moved, seconded by Sarah Olson, to delegate ratification of examination results to DSPS staff and to delegate and ratify all licenses and certificates as issued. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Sarah Olson moved, seconded by Bailey Steffes, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:11 a.m.