

**VIRTUAL/TELECONFERENCE
BOARD OF NURSING
MEETING MINUTES
AUGUST 8, 2024**

PRESENT: John Anderson, Vera Guyton, Jennifer Malak, Patrick McNally, Christian Saldivar Frias (*excused at 9:23 a.m.*), Robert Weinman

ABSENT: Amanda Kane, Shelly Sabourin

STAFF: Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Brenda Taylor, Board Services Supervisor; and other Department Staff

CALL TO ORDER

Robert Weinman, Chairperson, called the meeting to order at 8:06 a.m. A quorum was confirmed with six (6) members present.

ADOPTION OF THE AGENDA

MOTION: John Anderson moved, seconded by Jennifer Malak, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES JUNE 13, 2024

MOTION: Patrick McNally moved, seconded by Vera Guyton, to approve the Minutes of June 13, 2024, as published. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Vice Chairperson

NOMINATION: Robert Weinman nominated Jennifer Malak for the Office of Vice Chairperson. Jennifer Malak accepted the nomination.

Jennifer Malak was elected as Vice Chairperson by unanimous voice vote.

Secretary

NOMINATION: Jennifer Malak nominated Patrick McNally for the Office of Secretary. Patrick McNally accepted the nomination.

Patrick McNally was elected as Secretary by unanimous voice vote.

ELECTION RESULTS	
Chairperson	Robert Weinman
Vice Chairperson	Jennifer Malak
Secretary	Patrick McNally

EDUCATION AND EXAMINATION MATTERS

Public Agenda Request: AZCN-Milwaukee Campus, Committee for Equity in Nursing

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to acknowledge and thank the Committee for Equity in Nursing Education, for appearing and presenting to the Board of Nursing. Motion carried unanimously.

PUBLIC AGENDA REQUEST: RECONSIDERATION OF N6.02 (13), THE DEFINITION OF UNLICENSED ASSISTIVE PERSONNEL (UAP)

Appearance by Ann Zenk, Wisconsin Hospital Association

MOTION: Patrick McNally moved, seconded by Vera Guyton, to acknowledge and thank Ann Zenk, Wisconsin Hospital Association, Laura Hieb, Emplify-Bellin Health, Shonda Helgeson, Western Wisconsin Health, and Rudy Jackson, UW Health, for their appearance and presentation to the Board of Nursing. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Final Rule Draft: N 6, relating to delegated acts

MOTION: John Anderson moved, seconded by Jennifer Malak, to authorize the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to approve the Legislative Report and Final Rule Draft for Clearinghouse Rule 24-031 (N 6), relating to delegated acts, as amended at the August 8, 2024, meeting for submission to the Governor's Office and Legislature. Motion carried unanimously.

**SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS, AND
REPORTS – DISCUSSION AND CONSIDERATION**

**NCSBN Leadership and Public Policy Conference – October 9-11, 2024 – Charlottesville,
VA**

MOTION: Jennifer Malak moved, seconded by John Anderson, to designate Robert Weinman, John Anderson, Jennifer Malak and DSPS Staff to attend the NCSBN Leadership and Public Policy Conference – October 9-11, 2024 – Charlottesville, VA. Motion carried unanimously.

Christian Salvador Frias was excused at 9:23 a.m.

CLOSED SESSION

MOTION: Jennifer Malak moved, seconded by John Anderson, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Robert Weinman, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: John Anderson-yes; Vera Guyton-yes; Jennifer Malak-yes; Patrick McNally-yes; and Robert Weinman-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:23 a.m.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE
MATTERS**

Administrative Warnings

MOTION: Vera Guyton moved, seconded by Robert Weinman, to issue Administrative Warnings in the following DLSC Cases:
22 NUR 632 – L.M.D.
23 NUR 094 – J.M.F.
23 NUR 637 – D.R.R.
24 NUR 133 – J.A.S.
24 NUR 0221 – D.P.M.
24 NUR 0236 – T.Y.
24 NUR 0249 – M.A.K.
Motion carried unanimously.

Case Closings

MOTION: Jennifer Malak moved, seconded by John Anderson, to close the following DLSC Cases for the reasons outlined below:

- 22 NUR 334 – J.L.S. – No Violation
- 22 NUR 592 – P.M.J.C. – No Violation
- 22 NUR 617 – L.A.W. – No Violation
- 22 NUR 689 – A.C.M. – Insufficient Evidence
- 22 NUR 825 – C.M.C. – No Violation
- 22 NUR 849 – K.E.W. – Insufficient Evidence
- 23 NUR 028 – L.J.O. – Lack of Jurisdiction (L3)
- 23 NUR 043 – A.M. – No Violation
- 23 NUR 121 – A.R.H. – Prosecutorial Discretion (P2)
- 23 NUR 129 – A.M.G. – Insufficient Evidence
- 23 NUR 258 – W.P.A. – Insufficient Evidence
- 23 NUR 324 – F.W. – Lack of Jurisdiction (L1)
- 23 NUR 342 – B.N.G. – Insufficient Evidence
- 23 NUR 361 – T.N.R. – Insufficient Evidence
- 23 NUR 460 – B.J.R. – No Violation
- 23 NUR 647 – K.A.K.H. – Insufficient Evidence
- 23 NUR 797 – M.M.B. – No Violation
- 23 NUR 812 – J.R.H. – No Violation
- 23 NUR 828 – D.E.R. – Insufficient Evidence
- 23 NUR 852 – J.M.M. – Prosecutorial Discretion (P7)
- 24 NUR 017 – I.E.L. – No Violation
- 24 NUR 025 – M.G.D. – No Violation
- 24 NUR 0228 – T.A.J. – No Violation
- 24 NUR 0237 – N.R.K. – No Violation
- 24 NUR 0242 – C.M.L. – No Violation
- 24 NUR 0274 – J.U.J. – No Violation
- 24 NUR 0304 – K.A.V. – No Violation
- 24 NUR 0385 – U. – Insufficient Evidence
- 24 NUR 0402 – A.R.J. – Prosecutorial Discretion (P1)
- 24 NUR 0412 – A.L.N. – Prosecutorial Discretion (P1)

Motion carried unanimously.

Proposed Stipulations and Final Decisions and Orders

MOTION: Robert Weinman moved, seconded by Patrick McNally, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of the following cases:

- 20 NUR 486 – Lori M. Kleinhans
- 22 NUR 424 – Amanda L. Imler
- 22 NUR 505 – Lisa M. Miller
- 22 NUR 571 – Joseph W. Hardy
- 22 NUR 653 – Jonelle E. Krajewski
- 22 NUR 773 – Pania Vang

22 NUR 829 – Karrie R. Burns
23 NUR 006 – Robert E. Docherty
23 NUR 221 – Angela C. Faulkner
23 NUR 247 – Sasha Lynn Leikip
23 NUR 426 – Jacquelyn R. Andersen
23 NUR 481 – Tori L. Hefty
23 NUR 525 – Megan E. Gentner
23 NUR 578 – Francesca M. Staupe
23 NUR 628 – Lauren M. Wikan
23 NUR 645 – Nancy M. Dedo
23 NUR 718 – Anne M. Embretson
23 NUR 734 – Wendy G. Meyer
23 NUR 800 – Kizzie R. Willingham
23 NUR 832 – Julie M. Swonger
23 NUR 844 – Carolyn A. Schmiedlin
23 NUR 884 – Jodi E. Lease
24 NUR 048 – Sarah M. Foard
24 NUR 051 – Heather L. Vander Pal
24 NUR 0153 – Angela D. Beitlich
24 NUR 0176 – Sherry L. Duff
24 NUR 0196 – Tiffany L. Brockington
24 NUR 0463 – Vivian J. Taylor
Motion carried unanimously.

CREDENTIALING MATTERS

Application Review

H.J.D. – Registered Nurse

MOTION: Robert Weinman moved, seconded by Jennifer Malak, to approve the Registered Nurse renewal application of H.J.D., once all requirements are met. Motion carried unanimously.

D.M.H. – Registered Nurse

MOTION: Vera Guyton moved, seconded by John Anderson, to approve the Registered Nurse renewal application of D.M.H., once all requirements are met. Motion carried unanimously.

C.E.M. – Registered Nurse

MOTION: John Anderson moved, seconded by Patrick McNally to deny C.E.M. an unencumbered Registered Nurse license but to offer a limited license with the limitations imposed by the Board at the December 14, 2023 meeting.
Reason for Denial: Wis Stat. s. 441.07(1g)(c) and (d), 440.08(4) and Wis. Admin. Code s. N 7.03(6)(f). Motion carried unanimously.

D.S. – Registered Nurse

MOTION: John Anderson moved, seconded by Vera Guyton, to request more information regarding D.S.'s condition as it relates to the practice of nursing. Once additional information is received, the Board designates the Chairperson to act upon the application or refer back to the full board for further action. Motion carried unanimously.

Monitoring Matters

Leah Morgan, R.N. – Requesting Full Licensure

MOTION: Jennifer Malak moved, seconded by Patrick McNally, to grant the request of Leah Morgan, R.N., for full licensure. Motion carried unanimously.

Chi Niemeyer, R.N. – Requesting Full Licensure

MOTION: John Anderson moved, seconded by Robert Weinman, to deny the request of Chi Niemeyer, R.N., for full licensure. **Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Board Order (11/11/2021). Motion carried unanimously.

Dorreen Serrano. R.N. – Requesting Full Licensure and/or the removal of the following practice limitations in Provisions C.19, C.20, C.21., and C.22

MOTION: Jennifer Malak moved, seconded by John Anderson, to deny the request of Dorreen Serrano. R.N., for full licensure and the removal of the following practice limitations in Provisions C.19, C.20, C.21., and C.22. **Reason for Denial:** Failure to demonstrate continuous and successful compliance under the terms of the Board Order (05/11/2023). Insufficient time under the Board Order (05/11/2023) to demonstrate adequate compliance. Motion carried unanimously.

Proposed Stipulations and Interim Orders

24 NUR 0432 – Gwendolyn A. Peachey

MOTION: John Anderson moved, seconded by Patrick McNally, to delegate to DSPS Chief Legal Counsel the Board's authority to preside over and resolve the Interim Order in the matter of disciplinary proceedings against Gwendolyn A. Peachey, DLSC Case Number 24 NUR 0432. Motion carried unanimously.

24 NUR 0487 – Jessica A. Hosfelt

MOTION: John Anderson moved, seconded by Patrick McNally, to delegate to DSPS Chief Legal Counsel the Board’s authority to preside over and resolve the Interim Order in the matter of disciplinary proceedings against Jessica A. Hosfelt, DLSC Case Number 24 NUR 0487. Motion carried.

Proposed Stipulations, Final Decisions, and Orders

21 NUR 815 and 22 NUR 522 – Joseph McClure

MOTION: John Anderson moved, seconded by Robert Weinman, to delegate to DSPS Chief Legal Counsel the Board’s authority to preside over and resolve the matter of disciplinary proceedings against Joseph McClure, DLSC Case Numbers 21 NUR 815 and 22 NUR 522. Motion carried unanimously.

DELIBERATION ON PROPOSED FINAL DECISION AND ORDERS

MOTION: John Anderson moved, seconded by Rob Weinman, to delegate to DSPS Chief Legal Counsel the Board’s authority to preside over and resolve the matter of:
Miranda K. Grovogel – Respondent – (DHA Case Number SPS-24-0009/
DLSC Case Number 21 NUR 816)
Tracie A. LaBarge – Respondent – (DHA Case Number SPS-23-0083/
DLSC Case Number 23 NUR 023)
Jennifer L. Fitch – Respondent – (DHA Case Number SPS-24-0003/
DLSC Case Number 23 NUR 026)
Angela J. Ramirez – Respondent – (DHA Case Number SPS-23-0086/
DLSC Case Number 23 NUR 353)
Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Jennifer Malak moved, seconded by Patrick McNally, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 11:08 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: John Anderson moved, seconded by Jennifer Malak, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Robert Weinman moved, seconded by Patrick McNally, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:09 a.m.