

Department of Workforce Development  
Employment and Training Division  
Bureau of Apprenticeship Standards  
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STATE OF WISCONSIN  
  
Department of Workforce Development  
Tony Evers, Governor  
Amy Pechacek, Secretary  
Michele Carter, Division Administrator

## Heat & Frost Apprenticeship State Committee

### Agenda

Tuesday, April 9, 2024

1:00 p.m. – 3:00 p.m.

**Attend Virtually:** [Teams Meeting Link](#)

Teams Meeting ID: 236 215 475 634 | Passcode: owhmR3

**Attend via Phone:** #608-571-2209 | Conference ID: 842 122 836#

*Note: Public comment will occur only when noted, after committee discussion and prior to committee action.*

1. Call Meeting to Order
2. Record Attendees
3. Review Roster
4. Review and Approve Previous Meeting Minutes
5. Specific Committee Items for Discussion (*Public Comment*)
  - a. Standards: Review Minimum Qualifications for Apprentices
  - b. Standards: Review Requirements for Supervision
  - c. Standards: Feedback on Local Committee Implementation
6. Director's Call Discussion
7. Other Discussion Items
8. Review Program Participants
9. Set Next Meeting Date/Time
10. Adjourn

**Draft Minutes of the**  
**Heat and Frost**  
 State Apprenticeship Advisory Committee

**October 4, 2023**  
 Department of Workforce Development  
 Virtual Meeting

<b>Members Present</b>	<b>Organization/Employer</b>
Large, Brett (Co-Chair)	Local 19
Emrick, Leigh	ABC
Walter, Tony	Insulation Industries
Aleman, Eliseo "Chico"	Local 19
Wicke, Jeremy	Local 127
<b>Members Absent</b>	<b>Organization/Employer</b>
Skic, Mark	Taylor Insulation
<b>Consultants &amp; Guests</b>	<b>Organization/Employer</b>
Polk, David	Bureau of Apprenticeship
Pusch, Liz	Bureau of Apprenticeship
Nowak, Raquel	Bureau of Apprenticeship
Abbott, Nicholas	Bureau of Apprenticeship
Lushaj, Reneé	Bureau of Apprenticeship

1. The meeting was called to order at 1:04 p.m. by Deputy Director Liz Pusch in conformance with the Wisconsin Open Meetings Law.
2. Attendees introduced themselves. Ms. Lushaj recorded attendance. A quorum was present.
3. **Administrative tasks, with potential action**
  - a. **Roster** reviewed and corrections made – **Leigh Emrick was added as an Employer Member**
  - b. Elect the Employer Co-Chair. **Motion** to elect Tony Walter as the Employer Co-Chair – **Motion carries.**
  - c. Meeting Minutes reviewed – **Motion** to approve minutes with correction that Eliseo "Chico" Aleman was not present at the last meeting. Correction made and **Motion carries.**
4. **Policy discussions, with potential action (public comment)**
  - a. Reviewed Minimum Qualifications for Applicants section – **Motion** to lower the minimum age requirement to 17 years of age. **Motion Carries**
  - b. Reviewed Minimum Qualifications for Employers section.
    - a. Committee discussed their concern with BAS of the minimum testing requirements currently in the Standards.
      - i. **Item Tabled until Spring Committee Meeting**
      - ii. **ACTION: BAS to review previous meeting minutes to see if there was a vote previously on the testing requirements.**
  - c. Reviewed Requirements for Supervision section.
    - Committee asked BAS to review the definitions of "direct supervision" versus "indirect supervision".
    - Committee discussed at length and the majority agreed that the Standards should only include/allow "direct supervision".
    - Committee argued "indirect supervision" should never be allowed with registered apprentices who are just learning the trade, as it is not safe.
    - Committee discussed the differences in work sites, as it relates to the appropriateness of direct and indirect supervision.
    - **ACTION: BAS to draft language defining "work site" for these Standards.**
5. **Policy discussions, without action**

No questions or issues raised from the Committee members.
6. **Program Participant Numbers** reviewed. – Clarification provided regarding the date the participant data was run which for this meeting was mid-Aug. This explanation helped clear up his questions about participant numbers.

*Submitted by Reneé Lushaj, Program & Policy Analyst - Advanced*



**Report Name** COM-01 State Committee Report

**Refresh Date** 3/7/24 1:01 PM

Wisconsin Bureau of Apprenticeship Standards  
**State Committee Report**



This summary counts employers and apprentices, between 3/1/2023 and 3/1/2024 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
<b>Report Total</b>	<b>113</b>	<b>22</b>	<b>19.5</b>	<b>8</b>	<b>7.1</b>	<b>107</b>	<b>94.7</b>	<b>6</b>	<b>5.3</b>	<b>25</b>	<b>22</b>	<b>88.0</b>	<b>3</b>	<b>12.0</b>
Insulation Worker (Heat & Frost) (47-2131.00)	113	22	19.5	8	7.1	107	94.7	6	5.3	25	22	88.0	3	12.0

# State Committee Report by Sponsor & Occupation



This summary counts employers and apprentices, between 3/1/2023 and 3/1/2024 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
<b>Report Total</b>	<b>113</b>	<b>22</b>	<b>19.5</b>	<b>8</b>	<b>7.1</b>	<b>107</b>	<b>94.7</b>	<b>6</b>	<b>5.3</b>	<b>25</b>	<b>22</b>	<b>88.0</b>	<b>3</b>	<b>12.0</b>
<b>ABC of Wisconsin (All)</b>	<b>6</b>	<b>2</b>	<b>33.3</b>	<b>1</b>	<b>16.7</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>100.0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>100.0</b>
Insulation Worker (Heat & Frost) (47-2131.00)	6	2	33.3	1	16.7	0	0	6	100.0	3	0	0	3	100.0
<b>Northern WI Area Heat &amp; Frost JAC</b>	<b>28</b>	<b>2</b>	<b>7.1</b>	<b>1</b>	<b>3.6</b>	<b>28</b>	<b>100.0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>100.0</b>	<b>0</b>	<b>0</b>
Insulation Worker (Heat & Frost) (47-2131.00)	28	2	7.1	1	3.6	28	100.0	0	0	7	7	100.0	0	0
<b>Southern WI Heat &amp; Frost Insulators JAC</b>	<b>79</b>	<b>18</b>	<b>22.8</b>	<b>6</b>	<b>7.6</b>	<b>79</b>	<b>100.0</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>16</b>	<b>100.0</b>	<b>0</b>	<b>0</b>
Insulation Worker (Heat & Frost) (47-2131.00)	79	18	22.8	6	7.6	79	100.0	0	0	16	16	100.0	0	0



## Historical Report by Year

### Report Period: 2024\* and Previous -10 Years

*Current year is YTD data as of Run Date: 03/07/2024		
Run Date: 03/07/2024		
State Heat & Frost Committee		
Sponsored Trade Group(s): Construction		
Year	Active Apprentices	Active Employers
2014	54	18
2015	63	21
2016	74	21
2017	73	19
2018	77	19
2019	79	20
2020	75	19
2021	76	21
2022	61	17
2023	58	18
2024	90	23

