

**VIRTUAL/TELECONFERENCE
PROFESSIONAL COUNSELOR SECTION
MEETING MINUTES
APRIL 15, 2024**

PRESENT: Ann Glavan, Tammy Scheidegger, Andrea Simon, Tim Strait

STAFF: Brad Wojciechowski, Executive Director; Whitney DeVoe, Legal Counsel; Sofia Anderson, Administrative Rules Coordinator; Tracy Drinkwater, Board Administration Specialist; and other DSPS Staff

CALL TO ORDER

Tammy Scheidegger, Chairperson, called the meeting to order at 9:03 a.m. A quorum was confirmed with four (4) members present.

ADOPTION OF AGENDA

MOTION: Tim Strait moved, seconded by Andrea Simon, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 29, 2024

MOTION: Andrea Simon moved, seconded by Tim Strait, to approve the Minutes of January 29, 2024, as published. Motion carried unanimously.

CLOSED SESSION

MOTION: Andrea Simon moved, seconded by Tim Strait, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Tammy Scheidegger, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Ann Glavan-yes; Tammy Scheidegger-yes; Andrea Simon-yes; and Tim Strait-yes. Motion carried unanimously.

The Section convened into Closed Session at 9:23 a.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Monitoring Matters

Sarah Reiser, Licensed Professional Counselor – Requesting Full Licensure

MOTION: Tammy Scheidegger-moved, seconded by Tim Strait, to deny the request of Sarah Reiser, for full licensure, but to grant the request to reduce drug and alcohol screens to 36 per year and to reduce AA/NA meetings to once per

week. Reason for Denial: Insufficient Time under the Board Order to demonstrate adequate compliance. Motion carried unanimously.

Proposed Stipulations and Final Decision and Orders

MOTION: Tammy Scheidegger moved, seconded by Andrea Simon, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of the following cases:

1. 20 CPC 022 – Brooke L. Linsmeyer
2. 22 CPC 057 and 56 CPC 010 – Gregg A. Scharf

Motion carried unanimously.

Administrative Warnings

23 CPC 011 – L.A.C.B.

MOTION: Andrea Simon moved, seconded by Tim Strait, to issue an Administrative Warning in the matter of L.A.C.B., DLSC Case Number 23 CPC 011. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Andrea Simon moved, seconded by Tim Strait, to reconvene into Open Session. Motion carried unanimously.

The Section reconvened into Open Session at 9:40 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

MOTION: Andrea Simon moved, seconded by Tim Strait, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Tim Strait moved, seconded by Andrea Simon, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 9:42 a.m.