

**OPEN MEETING MINUTES**

Name of Governmental Body: State Council on Alcohol and Other Drug Abuse		Attending: Members in Attendance: Kevin Florek, Tina Virgil, Paul Krupski, Amanda Kind (on behalf of Senator Smith), Jan Grebel, Tony Peterangelo, Subhadeep Barman, Deb Kolste, Holly Stanelle (on behalf of Dr. Autumn Lacy), Sandy Hardie, Christina Malone, Terry Schemenauer, Christine Ullstrup, Representative Jill Billings, Representative Jesse James, Zach Stollfus (on behalf of Senator Wimberger), Ex-Officio Members in Attendance: MJ Griggs, Jennifer Fahey, Fil Clissa, Elizabeth Salisbury-Afshar, Dr. Ritu Bhatnagar Guests: Denise Johnson, Dave MacMaster, Beth Collier, Chris Wardlow, Michelle Devine Giese, Maureen Busalacchi, Mark Wadium, Kerry Thieme, Jane Goldberg, Miah Olson, Mike Tierney, Michael Kemp, Roger Frings, Jane Goldberg, Kerry Thieme, Mark Wadium, Nick Lutes, Sarah Johnson, Dennis Radloff, Katie B (interpreter), Scottie A (interpreter) Department of Health Services Staff: Sarah Boulton, Teresa Steinmetz, Andrea Jacobson, Simran Arora, Cindy Matz, Liz Adams, Leilani Nino, Jamie McCarville, Allison Weber, Holly Audley, Janet Fleege, Amy Anderson, Katie Behl, Tiffaney Nielson, Mike Christopherson, Sarah Coyle, Raina Haralampopoulos
Date: 12/2/2022	Time Started: 9:30am	Time Ended: 1:00pm
Location: Online via Zoom		Presiding Officer: Kevin Florek

**Minutes**

**1. Call to Order**

Council Chairperson Kevin Florek called the meeting to order at 9:31am.

**2. Approval of September 9, 2022 Meeting Minutes**

Christine Ullstrup moved to approve the minutes of September 9, 2022.

Deborah Kolste seconded the motion to approve the minutes.

No comments, corrections made.

Meeting minutes were approved unanimously.

**3. Public input**

Miah Olson, Substance Use Disorder Counseling Instructor & Department Chair at Fox Valley Technical College gave public comment regarding ongoing concerns with credentialing through the Department of Safety and Professional Services (DSPS). Students at Fox Valley are having a hard time with their SAC-IT. There has been talk that this system had improved with the online Licensee. It is still taking way too long for folks to get their licenses.

Council members and guests discussed the ongoing licensing issue, including staffing shortages across the state. Michael Kemp of Fox Valley Technical College formally requested as a member of public that the Council write a formal letter to the Governor and DSPS sharing the professional concerns around this and asking for a response on what the plan is to expedite this.

Mike Tierney from DSPS shared that DSPS has requested the authority to hire more permanent, full-time staff. Having full time employees in the department that are trained in all aspects of the process are better able to answer questions.

If the department could use application fee dollars to hire full time staff to be in the call center to accurately answer questions and provide information, process would move more quickly. Many of the positions are limited term employment positions, which are exceptionally difficult for the department to fill because they are lower paying and temporary. Many delays stem from law changes and statutory changes. One of the changes in code provision resulted in that if a person had renewed twice, they weren't allowed to use an initial renewal process so staff, who are trying to renew new credentials, spend an inordinate amount of time walking people through the different process. It's roughly 20 percent of applications that really require staff to do intensive communication with the person, which reduces credentialing staff from being able to work on other people's credentials. In the department budget request to the Governor, made robust requests for staffing that is needed to answer the phones, provide correct information, answer questions in detail, and process applications. Need to be able to use applicant dollars to provide the level of service that applicants expect and that's something the department has been hamstrung on the last four years. That request has gone in the budget, and hopeful that there's some support in the Legislature this time around.

Zach Stollfus from Senator Wimberger's Office noted that people should contact their legislator if they are experiencing licensing delays.

Dr. Ritu Bhatnagar noted that there is significant support from organized medicine societies because members are affected by this problem.

Kevin Florek confirmed that the Executive Committee will take this up and that anyone who wants to share additional information with him are welcome to at [kflorek@tellurian.org](mailto:kflorek@tellurian.org).

#### **4. Latest Provider Updates on Services during COVID-19/Workforce Challenges**

No updates shared.

#### **5. Committee updates**

##### *Executive Committee*

Kevin Florek shared the update. The Executive Committee participated in the SCAODA listening session at the annual Mental Health and Substance Use Recovery Conference in October. The session was well attended. There were some questions that came up around Act 122. Christine Ullstrup added that there were some great topics that were brought up in the session that can be shared with the standing committees. Kevin Florek reported that some of the items that were brought up in the session were concerns around Medicaid reimbursement, Act 122, recovery housing, the Council's stance on legalization of marijuana, prevention of alcohol use, prevention of tobacco use, and the need for more housing resources.

##### *Diversity Committee*

Denise Johnson shared the update. The Diversity Committee was supposed to meet in November but had to cancel because they did not have quorum. More members are needed for the Diversity Committee. It would be great if some Council members joined.

##### *Intervention & Treatment Committee*

Roger Frings shared the update. Thank you to Kevin Florek for leading the Council. ITC needs a member from the Council to fill the role of chair. In the meantime, Sheila Weix serving as co-chair alongside Roger. If anyone is interest in chairing, please reach out to Kevin. Would encourage any interested folks to get involved with the ITC Committee. Always looking for different members that bring expertise from various areas to the table.

ITC has continued to collaborate with the Prevention Committee. Chris Wardlow has attended many of the ITC meetings. The Tobacco 21 law is one thing that is being looked at and the development of a motion on cannabis derived products. Karen Conner from WiNTip has been involved with ITC in a more official capacity since the retirement of Dave Macmaster. The Committee looks forward to continuing with work with Karen on the implementation of the tobacco integration aspects of the revised DHS 75.

### *Planning and Funding Committee*

Christine Ullstrup shared the update. Last Council meeting, Planning and Funding put forth a motion for DHS to create a centralized database of providers. Database would help with identifying needs, and where there are pockets of services still needed. An amended motion passed that encouraged DHS to explore this. Planning and Funding Committee formed a subgroup to look at what data is already available to bring to DHS, such as DQA or DSPS, etc. From the collective knowledge, realized that all the information out there is disjointed. Committee will continue to encourage ways to work with DHS to have a database that is useful not only for providers but also other systems across the state so that we can provide services to our citizens that really need it.

Committee has also been discussing the implications of the revised DHS 75, specifically that many providers are finding they they've needed to add staff to meet the requirements. There is a lot more paperwork involved. Medicaid reimbursement rates have not changed so the Committee will be inviting Division of Medicaid staff back to discuss reimbursement rates, specifically those established for residential substance use disorder reimbursement that started in February 2021. Hearing that some providers within the community are opting for commercial insurance instead of Medicaid because the reimbursement rate does not cover the cost of services. Cost of services and cost of staff continue to rise. Having this database would be helpful to understand which providers are providing Medicaid services, and those who have possibly opted not to.

The Committee looks forward to working with DHS on the next batch of opioid settlement dollars. If there are innovative services that can be covered, if a database could be covered, more services for clients, help providers stay in business and be able to provide high quality services.

Denise Johnson suggested in the chat that the sub-committees form one larger committee. DHS Sarah Boulton noted that the Council by-laws specify the standing committees. Sandy Hardie noted that that it's important to have separate committees because they all have a separate focus. It would be challenging to plan and move work forward within one large committee. Individual committees are important to keep the focus clear and move work forward.

### *Prevention Committee*

Chris Wardlow provided the update. For people's reference, [Marijuana in Wisconsin: Research-Based Review and Recommendations for Reducing the Public Health Impacts of Marijuana](#) was approved by SCAODA in June 2016. The recommendation at that time was to not legalize recreational or medical marijuana. That is the Council's official stance currently. There have been a lot of changes since that report, so it would probably be good to revisit and have a discussion as a Council.

The October meeting was rescheduled because it overlapped with the Annual Mental Health and Substance Use Recovery Conference and the Alcohol Policy Summit. Unfortunately, at the rescheduled meeting in November, Committee did not have quorum to conduct business. Working on developing a motion for the full Council to support the passage of Tobacco 21 law. Non-compliance rate for underage tobacco sales has continued to rise. Developing another motion around hemp-derived cannabinoids, for which there are no Federal or State regulations currently. Motion will urge the State to pass some kind of regulatory action around hemp-derived cannabinoids.

The Committee welcomed two new members. Kathy Asper from Arbor Place and Melissa Moore from Taylor County Health Department. Committee is thankful to have them.

Folks can review the progress of the Committee with the updated workplan that starts on page 44 of the meeting booklet. A big part of that process has to do with the work of the Wisconsin Alcohol Policy Project, so Maureen Busalacchi will provide additional updates.

Maureen Busalacchi provided the update on the Wisconsin Alcohol Policy Seminar, held October 19th via hybrid model. Maintained attendance as previous years. Covered topics like place of last drink, alcohol age compliance check, and alcohol and health. Also presented a poster at the American Public Health Association.

Continue to work towards implementing the SCAODA Alcohol Recommendation Report both locally and statewide. Continuing to look at place of last drink through Badger Tracks database in partnership with DOJ and DOT.

Received some funding from the Advancing a Healthier Wisconsin Endowment to dig deeper into building the municipal database, which would be a database with where all the policies are housed for 1,900 communities. It would look at license liquor establishments and stores to provide an idea of what's being implemented in different places across the state and be able to compare health outcomes.

Some things that are being looked at for next legislative session, Wisconsin has more access to alcohol than most other States based on density, and it's concerning that home delivery would pass the next legislature, which would essentially make every house an opportunity to have alcohol. This brings up that there is no funding for the alcohol age compliance checks. For tobacco, every county receives some funding to do compliance checks but there is no funding for alcohol age compliance checks

Chris Wardlow thanked DHS staff person Liz Adams for her support of the Prevention Committee and wished her the best in her new role at DPH.

## **6. Council Strategic Planning Process**

Kevin Florek shared that early next year Council will be reviewing and revising its strategic plan. Looking for a few more folks to be part of that process. Thank you to Stacy, Deb, and Chris who have already volunteered to be part of the process. Roger Frings volunteered to be part of the strategic planning process. If anyone else is interested, should reach out to DHS Staff Sarah Boulton or to Council Chair Kevin Florek.

## **7. State Agency Updates**

DHS: Paul Krupski shared the update. First, the unwinding of the Public Health emergency. Document shared [Unwinding the COVID-19 Public Health Emergency: Effects on Health Care and Nutrition Programs \(wisconsin.gov\)](#). Document created by DHS with input from DMS and others. This is a resource that is available to everybody as preparation for the unwinding of the Public Health emergency continues. Team at DHS has been preparing for this and are ready to act. The most important for people to know now is to make sure that their contact information is up to date in the portal so that they can be contacted when the unwinding begins.

Second update is on the opioid settlement dollars. An additional \$17 million dollars received today for first year settlement. State previously received just over 13 million of the 31 million that we were expected to receive in 2022. The first payment was the very beginning of August, and the second payment was in October. As those payments are received, strategically selected which strategies or initiatives from the approved plan to invest in and begin work on. So far, funding has gone towards Narcan direct expansion, making Fentanyl Test Strips available around the State, and room and board for residential SUD. Additionally, the funds that are to go directly to tribal nations to address the opioid epidemic. The RFA was released for room and board for counties and tribes <https://dhs.wisconsin.gov/dcts/memos/202219actionmemo.pdf>. Work doesn't begin on project application until money is in hand. Work will now begin on remaining strategies. That includes the funding for a law enforcement grant program, funding for medication for opioid use disorder expansion, money for expanding the hub and spoke pilot project, and money for capital projects. Most importantly, the funding is in hand now and work will begin on every single strategy that was included in the approved plan.

Looking ahead to 2023, a reminder that the State does have to put forward a plan to the Joint Committee on Finance on an annual basis for the funds due April 1st. The department will begin to work on that in the early months of 2023. The process for external input will look differently than last year. For those of you who participated last year, may remember

there were a dozen listening sessions around the State, an online application that was open for any partner in Wisconsin to submit input. This year will be different for a couple reasons. In 2022, state received \$31 million, which represents 25 percent of the total funding. No additional settlements have been reached. The only funding expected in 2023 are those from the two settlements reached this year. The remaining payments are through 2038, so because so much was received upfront, the annual amounts will be significantly less moving forward. Anticipate in the \$5 to \$7 million dollar range. In the first year, had 12 or 13 strategies with \$31 million. Moving forward, anticipate funding maybe one or two projects. There will be a process for external input on how 2023 funds should be spent but the process will not be as robust as last year.

Dr. Ritu Bhatnagar asked in the chat if counties are applying separately for the residential funding or the DHS 75 certified residential treatment facilities. DHS staff Andrea Jacobson confirmed that counties and tribal nations are eligible to apply for the room and board funding to be used for MA enrolled individuals receiving residential care through MA enrolled providers, specific to opioid use.

Final update is on partnership with Bloomberg Philanthropies. Background – Wisconsin was approached by Bloomberg Philanthropies. Previously working with two states, added five additional states for a total of seven states. There are several partners within Bloomberg Philanthropies. Vital Strategies is the primary partner that is providing most of the training and technical assistance. Other partners include Johns Hopkins University, Pew Charitable Trust, and the CDC. Vital Strategies has talked with partners and providers across the state to gather information on how the state is structured and how it operates. Work is still in infancy stage as this year has primarily been planning. One of the buckets they identified is to increase access to harm reduction services in rural areas, hard hit areas, and sovereign nations. For example, partnering with Bad River Tribe Harm Reduction Program, who will be able to provide and promote harm reduction supplies to individuals across the state via mail. Specifically going to be marketing and targeting rural and indigenous communities. Should be fully operational by the end of this year. Be on the lookout for additional information on this. They have also done a lot of work with The Rebalanced-Life Wellness Association based in Madison. That work has centered on integrating Naloxone and Fentanyl Test Strip distribution, as well as harm reduction education and referrals into the primary health care services that are embedded in barbershops within Dane County. Second bucket identified was partnering with DHS to optimize funding and programming to reduce overdose deaths. As part of this partnership, have received two embedded staff within DHS. Sarah Johnson and Dennis Radloff, which has expanded the bandwidth of the department. Third bucket is to increase harm reduction services and awareness in Black and African American neighborhoods in Milwaukee. Data analysis that was done by vital strategies and the other partners identified specific neighborhoods and census tracts in Milwaukee that were underserved or had no Harm Reduction services available. Working with several different partners in certain neighborhoods and census checks in Milwaukee to increase the services that are available and increase overall awareness. Last bucket they've identified and begun some work in, is to increase mobile community mobilization to help reduce overdose deaths. They are looking to identify an organization who is going to help form what's going to be called a statewide survivors coalition, which will focus on mobilizing people who are currently using drugs, so that this coalition can be a voice that advises government organizations, other partners, and providers throughout the state on what is needed and what effective strategies need to be expanded or currently aren't being done that can really impact and reduce overdose deaths in the state. Still have four more years of a five-year partnership.

Dr. Ritu Bhatnagar asked in the chat if Paul could share how it was that the embedded staff was able to be hired more quickly than the other openings that exist for the state. Paul Krupski noted that embedded staff are not state staff, they are Vital Strategies staff. Hiring process was entirely handled by them. Dr. Ritu Bhatnagar noted that it might be helpful to emulate their process as there are so many vacant positions at the state level. Paul Krupski noted that there is a state mandated process for recruitment and hiring across all state agencies. DCTS Assistant Administrator Holly Audley noted that DHS, as well as representatives from all state agencies, are involved in a workforce modernization project with the Department of Administration to improve the process.

Dr. Elizabeth Salisbury-Afshar expressed concerns about the way that room and board is currently being done, specifically how quickly things are changing, and how complicated it is to understand. Probably most specific to Dane

County, but applies to other counties as well, since in hospital role see folks from across the state. Continue to see how variable it is what patients can even access, depending on where we are deeming their county of residents. Many of the folks are experiencing homelessness, but they get locked into a county that sometimes they haven't lived in for a long time because it was their last legal residence on file. It continues to be extremely challenging to be able to help folks navigate this process, especially for the most vulnerable. Telling those without phones or who are unhoused that a theoretical person will find them when it's their turn. It's an overwhelming and really disjointed process. Paul Krupski noted that this feedback is very helpful. Continue to look at ways to improve this and feedback for department and for Division of Medicaid Services can help improve the process. Dr. Elizabeth Salisbury-Afshar noted that this could be a good discussion for a future meeting.

Chris Wardlow noted that the plan to Joint Committee on Finance included a significant chunk of prevention coalition funding that was removed. Thinking how we might include primary prevention efforts in the future. Does the plan have to be approved each year? Paul Krupski responded that yes, will need to continue to receive approval of release of funds and that funds may not be spent without approval, per Act 57. JCF may remove or add items. Department remains committed in investing across the continuum. In 2023, because funding will be significantly less, will likely invest in one or two strategies. There will definitely be a process for input but, again, will be less robust than last year. The landscape has not changed significantly in the last year so also still considering the input that was received last year.

Sandy Hardie noted that we need to look at the reality for clients experiencing homelessness. Often the only alternative is going to jail or prison to receive treatment. This is an issue that needs to be looked at closely. Paul Krupski thanked Sandy for the input and agreed that this is something that should be further looked at.

Department of Safety and Professional Services: Mike Tierney shared the update. DSPS is one of the smaller state agencies in government. There is one call center that serves the entire agency. Budget submitted to the Governor is seeking to create more efficiency. For example, in Division of Industry Services that works with the building industry, asked for a significant increase in staffing. This would benefit persons applying for credentials and occupational licenses as it would enable the call center to see a reduction in the volume of calls. Right now, there are six full time call center staff and, on average, receiving over 5,000 calls per week, which goes up closer to 10,000 calls during graduation season. The Governor did allocate some federal funds to this and right now have 20 contract staff that help answer the phone. In the budget, requested to use applicant dollars to add full time staff, which would enable department to have people in those positions who are well trained on the different application requirements. This would dramatically reduce the number of follow up calls that have to be made by ensuring that people are given the correct information initially. In the budget, also requested 16 additional full-time credentialing staff. This would add an additional supervisor for the health credentialing team, which currently has one supervisor that works with a small staff. Also requesting an additional paralegal position in the budget. Hopeful that these requests will go through and allow the department to have the necessary staff.

Many folks can go online and figure out the requirements and are now able to go into the Licensee program and get set up. However, many folks want to be able to walk through their credential with somebody on the phone. Ultimately, a lot of staff time goes into working out difficulties. One comparable example for occupational licenses is Colorado, which has about 12 times as many licensing staff as Wisconsin. Another example is nursing in Kentucky, who have 85 staff specifically for nursing while Wisconsin has three full time staff as a larger state with more applicants.

Hoping that the budget is well received by the Legislature. Many individual licensing boards have written letters to Legislature and to the Occupational Study Committee. Any increase in funding would come from applicant fees. Want to provide the level of service that applicants expect and pay for.

Continuing the transition to Licensee. In the process of shifting all renewals to that platform. By the end of next year, it will have all business and trades credentials. Should reduce the call volume to the call center for occupations outside of healthcare. Having a lot of success with Licensee in terms of third parties loading information but still having some third

parties that will email or mail a document and then it doesn't appear in Licensee. Significant amount of staff time then spent looking for those documents.

One thing DSPS is doing early next year is partnering with DHS to virtually meet with county health departments to provide an overview of credentialing and licensing. Want to make steps to be more proactive with individuals being employed by counties so that licensure hang ups can be avoided.

Also continuing to support efforts to allow the department to have more discretion when it comes to legal reviews. Hope is that the legislature, either through the ongoing study committee or through separate legislation, is going to enable staff to have greater discretion, so that they can look at things like juvenile offenses or nonviolent ordinance violations that are obviously not going to have any impact on licensure today. Could then forego some of the legal reviews that are currently taking a lengthier period of time.

Representative Billings thanked Mike for his update on DSPS and asked if he knows what the staff turnover is at DSPS. Mike Tierney responded that they don't have a high degree of turnover but do have a low number of applications. Need to be able to offer full time employment. Representative Billings asked for clarification for how the department could have more flexibility in use of application fees to invest in full time staff. Mike Tierney noted that DSPS is a program revenue funded agency, so the agency is funded by the fees people pay for licensure for renewals. Every two years, the department undergoes a fee study, looks at current staffing and there is a formula used. Then submit to the Joint Committee on Finance and include what they would like to charge for initial license, licensing renewals, etc. Since being at the agency since March 2019, the fees have been lowered on two different occasions and are now the third lowest in the nation. Department collects fees that are approved by JCF but in order to actually allocate those dollars, need to have those positions approved in a budget, which have to be approved by the JCF, Legislature, and then signed into law by the Governor. Department has requested additional positions but those have not gone through. Representative Billings noted that it sounds like SCAODA should be advocating and educating Joint Finance Committee members on the needs, the issues with licensure, and for more staff. Representative Billings asked if the Study Committee will be putting forth bills that SCAODA should be reviewing. Mike Tierney noted that one of the drafts the committee had done was to provide more discretion for legal review.

Dr. Bhatnagar asked how the wage issue at DSPS and other state agencies might be addressed to better fill gaps for critical state functions. Representative Billings noted that her belief is that the department is underfunded and has a small workforce. Worth looking into whether that's part of the issue. May need to look at raising funds for this department. There isn't a legislator that's not hearing about the challenges that people are having. Next step is to educate folks on JCF and make sure they understand the stories throughout Wisconsin, and many of them are hearing this from their constituency about the backlog. SCAODA is uniquely positioned because there are people who know firsthand about the issues.

Zach Stollfus noted that Mike Tierney had referenced some 2018 legislation that was causing issues and asked if those issues has been communicated to legislators. Mike Tierney reported that some issues from this legislation recently came to light, for example, people with substance abuse training credentials where it was renewed twice and after the second renewal, they hadn't completed requirements for license. When they apply again, staff explains that they can't have another training credential. It seems that it's been a desire of the legislature to ensure that persons getting substance use services are getting them from qualified, well-trained individuals, based on the legislation that's been passed. There seemed to be a bipartisan acknowledgement that oftentimes there were people thinking they could have a training credential in perpetuity and whether they were obtaining the training and education was up in the air. Now there are some challenges in some instances in determining a path forward to licensure. Zach Stollfus noted that this is an issue that has captured the attention of the legislature and with the bipartisan Study Committee, it would be great for the department to offer solutions beyond additional funds.

## **8. Bureau of Prevention Treatment and Recovery updates**

Teresa Steinmetz and Andrea Jacobson provided the update. In addition to room and board funding opportunity mentioned by Paul Krupski, there is also a funding opportunity currently available to expand youth, crisis, stabilization facilities within the state of Wisconsin. There is also the State Opioid Response (SOR 3) grant that Wisconsin recently received and will be releasing many other funding opportunity announcements that will specifically be targeting addressing the opioid epidemic in Wisconsin. The request for applications for counties and tribes to apply for the unmet needs SOR funding, which has been a historical funding stream that is put out to address gaps in community-based services should be released within the next couple of weeks, and then, with this new application, have a couple of additional expansion grants that will be released within the next month that are really focusing on expanding medication assisted treatment into different settings, as well as peer service expansion and other funding to address gaps in the system.

Andrea Jacobson shared staffing updates for the bureau. Alicia Cook has been hired as the new Women's Treatment Coordinator. Two new SOR Coordinators were hired – Jennifer Beer and Julie Nalepinski. In the Performance Management Section, Rich Spindler has been hired as a Data Evaluator. Liz Adams will be transitioning to a Program and Policy Analyst Position in the Tobacco Prevention and Control Program within the Division of Public Health.

Revised DHS 75, which is the administrative rule that oversees community substance use services, went into effect on October 1st. Hundreds of agencies were automatically converted to the new certification. And other agencies have quickly applied for the new services that are in DHS 75. DHS 75 implementation website <https://dhs.wisconsin.gov/rules/dhs75-implementation.htm> has been used throughout the process. People can submit questions/concerns through the website. Very interested in hearing feedback because want to be proactive in finding solutions and for ways to streamline things. A lot of certified mental health DHS 35 providers had questions about if they could provide substance use services under their DHS 35 mental health certificate. DHS 35 providers that do not have a current 75 certification do indeed need to have 75 certification to be providing substance use disorder services. DHS is looking to support those DHS 35 providers so there is not an interruption in services. Hosting a monthly meeting for DHS 35 providers to share with them information about their options to get certified under DHS 75 and what that would entail.

#### **11. Agenda Items for March 3, 2023 meeting**

Chris Wardlow suggested an update from Department of Public Instruction on the results of the 2021 Youth Risk Behavior Survey.

#### **12. Meeting Adjournment**

Dr. Ritu Bhatnagar moved to adjourn.

Terry Schemenauer seconded the motion.

All in favor. None opposed.

Meeting adjourned at 12:32pm

Prepared by: Sarah Boulton on 12/2/2022.

Council reviewed and approved these minutes on: 3/3/2023