



August 22, 2023

TO: State Carpentry Apprenticeship Advisory Committee Members

FROM: Owen Smith, Bureau of Apprenticeship Standards; Owen.Smith@dwd.wisconsin.gov

SUBJECT: State Carpentry Apprenticeship Advisory Committee meeting

DATE: Wednesday, September 13, 2023

TIME: 10:00 AM - Noon

ATTEND: [Attend virtually.](#)

Attend via phone only:

Call: 608-571-2209. Enter code: 851 328 030#.

Attend in person:

Department of Workforce Development, Room F105
201 E Washington Ave
Madison, 53703

AGENDA

Public comment will occur only when noted, after committee discussion and prior to committee action.

1. Call the meeting to order.
2. Introduce and record attendees.
- 3. Administrative tasks, with potential action**
 - a. Review the roster.
 - b. Approve the minutes.
- 4. Discussions, with potential action (public comment)**
 - a. Policies identified in spring for potential revision
- 5. Discussions, without action**
 - a. Questions from the Director's Call.
 - b. Other
6. Review program participants.
7. Adjourn.



Draft Minutes of the
Carpentry
State Apprenticeship Advisory Committee

April 18, 2023

Department of Workforce Development – Madison;
Virtual option provided

Members Present	Organization/Employer
Bunkelman, Jim	Royal Construction
Coates, Shaun	NCSRCC
Emrick, Leigh	Associated Builders & Contractors
Hernandez, Raul	NCSRCC
Macejkovic, Jim	Building Service, Inc.
Rodriguez, Pat (Co-Chair)	NCSRCC
Smith, Aaron	C.G. Schmidt
Members Absent	Organization/Employer
Adamavich, Michael	NCSRCC
Bialcik, Corey	NCSRCC
Higgins, Mike	NCSRCC
Preiss, Tim	Oscar J. Boldt Construction
Schwengels, Joe	J.P. Cullen & Sons, Inc.
Consultants & Guests	Organization/Employer
Badger, Richard	Bureau of Apprenticeship Standards
Giese, Rob	NCSRCC
Jungwirth, Christina	Northeast Wisconsin Technical College
XXX, Brittany	Carpenters Training Institute
Neddef, Brandon	Carpenters Training Institute
Nowak, Raquel	Bureau of Apprenticeship Standards
O'Shasky, Lynn	Bureau of Apprenticeship Standards
Perkofski, Lisa	Carpenters Training Institute
Polk, David	Bureau of Apprenticeship Standards
Schmidt, Cole	Mid-State Technical College
Kendhammer, Melissa	Bureau of Apprenticeship Standards
Smith, Owen	Bureau of Apprenticeship Standards

1. The meeting was called to order at 10:03 a.m. by Co-Chair Pat Rodriguez, in conformance with the Wisconsin Open Meetings Law.
2. A roll call was conducted. A quorum was present.
3. **Old Business**
 - a. The committee reviewed the current roster.
 - b. The committee approved the minutes as revised: **Scott Panek is not a member; Brandon Neddef was present.**
 - c. Director Polk and Mr. Smith discussed the committee's request to expand its membership. Director Polk stated that the Bureau will expand the committee only when the balances of labor and management and union and non-union employer members is skewed noticeably. The Bureau reported that the roster is balanced and ensures meaningful participation from all parties.

4. New Business

a. Review the revised template for state standards.

Mr. Smith discussed the three objectives of revising the state standards: incorporate the revised content and terms from the *Wisconsin Apprenticeship Manual*; incorporate updated policies from the Department of Labor; and cite policies as established by the *Manual* or the state committee.

Mr. Smith explained that the revised table of contents reflects the operational scope of state committees: they establish minimum standards but are not parties to the apprentice contract. Section one included policies for state committees established in the *Manual*; section two included policies established by the state committee itself. Policies that pertain to sponsors, such as evaluating and completing apprentices, were omitted; they will be addressed in the revised template for sponsors.

The state committee asked for guidance on the Department of Labor policy that permits applicants to be either a U.S. citizen or an eligible non-citizen. Mr. Smith replied that the Bureau is awaiting guidance and best practices from the Department of Labor.

b. For action: verify policies established by the state committee.

Mr. Smith asked the committee to verify that its policies were successfully transferred from the old template to the new template.

Action: the committee verified its previous policies were included in the new template; and it updated the list of organizations that nominate employee and employer members.

c. Action: identify policies established by the state committee to revise further in fall, if needed.

Next, Mr. Smith asked the committee to identify previous policies that it that may warrant further discussion at the fall meeting.

Action: The committee recommended reviewing these policies at the next meeting:

- Applicants must be physically fit and able to perform the tasks of the trade with or without reasonable accommodation.
- Minimum qualifications for employers
- Requirements for supervision
- Schedule of work processes (Exhibit A)
- Requirements unique to the occupation

d. Questions from the Director's Call.

Mr. Smith reminded the committee that the Bureau will share apprenticeship-wide updates on the Directors' Call so each committee's individual meeting will be dedicated to its unique policies. However, the Bureau will include this topic on each agenda to ensure committees have an opportunity to ask follow-up questions, if needed.

Attendees did not have questions or comments.

e. Communicating state committee meetings to the public

Mr. Smith reported that he will discontinue cc'ing non-members on courtesy notifications of state committee meetings for appointed members. He reminded attendees that state committee meetings are open to the public and posted publicly; however, some stakeholders have confused the courtesy notification as permission to attend. He will continue emailing a courtesy meeting invitation to appointed members, who are welcome to forward it to colleagues. Non-members must check the websites.

Attendees did not have questions or comments.

f. Other

Attendees did not have additional questions or comments.

6. Review the program participants.

Director Polk congratulated the state committee on contributing to Wisconsin Apprenticeship surpassing 15,000 apprentices for the second time in its history.

The state committee did not have questions or comments regarding the reports.

7. The meeting adjourned at 11:35 a.m. The Bureau will schedule the next meeting via electronic survey.

Submitted by Owen Smith, Program & Policy Analyst

State Committee Report



This summary counts employers and apprentices, between 8/22/2023 and 8/22/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	1,176	201	17.1	44	3.7	1,064	90.5	112	9.5	220	175	79.5	46	20.9
Carpenter (Cabinet Maker) (51-7011.00)	2	0	0	0	0	2	100.0	0	0	1	1	100.0	0	0
Carpenter (Construction) (47-2031.00)	917	168	18.3	39	4.3	810	88.3	107	11.7	178	136	76.4	43	24.2
Carpenter (Construction-Residential SWR) (47-2031.01)	6	1	16.7	0	0	0	0	6	100.0	4	0	0	4	100.0
Carpenter (Floor Coverer) (47-2042.00)	50	10	20.0	0	0	50	100.0	0	0	18	18	100.0	0	0
Carpenter (Heavy Highway Pile Driver) (47-2072.00)	29	3	10.3	1	3.4	29	100.0	0	0	11	11	100.0	0	0
Carpenter (Millwright) (49-9044.00)	156	14	9.0	3	1.9	156	100.0	0	0	26	26	100.0	0	0
Carpenter (Pile Driver) (00-0000.00)	17	5	29.4	1	5.9	17	100.0	0	0	6	6	100.0	0	0

State Committee Report by Sponsor & Occupation



This summary counts employers and apprentices, between 8/22/2023 and 8/22/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	1,176	201	17.1	44	3.7	1,064	90.5	112	9.5	220	175	79.5	46	20.9
ABC of Wisconsin (All)	78	10	12.8	2	2.6	0	0	78	100.0	36	0	0	36	100.0
Carpenter (Construction) (47-2031.00)	78	10	12.8	2	2.6	0	0	78	100.0	36	0	0	36	100.0
Carpenter (Construction-Residential SWR) (47-2031.01)	1	0	0	0	0	0	0	1	100.0	1	0	0	1	100.0
Central Wisconsin Area Carpentry JAC	26	3	11.5	2	7.7	0	0	26	100.0	6	0	0	6	100.0
Carpenter (Construction) (47-2031.00)	26	3	11.5	2	7.7	0	0	26	100.0	6	0	0	6	100.0
Eau Claire Area Carpentry JAC	78	3	3.8	1	1.3	78	100.0	0	0	25	25	100.0	0	0
Carpenter (Construction) (47-2031.00)	67	2	3.0	1	1.5	67	100.0	0	0	21	21	100.0	0	0
Carpenter (Floor Coverer) (47-2042.00)	1	0	0	0	0	1	100.0	0	0	1	1	100.0	0	0
Carpenter (Heavy Highway Pile Driver) (47-2072.00)	10	1	10.0	0	0	10	100.0	0	0	5	5	100.0	0	0
Greater Wisconsin Millwright JAC	121	6	5.0	2	1.7	121	100.0	0	0	19	19	100.0	0	0
Carpenter (Millwright) (49-9044.00)	121	6	5.0	2	1.7	121	100.0	0	0	19	19	100.0	0	0
La Crosse Area Carpentry JAC	55	3	5.5	1	1.8	55	100.0	0	0	15	15	100.0	0	0
Carpenter (Construction) (47-2031.00)	43	2	4.7	0	0	43	100.0	0	0	13	13	100.0	0	0
Carpenter (Floor Coverer) (47-2042.00)	1	0	0	0	0	1	100.0	0	0	1	1	100.0	0	0
Carpenter (Heavy Highway Pile Driver) (47-2072.00)	4	0	0	0	0	4	100.0	0	0	1	1	100.0	0	0
Carpenter (Pile Driver) (00-0000.00)	7	1	14.3	1	14.3	7	100.0	0	0	1	1	100.0	0	0
Lakeshore Area Carpentry Advisory Comm	1	0	0	0	0	0	0	1	100.0	1	0	0	1	100.0
Carpenter (Construction) (47-2031.00)	1	0	0	0	0	0	0	1	100.0	1	0	0	1	100.0

State Committee Report by Sponsor & Occupation



This summary counts employers and apprentices, between 8/22/2023 and 8/22/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	1,176	201	17.1	44	3.7	1,064	90.5	112	9.5	220	175	79.5	46	20.9
Madison Area Carpentry JAC	197	40	20.3	10	5.1	197	100.0	0	0	35	35	100.0	0	0
Carpenter (Construction) (47-2031.00)	189	38	20.1	9	4.8	189	100.0	0	0	32	32	100.0	0	0
Carpenter (Floor Coverer) (47-2042.00)	3	0	0	0	0	3	100.0	0	0	3	3	100.0	0	0
Carpenter (Heavy Highway Pile Driver) (47-2072.00)	5	2	40.0	1	20.0	5	100.0	0	0	3	3	100.0	0	0
Northeast Wisconsin Carpentry JAC	202	22	10.9	10	5.0	201	99.5	1	.5	33	32	97.0	1	3.0
Carpenter (Construction) (47-2031.00)	171	17	9.9	10	5.8	170	99.4	1	.6	23	22	95.7	1	4.3
Carpenter (Floor Coverer) (47-2042.00)	21	5	23.8	0	0	21	100.0	0	0	6	6	100.0	0	0
Carpenter (Heavy Highway Pile Driver) (47-2072.00)	9	0	0	0	0	9	100.0	0	0	6	6	100.0	0	0
Carpenter (Millwright) (49-9044.00)	1	0	0	0	0	1	100.0	0	0	1	1	100.0	0	0
Northern WI Carpenters Advisory Comm	5	1	20.0	0	0	0	0	5	100.0	3	0	0	3	100.0
Carpenter (Construction-Residential SWR) (47-2031.01)	5	1	20.0	0	0	0	0	5	100.0	3	0	0	3	100.0
SE WI Area Carpentry JAC	305	97	31.8	14	4.6	305	100.0	0	0	80	80	100.0	0	0
Carpenter (Cabinet Maker) (51-7011.00)	2	0	0	0	0	2	100.0	0	0	1	1	100.0	0	0
Carpenter (Construction) (47-2031.00)	278	92	33.1	14	5.0	278	100.0	0	0	70	70	100.0	0	0
Carpenter (Floor Coverer) (47-2042.00)	24	5	20.8	0	0	24	100.0	0	0	10	10	100.0	0	0
Carpenter (Millwright) (49-9044.00)	1	0	0	0	0	1	100.0	0	0	1	1	100.0	0	0
SE WI Area Millwright/PileDriver JAC	43	12	27.9	1	2.3	43	100.0	0	0	14	14	100.0	0	0
Carpenter (Millwright) (49-9044.00)	33	8	24.2	1	3.0	33	100.0	0	0	9	9	100.0	0	0
Carpenter (Pile Driver) (00-0000.00)	10	4	40.0	0	0	10	100.0	0	0	5	5	100.0	0	0

Report Name COM-01 State Committee
Report

Refresh Date 8/22/23 9:42 AM

Wisconsin Bureau of Apprenticeship Standards

State Committee Report by Sponsor & Occupation



This summary counts employers and apprentices, between 8/22/2023 and 8/22/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	1,176	201	17.1	44	3.7	1,064	90.5	112	9.5	220	175	79.5	46	20.9
Wausau Area Carpentry JAC	65	4	6.2	1	1.5	64	98.5	1	1.5	22	22	100.0	1	4.5
Carpenter (Construction) (47-2031.00)	64	4	6.3	1	1.6	63	98.4	1	1.6	21	21	100.0	1	4.8
Carpenter (Heavy Highway Pile Driver) (47-2072.00)	1	0	0	0	0	1	100.0	0	0	1	1	100.0	0	0

Historical Report by Year

Report Period: 2023* and Previous -10 Years

*Current year is YTD data as of Run Date: 08/22/2023		
Run Date: 08/22/2023		
State Carpentry Committee		
Sponsored Trade Group(s): Construction		
Year	Active Apprentices	Active Employers
2013	373	139
2014	419	147
2015	597	172
2016	757	197
2017	889	209
2018	1,080	237
2019	1,224	243
2020	1,332	246
2021	1,250	225
2022	1,184	222
2023	1,171	218

