



Wisconsin Division of Public Health

PROGRAM/GROUP: Public Health Council – Public Health Emergency Preparedness Advisory Subcommittee

MEETING TITLE: Public Health Emergency Preparedness (PHEP) Advisory Committee Meeting

LOCATION: **Zoom:** <https://dhs.wi.zoomgov.com/j/1619839026?pwd=TUtmBWnsMTBTdjNhM1FDUHdjQXpRdz09>
Meeting ID: 161 983 9026
Passcode: 682613
One tap mobile
+16692545252,,1619839026# US (San Jose)
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Dial by your location
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Meeting ID: 161 983 9026
Find your local number: <https://dhs.wi.zoomgov.com/u/aZvcep7Kh>

DATE/ TIME: Tuesday, April 11, 2023 10:00 – 11:30 AM CT

Context: (Purpose, Vision, Mission, Goal):

The purpose of Public Health Emergency Preparedness (PHEP) Advisory Committee is to provide policy, program, and resource allocation recommendations to the State of Wisconsin Public Health Emergency Preparedness Program to assure that Wisconsin is prepared to effectively and efficiently prevent, detect and report, investigate, control, and recover from public health emergencies. The charge to this committee is to make recommendations to the Public Health Council on priorities and strategies to achieve public health emergency preparedness goals in Wisconsin.

The Public Health Council was created by 2003 Wisconsin Act 186 (Wis. Stat. §15.197[13]). By statute, the Council's purpose is to advise the Department of Health Services, the Governor, the Legislature and the public on progress in implementing the state's 10-year public health plan and coordination of responses to public health emergencies.



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Meeting Facilitator: Brian Kaczmarski

Meeting Recorder: Hannah Sorensen

Agenda:

Time:	Topic:	Notes/Follow-up:
10:00AM	<p>Welcome and Roll Call (Kaczmarski)</p> <p>Walk-on agenda items</p> <p>Approve previous meeting minutes</p>	<p>Present:</p> <p><u>Members</u></p> <p>Brian Kaczmarski, Vincent Cha, Corey Straubhaar, Aimee Wolman Nesseth, Stephanie Borchardt, Hmongshee Khang, Olga Meza, Brenda Lutz-Hanson, Melissa Ellis, Brittany Fry, JP Heim, Michael Niles, Nick Tomaro, Erin Bowles, Svea Erlandson</p> <p><u>Non-Members</u></p> <p>Hannah Sorensen, Sophie Lee, Ramona Baldoni-Lake, Kay Mittelstadt-Lock, Doug Hill, Gannon Gann,</p> <p>Absent: Mary Dorn, Tom Balsley, Gail Nahwahquaw, Lisa Herritz, Kurt Southworth, Lisa Sobzyck, Amanda Weiler, Linda Conlon, Kelli Engen</p> <p>Motion to approve agenda: 1st – Brittany Fry; 2nd – Michael Niles</p> <p>Motion to approve previous meeting minutes: 1st – Melissa Ellis; 2nd – Nick Tomaro</p>
10:10AM	<p>PHEP Advisory Committee Business:</p> <ol style="list-style-type: none"> 1. Opportunity for public comment (Kaczmarski) 2. WI Public Health and Healthcare Preparedness Update <ol style="list-style-type: none"> a. Public Health Council Initiatives (Kaczmarski) <ol style="list-style-type: none"> i. Updates to be provided pending April 7 Public Health Council meeting ii. Issues Committee process for elevating issues b. Hospital Preparedness Program (HPP) Healthcare Emergency Readiness Coalition (HERC) Advisory Group Initiatives 	<p>Opportunity for public comment (Kaczmarski)</p> <ul style="list-style-type: none"> • Kaczmarki provided an opportunity for public comment. None provided. <p>Public Health Council (PHC) Initiatives (Kaczmarski)</p> <ul style="list-style-type: none"> • See April 7 PHC Meeting Minutes • PHEPAC roster was officially approved by PHC <p>Issues Committee</p> <ul style="list-style-type: none"> • Kaczmarski was asked to be the liaison from the PHEPAC to the Issues Subcommittee of the Public Health Council (PHC). • Members



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	<ul style="list-style-type: none">i. Vacant coordinator positions (Baldoni-Lake)ii. Strategic plan update (Kaczmariski)c. Healthcare Associated Infection Workgroup Initiatives (Kaczmariski)<ul style="list-style-type: none">i. Summary of key activities from previous HAI workgroup meeting (3/29)d. Other relevant initiatives (Kaczmariski)<ul style="list-style-type: none">i. 2024 Republican National Convention (RNC) preparationsii. Other?e. Opportunities for Alignment (Kaczmariski)<ul style="list-style-type: none">i. Future opportunity (integrated exercise cycle)ii. Other? <p>3. PHEP Discussion (Sorensen)</p> <ul style="list-style-type: none">a. PHEP 2023-2024 Funding Applicationb. PHEP 2022-2023 Deliverables<ul style="list-style-type: none">i. PHEP Plan 2023 work groupii. Local and Tribal Capabilities Support positioniii. Approved 2022-2023 local and Tribal self-directed deliverables <p>4. Discuss opportunities for embedding equity (Lee)</p> <ul style="list-style-type: none">a. General equity updateb. ASPR Equitable Disaster Recovery Assessment Guide and Checklistc. ASTHO Resiliency Training Programd. Health equity trainings<ul style="list-style-type: none">i. Schedule Health Equity 101ii. Other topics of interest <p>5. DHS Board and Council Staff Meeting Update (Sorensen)</p> <ul style="list-style-type: none">a. Governor Evers' Proposed 2023-2025 Budget<ul style="list-style-type: none">i. Statewide Budget Listening Sessions	<ul style="list-style-type: none">o Membership for this Committee indicates 5-7 voting members with terms of 2 years. At least 50% of members should also be members of the Public Health Council (criteria met). Membership should cover the following roles: Committee Chair, PHEP Advisory Committee Liaison, State Health Plan Liaison, Equity. Membership may cover the following roles: local level rep from a health department/Tribal health center and/or healthcare/hospitals, and a representative from WALHDAB or the Joint Public Affairs Committee. <ul style="list-style-type: none">• Committee Work<ul style="list-style-type: none">o The Issues Committee's immediate work will include finalizing the survey scoring tool and using the tool to review all submitted issues via survey and prioritizing them. From there, this Committee will make a recommendation to the Public Health Council on 8/4/23 in relation to a slate of issues for Workgroups (to be developed) to address. The committee is envisioning a series of 6 meetings starting in early April and completing by mid-late July.• Closing of the Issues Committee survey does not prevent subcommittees like PHEPAC from identifying and raising urgent and emerging issues; there are procedures in place to fast-track issues to Issues Committee as needed <p>Hospital Preparedness Program (HPP) Healthcare Emergency Readiness Coalition (HERC) Advisory Group Initiatives – Vacant coordinator positions (Baldoni-Lake)</p> <ul style="list-style-type: none">• Emergency Response Coordinator position has been filled by Laura Reinke, formerly the Community Preparedness Coordinator/Business Emergency Operations Center (BEOC) Liaison with Wisconsin Emergency Management• Laura has also served in roles as a FEMA Program Specialist, in the Peace Corps in Guatemala as a Healthy Schools coordinator, and at UW Hospital as a nursing assistant• Laura joined OPEHC March 13• Hospital Preparedness Program Coordinator position filled by Lauri Maki, formerly Emergency Management Director at Brown County, Public Health Educator at Brown County Public Health, a 911 dispatcher/trainer• Lauri will start on May 8 and will be based out of the Green Bay/Northeastern regional public health office
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	<ul style="list-style-type: none">b. DHS webpage updates related to boards, councils, and committees<ul style="list-style-type: none">i. Open Meetings Lawii. Current board, council, committee openings6. Items for referral to Public Health Council, as necessary (Kaczmarski)<ul style="list-style-type: none">a. Status of PHEP Subcommittee membershipb. Brainstorming7. Other items for discussion (Kaczmarski/Sorensen)<ul style="list-style-type: none">a. Public Health Infrastructure funding (Rombalski)b. OPEHC staffing and organizational update (Baldoni-Lake)c. Community EMS (Lee/Straubhaar)d. Ready or Not 2023: Protecting the Public's Health from Diseases, Disasters, and Bioterrorism	<p>Hospital Preparedness Program (HPP) Healthcare Emergency Readiness Coalition (HERC) Advisory Group Initiatives – Strategic Plan update (Kaczmarski)</p> <ul style="list-style-type: none">• HPP program is working with an outside entity on strategic planning• Have identified the following priority focus areas with project leads<ul style="list-style-type: none">○ Annual HERC website review○ Collaborative purchasing project – standard processes for procurement○ EM/HERC project○ Long term sustainability○ Existing infrastructure technology training○ Future vision and mission○ HERC boundaries○ Organizational Structure/Unified Structure – looking at a unified structure around HERC and process for addressing emerging issues○ Statewide Integrated Training Committee – how can we work with partners to develop one integrated preparedness plan as opposed to each discipline identifying their own <p>Healthcare Associated Infection Workgroup Initiatives (Kaczmarski)</p> <ul style="list-style-type: none">• <u>LTHD Infection Prevention Pilot Program</u><ul style="list-style-type: none">○ PHEPAC Members were not familiar with this tool• <u>Trends in Outpatient Antibiotic Prescribing in Wisconsin, 2018-2021</u> <p>2024 Republican National Convention (RNC) preparations (Baldoni-Lake)</p> <ul style="list-style-type: none">• OPEHC/DHS applied for a CDC <u>Preparedness Field Assignee (PFA)</u> with the intent that this position could support pre-, during, and post-incident activities for the RNC. CDC has approved the application and DHS/OPEHC is awaiting updates regarding whether an assignee has been matched with Wisconsin. If an assignee is matched, this is anticipated to be a 3-year placement starting in November. The position would be directly funded by CDC. <p>Opportunities for Alignment (Kaczmarski)</p>
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		<ul style="list-style-type: none">• Recommendation to ensure that PHEP issues and representatives are considered in HPP Strategic Planning process<ul style="list-style-type: none">○ Look at membership of the subcommittees of the HERC Strategic Plan work group and make sure there is PHEP representation• Public health-focused training and resources on preparedness systems – eICS was specially mentioned• PHEP program will continue to include HPP liaison in PHEP contract development process• Suggestion to keep local and Tribal PHEP contract questions as standing agenda item for these meetings <p>PHEP 2023-2024 Funding Application (Sorensen)</p> <ul style="list-style-type: none">• CDC has finalized the PHEP Budget Period 5 (BP5) funding allocations for all PHEP recipients (Wisconsin DHS is a PHEP “recipient”) and extended the application deadline for recipients to April 21.• The final BP5 funding includes increased support to PHEP recipients following a \$20 million increase in FY 2023 appropriations for the PHEP program (nationwide). The total funding includes a \$7.1 million increase in Cities Readiness Initiative (CRI) funding and a \$3.6 million increase for the Laboratory Response Network for Chemical Threats (LRN-C) to replace obsolete chemical laboratory testing equipment.• Wisconsin receives PHEP Base funding in three major categories: PHEP Base-plus-population, PHEP-Cities Readiness Initiative (supporting jurisdictions in large Metropolitan Statistical Areas), and PHEP Level 1 Chem Lab (WSLH)• Wisconsin received slight adjustments to PHEP base-plus-population funding. While Wisconsin received a \$45,875 decrease in the PHEP base-plus-population funding category, Wisconsin received an increase in total PHEP funding compared to the previous year. CDC added direct assistance funds that support salary, travel, and software license costs for Wisconsin’s second Career Epidemiology Field Officer (CEFO).<ul style="list-style-type: none">○ CEFOs are CDC epidemiologists with experience in surveillance, epi, preparedness, research, training, and policy development
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- Wisconsin currently has two CEFOs, Ian Pray and Hannah Segaloff, who have worked primarily in BCD but also support OPEHC and other DPH efforts
- Wisconsin also received a total increase of \$57,799 in PHEP-Cities Readiness Initiative (CRI) BP5 funding, compared to CRI funds received in BP4. 100% of these funds will be allocated to Wisconsin's 18 CRI-funded local health departments in BP5. All CRI jurisdictions can expect to receive an increase in their CRI BP5 funding. This increase results in a \$11,925 increase in total PHEP funding available to Wisconsin compared to last year.
- LTHDs can continue to expect to receive level PHEP funding in BP5.
- There was no change to PHEP-Level 1 Lab funding for Wisconsin.
- See PHEP [BP4 Funding Table](#) and [BP5 Funding Table](#). More information is available on the CDC [Division of State and Local Readiness \(DSLRL\) webpage](#).
- Key 2023-2024 work plan activities
 - Wisconsin DHS will identify and train Public Health Emergency Operations Center personnel based on the DPH Emergency Operations Plan that was updated in BP4.
 - Wisconsin DHS will work with local, state, and federal partners to prepare for the 2024 RNC in Milwaukee.
 - LTHD activities in BP5 will focus on strengthening the following priority capabilities, as identified by a work group of LTHD preparedness staff: Capability 6: Information Sharing; Capability 7: Mass Care
- Will DHS will be offering Functional Assessment Service Team (FAST) trainings in the future? Yes, DHS Emergency Human Services Coordinator John Longo is working with partners in California to get trained and be able to offer trainings in Wisconsin, likely first for existing FAST teams and then to LTHDs that are interested in standing up teams.
- What would it look like to have a MRC shelter set up team? This is a great suggestion. Currently, the focus of the MRC program is on re-building.



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- How many existing FAST teams there are in the state? OPEHC is conducting outreach to answer this question.
- The group discussed the value of regional teams and regional assets.
- Brittany Fry indicated it would be helpful to have a meeting with LTHDs on the state emergency response plan for joint planning efforts
- It would be beneficial to have a recommendation from WEM to local EMs to keep public health in mind. As we know, not all EM-PH relationships are equal across jurisdictions; it is important that collaboration be modeled at the state level.

PHEP 2022-2023 Deliverables (**Sorensen**)

- PHEP Plan 2023 work group
 - OPEHC is convening a work group of local and Tribal public health preparedness staff to review and update a template PHEP plan and resources that LTHDs can localize.
 - Purpose: to support LTHDs in maintaining capability-based PHEP plans and to support alignment of these plans across the state. LTHDs are not required to use this plan format.
 - The work group is aiming to have a final draft of all materials by June 30, 2023, at which point they will be presented to all local and Tribal public health preparedness staff via standing webinars, with an opportunity for their input and suggested additions.
- Local and Tribal Capabilities Support position
 - Current grant agreement position between Wisconsin DHS OPEHC and subrecipient (current subrecipient: Western Wisconsin Public Health Readiness Consortium) to provide additional capacity and local public health subject matter expertise to support public health emergency preparedness (PHEP) capabilities of local health departments and Tribal health centers in Wisconsin.
 - Grant agreement period: January 1, 2023 to June 30, 2023
 - Renewal of the grant agreement for budget period five (BP5) of the PHEP cooperative agreement (July 1, 2023, to June 30, 2024) will be



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		<p>based upon the subrecipient's satisfactory performance and the availability of funds</p> <ul style="list-style-type: none">○ Objectives<ul style="list-style-type: none">▪ Support integration of local and Tribal feedback into the development of annual local and Tribal PHEP contract objectives and deliverables▪ Support a mechanism to regularly collect, review, and integrate local and Tribal PHEP staff feedback into OPEHC's PHEP program overview training curriculum to ensure that materials meet the identified needs of local and tribal PHEP staff.▪ Identify promising practices for building the public health emergency preparedness and response capabilities of local health departments and Tribal health centers, with particular emphasis on lessons learned from COVID-19 response, building capacity to advance health equity in preparedness and response, and increasing alignment and situational awareness of after action report/improvement plan documentation across the state.▪ Provide local health departments and Tribal health centers with an organized list of previously approved PHEP expenses that are not salary or fringe costs.▪ Increase local health department and Tribal health center awareness of relevant upcoming public health emergency preparedness events, opportunities, and resources at state and national levels.• Approved 2022-2023 local and Tribal self-directed deliverables<ul style="list-style-type: none">○ As part of the Local and Tribal Public Health Emergency Preparedness (PHEP) Contract Objectives for the period July 1, 2022–June 30, 2023, all local health departments and Tribal health centers will identify and complete one preparedness deliverable of their choosing that is reviewed and approved by the state PHEP program.○ The state PHEP program has reviewed and approved all local and Tribal self-directed deliverable submissions. A is now available on
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the [Partner Communications and Alerting \(PCA\) Portal Local and Tribal Objectives page](#).

- Hannah can share a copy with PHEPAC members for those that don't have PCA Portal access.
- Please note that agencies that chose to submit and complete their deliverables collaboratively will have the same information listed for their respective submissions.
- Local health departments and Tribal health centers are encouraged to review this list for awareness of other agencies' preparedness work and opportunities for collaboration and sharing of best practices.

Discuss opportunities for embedding equity (Lee)

- Trust for America's Health (TFAH) 20th annual *Ready or Not: Protecting the Public's Health from Diseases, Disasters, and Bioterrorism* report includes a specific focus on health equity, including recommendations. A copy of the report and the report press release are available [on the TFAH website](#).
- ASPR Equitable Disaster Recovery Assessment Guide and Checklist: OPEHC has been working with ASPR to aid states in working with various agencies to embed equity into recovery operations.
- OPEHC is working with WEM to do a statewide implementation of this checklist; OPEHC is hosting kickoff meeting later today
- ASTHO Resiliency Training Program: Sophie has been accepted to participate as part of their pilot leadership training program focused on resiliency building with a focus on preparedness and active response
- Facilitator of Sophie's team was involved in Boston Marathon bombing response 2013 and shared about the value of SWARM leadership
- There was not a single incident commander in the response; despite this the response was extremely successful -- all agencies adhered to their specific roles
- Health equity trainings for PHEPAC members: Sophie will send out potential times for a health equity 101 training; hoping to offer this in the next 1-3 weeks
- Members expressed interest in implicit bias training
- Would these training be available to HERCs at some point?



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- Sophie would be happy to offer these trainings to HERC regions

DHS Board and Council Staff Meeting Update (**Sorensen**)

- Wisconsin Department of Health Services (DHS) Deputy Secretary Deb Standridge [highlighted critical portions of Governor Evers' 2023-2025 DHS budget proposal](#), which was introduced February 15, 2023. Governor Evers dubbed it a “breakthrough budget,” leveraging Wisconsin’s unprecedented surplus to make investments in Wisconsin’s health care, behavioral health, public health, emergency response, and long-term care systems.
- For more information on the DHS budget visit <https://www.dhs.wisconsin.gov/budget/index.htm>.
- Visit the 2023-2025 [Biennial Budget Public Comment Website](#), including information on Statewide Listening Sessions
- DHS is working on several webpage updates related to boards, councils, and committees
 - Page with Wisconsin Open Meetings Law resources for board, council, and committee members
 - Page for posting current DHS board, council, and committee openings
 - DHS will ask staff supporting this and other committees to submit current openings to be posted on this page
 - OPEHC staff plan to connect with OPPA staff supporting the Public Health Council to learn more about their process for filling openings and see if it makes sense for us to align processes – this will be a future topic of conversation for this group to be thinking about

Items for referral to Public Health Council, as necessary (**Kaczmariski**)

- What happens after this group refers items to the Public Health Council?
- Brian will request a status update on the three issues this committee previously raised for consideration and to develop a process to ‘close the loop’ on issues elevated to PHC to ensure follow-through.

OPEHC Organizational Updates (**Baldoni-Lake**)

- OPEHC reorganization approved March 27



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- This does not impact who external partners reach out to with questions/needs
- New sections for Data & Systems and Grants & Admin
- OPEHC now has two Grants Manager positions instead of one
- OPEHC will be doing a joint recruitment for four vacant supervisor positions

Community EMS (Straubhaar)

- Corey Straubhaar, Community EMS Coordinator, WI DHS
- Planning Community EMS Summit (conference)
- Released new Wisconsin EMS scope of practice March 31
- Addition of administration of buprenorphine to support improved overdose response
- Working on Medicaid reimbursement efforts
- Developing EMS education and training programs, reimbursement model to get more practitioners involved
- Many EMS agencies are currently understaffed; focusing on getting services to a place where they can operate at a level where they can implement EMS
- Focusing on rural areas, as these are the agencies that are generally struggling with staffing the most right now
- Currently, most agencies on board with community EMS are in SE region

Ready or Not 2023: Protecting the Public's Health from Diseases, Disasters, and Bioterrorism

- Trust for America's Health (TFAH) released its 20th annual *Ready or Not: Protecting the Public's Health from Diseases, Disasters, and Bioterrorism* report on Thursday, March 23, 2023. A copy of the report and the report press release are available [on the TFAH website](#).
- The report measures states' preparedness to respond to a spectrum of health emergencies and to provide ongoing public health services based on 10 indicators. It furthermore gives federal and state policymakers actionable data and recommended steps to improve the nation's public health readiness.
- The report tiers states and the District of Columbia into three performance levels – high, middle, and low – placing 19 states and DC in the high-



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		<p>performance tier, 16 states in the middle performance tier, and 15 states in the low performance tier.</p> <ul style="list-style-type: none">• Nine states showed notable improvement, moving up a tier: Delaware, Georgia, Maine, Mississippi, North Carolina, and Wisconsin moved from the middle tier to the high tier, compared to last year's report.• In addition, the report includes policy recommendations for action by the administration, Congress, and states including:<ul style="list-style-type: none">○ Increase funding to modernize public health data collection and to grow the size and diversity of the public health workforce○ Rebuild trust in public health and protect and strengthen public health authorities○ Invest in public health communications and counter misinformation○ Ensure paid leave for all employees○ Support the medical countermeasures pipeline○ Prepare for extreme weather and environmental threats
11:25AM	Wrap-up and Adjourn (Kaczmariski)	
11:30AM	Next Meeting: June 13, 2023 10:00 – 11:30AM	

Notes: The Department of Health Services is an equal opportunity employer and service provider. If you need accommodations because of a disability or need an interpreter or translator, or if you need this material in another language or in an alternate format, you may request assistance to participate by contacting Hannah Sorensen at 608-772-6829 or hannah.sorensen@dhs.wisconsin.gov. You must make your request at least 7 days before the activity.