



**Approved Minutes of the
Wisconsin Apprenticeship Advisory Council
to Bureau of Apprenticeship Standards**

August 9, 2023
201 E. Washington Ave,
Madison, WI - w/ virtual option

Council Attendees		
Educational Members	Organization	Present
Seeley-Schreck, Crystal	Wisconsin Technical College System	Yes
Smith, Karin	Department of Public Instruction	Yes
Employee Members	Organization	Present
Bukiewicz, Dan	Milwaukee Area Labor Council, AFL-CIO	Yes
Blumer, Lindsay	WRTP/BIG STEP	Yes
Cook, Jim	NECA-IBEW	Yes
Gall, Corey (Co-Chair)	WI Pipe Trades Association	Yes
Giese, Rob	North Central States Regional Council of Carpenters	Yes
McHugh, Shaun	Wisconsin Operating Engineers	No
O'Neill, Hollie	IBEW 2150, WI Electrical Power	Yes
Employer Members	Organization	Present
Emrick, Leigh	Associated Builders & Contractors of WI	Yes
Hellenbrand, Callie	Alliant Energy	No
Hurt, Henry (Co-Chair)	Hurt Electric	Yes

Jacobson, Gene	PDC Electrical Contractors	Yes
Public Members	Organization	Present
Anthony, Jr., Ruben	Urban League	Yes
Lentz, Seth	Workforce Development Board of South Central WI	No
Non-voting Chairperson	Organization	Present
Polk, David	Bureau of Apprenticeship Standards	Yes
BAS Support Staff		
Pusch, Liz	Bureau of Apprenticeship Standards	
Smith, Owen	Bureau of Apprenticeship Standards	
Stahlecker, Ben	Bureau of Apprenticeship Standards	
Public Attendees		
Abbott, Nick	Bureau of Apprenticeship Standards	
Ahrendt, Samantha	DWD Staff Counsel	
Caldie, Thomas	Bureau of Apprenticeship Standards	
Jungiwirth, Christina,	Northeast Wisconsin Technical College	
Kendhammer, Melissa	Bureau of Apprenticeship Standards	
Large, Dan	NECA-IBEW	
Madden, Caitlin	Office of Legal Counsel	
Nowak, Raquel	Bureau of Apprenticeship Standards	
Perkofski, Lisa	Wisconsin Carpentry Training Institute	
Reiter, Tim	United Steel Workers	
Roddy, Elizabeth	Associated Builders & Contractors	
Schofield, Trina	Bureau of Apprenticeship Standards	
Warsh, Dean	IBEW	
Wagner, Mike	NECA-IBEW	

1. Mr. Smith called the meeting to order at 10:03 a.m. by Mr. Owen Smith, in conformance with Wisconsin Public Meeting Law. He explained that public comment would occur prior to adjourning, as noted on the agenda.
2. Attendees introduced themselves. Mr. Smith recorded attendance.
3. The Council has five vacancies on the Employer side, which will be appointed by the Secretary's Office. Three members' terms have expired; they were considered voting members by BAS for this meeting but must be renominated and reappointed to serve an additional term. This process adheres to the current By-Laws.
4. *Action: The Council approved the minutes as written.*

5. Registered Apprenticeship Updates

a. Special presentation from Division of Vocational Rehabilitation.

Ms. Tania Hanford and Ms. Anna Eggebrecht presented on the prevalence of self-reported disabilities in Wisconsin Apprenticeship and the Wisconsin workforce, job seeker services provided by DVR, and a call to action for employers.

A general discussion followed. Director Polk and Deputy Director Pusch encouraged attendees to distribute the presentation and related flyers to employees and colleagues.

The Council thanked Ms. Hanford and Ms. Eggebrecht.

b. Incorporating the Wisconsin Apprenticeship Manual into state and local standards

Mr. Smith reported that the Bureau, its legal counsel, and the Policy & Standards Subcommittee approved boilerplate verbiage for common minimum standards, such as age, education, and supervision. This spring, state committees verified the content of their standards; this fall, state committees will approve further revisions. Once the state committees conclude, the Bureau will disseminate the revised standards to local committees.

The Council did not have questions or comments.

c. "Landscape analysis" for mentoring project with Mentor Greater Milwaukee.

Director Polk thanked the Council for recruiting participants. He reported that interviews have begun, and participants still have time to join. Email the individual's name, occupation, city, email and phone to Mr. Owen Smith.

Director Polk reiterated that all apprenticeship stakeholders are welcome to participate. The broader the range of participants, the better the results.

The Council thanked Director Polk.

d. Communicating Council, Subcommittee, and State Committee meetings.

Mr. Smith reviewed that the Bureau discontinued copying non-members on meeting invitations and implemented a new, opt-in notification system on the state committee webpage. The public can enroll to receive email updates; committee members are enrolled upon appointment. The updates alert recipients to meeting information, materials, and updates. Notices for specific committees only are not available.

Mr. Smith asked the Council if it would prefer a similar system.

Action: The Council recommended a notification system for its webpage.

e. Fall 2023 Directors' Call with State Committee

Director Polk reported that the Directors' Call will occur Tuesday, August 29, at 10:00 a.m. He noted this occurrence will be the fourth and will conclude the second full year of the call. The primary objective of the Call is to disseminate updates that apply to most or all state committees in a single forum so that each committee's respective meetings focus solely on its training policies and content.

The Council thanked Director Polk.

f. Subcommittee activities

Director Polk reviewed that the Bureau convenes subcommittees as needed. The Bureau convened the Policy & Standards Subcommittee frequently to review the *Manual* and proposed revisions to state standards but has yet to convene the other subcommittees this year.

Director Polk reiterated that all members must serve on a subcommittee, according to the By-Laws.

The Council thanked Director Polk.

g. Grants

Director Polk reported the following: the Bureau successfully closed out the Apprenticeship State Expansion grant and satisfied all performance metrics; the State Apprenticeship Expansion Grant 2020 was extended until June 30, 2024; and the Bureau received an additional federal grant to enhance its systems and infrastructure.

Mr. Jim Cook asked who determines how grant funding is allocated. Director Polk answered that the new grant includes specific budget categories and allocations for expanding infrastructure. Deputy Director Pusch added that the new grant provides renewable funding to perform administrative operations, such as updating information management systems and converting communications to electronic formats.

The Council thanked Director Polk and Deputy Director Pusch.

h. Other items from the Bureau of Apprenticeship Standards Director or Council members.

Mr. Rob Giese Inquired into when the Bureau would fill the remaining vacancies on the Council. Director Polk reviewed that all appointments are determined by the Secretary's Office; the Bureau was notified by the SO that it had received and was reviewing additional nominations.

Mr. Giese asked whether members can serve additional terms. Director Polk replied that the current By-Laws require members to reapply to serve additional terms; appointments and re-appointments are determined by the Secretary's Office.

6. Certified Pre-Apprenticeship Update

Deputy Director Pusch reported that the Bureau continues reviewing all certified pre-apprenticeships (CPAs) approved to date. Once the Bureau concludes its reviews, it will convene the Career Pathways Subcommittee to discuss all proposed revisions and new federal policies.

Mr. Seth Lentz asked to clarify the relationship between CPAs and the External Training Provider List. Deputy Director Pusch replied that CPAs are no longer automatically approved for the ETPL list; now, CPAs must apply separately to the ETPL list.

7. Youth Apprenticeship Update

Mr. John Keckhaver reported youth apprenticeship updates.

The state staff have been busy satisfying a directive by the legislature to develop youth apprenticeships in the five career clusters that have not had programs: Education and Training; Business Management and Administration; Government and Public Administration; Human Services; and Law, Public Safety, Security, and Corrections. To date, the staff have developed youth apprenticeships for Early Childhood Educator, Secondary Education, and Human Resources and Administrative Professional.

Once all programs are created, Youth Apprenticeship will have at least 79 distinct programs across all 16 career clusters. The staff will then shift to structuring regular updates to all programs.

Mr. Keckhaver noted that the legislature has gradually increased funding for youth apprenticeship from \$6 million in 2022 to \$9 million in 2023 to \$10 million for 2024.

The Council thanked Mr. Keckhaver.

8. Wisconsin Technical College System Update

Ms. Seeley-Schreck reported the new academic year begins soon; WTCS will provide enrollment data at the Council's next meeting. Ascendium Education announced recently that it committed to offering its Tools for the Trades scholarship for the next five years and expanding eligible apprenticeships.

The Council thanked Ms. Seeley-Schreck.

9. Public comment period, limited to items on the agenda

Public attendees did not have questions or comments.

10. The Council adjourned at 11:50 a.m.

*Submitted by Mr. Owen Smith, Senior Policy Analyst,
Wisconsin Apprenticeship*