



# Governor's Council on Workforce Investment

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**Governor's Council on Workforce Investment  
Workforce Innovation & Opportunity Act Committee Meeting  
Madison Concourse Hotel  
Conference Room 2 (2<sup>nd</sup> Floor)  
1 West Dayton Street, Madison, WI  
February 13, 2018  
9:20AM – 12:00PM**

***DRAFT MEETING MINUTES, PENDING OFFICIAL APPROVAL***

**Members Present:** Chair Vern Peterson; Vice Chair Sharon Wendt; Lisa Hebgen; Mark Tyler; Grailing Jones; Rhonda Suda

**Others Present:** Jonathan Bader; Annette Meudt; Dennis Winters; Tom Pethan; Stacia Jankowski; Sandra Hiebert; Renee O'Day; Phil Koenig; Carrie Schneider

- I. Call to Order  
Chair Peterson called the meeting to order at 9:36 a.m.
- II. Approval of Minutes from January 22, 2018  
Tabled
- III. Eligible Training Provider List Update  
Phil Koenig updated the committee on the ETPL policy work. Staff met with the WWDA and will have another meeting with the WWDA in February or March to work on details of the policy. The ETPL policy will be completed in the Spring.
- IV. WIOA State Plan Modification  
Phil Koenig updated the committee on the timeline for the submittal of the WIOA State Plan Modification and the updates made to the modification. The modification is due to the Departments of Labor and Education by March 15.

Mark Tyler suggested, and the committee agreed, to recommend to the Council the WIOA State Plan Modification be submitted to the Departments of Labor and Education.

- V. Regional Planning Presentation  
Tom Pethan presented the analysis on proposed planning regions. The purpose of identifying regions is to align workforce development activities and resources with larger regional economic development areas and available resources to provide coordinated and efficient services to both job seekers and employers. Based on the required WIOA planning criteria the following planning regions were proposed:
  - Southeast, Milwaukee, and WOW WDAs
    - Exclusively share an economic development region
    - Collectively have the strongest commuting ties

- Fox Valley and Bay Area WDAs
  - Almost exclusively share an economic development region
  - Strong commuting ties
  - Similar industry shares across the board

Mark Tyler asked if the research took into consideration commuting across state lines (e.g. Duluth/Superior). Phil Koenig stated that now the research focused on regions within Wisconsin.

Lisa Hebgen asked about the timeline for moving forward with Regional Planning. Phil Koenig stated that Tom Pethan will present the information to the full Council in April and that DET will be working with the CEOs and WDBs in April or May on the process. DWD received a Technical Assistance Grant from DOL to work on the process. The grant ends in June 2018.

The committee agreed the proposed regions should move forward.

#### VI. Success Stories

A one-page handout highlighting Division of Vocational Rehabilitation (Title IV) success stories was shared with the committee.

#### VII. Strategic Planning Working Session

Stacia Jankowski facilitated the strategic plan working session using the questions below. Results of the session were reported at the full Council meeting.

- Finalize DRAFT Committee/Prioritized Plan – Make Edits/Revisions
- Prioritize/Order
- Resources – *What resources do you need to accomplish the Strategy?*
  - Assign Leads (People/organizations) and Key Team Members
  - Other external resources (Agencies, partners, funding, etc.)
  - Prep for Full Council Report Out

#### VIII. Announcements

None.

#### IX. Next Meeting – April 10, 2018

The next meeting will be April 10, 2018.

#### X. Committee Meeting Adjourned

The meeting adjourned at noon.

Meeting materials will be posted on the CWI web site at <http://www.wi-cwi.org/>. For questions about the agenda, contact Tierney Gill, Department of Workforce Development, Division of Employment and Training by phone at (608) 266-5336 or by email at [TierneyB.Gill@dwd.wisconsin.gov](mailto:TierneyB.Gill@dwd.wisconsin.gov). If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact (608) 266-2134. For civil rights questions, call (608) 266-6889 or (866) 275-1165 (voice/TTY).