# **Department of Workforce Development Employment and Training Division**

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

P.O. Box 7972

Madison, WI 53707-7972 Telephone: (608) 266-3332 Fax: (608) 266-0766

Email: DWDDET@dwd.wisconsin.gov



Tony Evers, Governor Amy Pechacek, Secretary-Designee Michele Carter, Division Administrator

TO: State Industrial Mechanical & Fluid Maintenance Apprenticeship Advisory Committee

FROM: Owen Smith, Bureau of Apprenticeship Standards; <a href="mailto:owen.Smith@dwd.wisconsin.gov">owen.Smith@dwd.wisconsin.gov</a>

SUBJECT: State Industrial Mechanical & Fluid Maintenance Apprenticeship Advisory Committee Meeting

DATE: Wednesday, November 3, 2021

TIME: 1:00 p.m.

ACCESS: Join the virtual meeting.

Or call in (audio only): 608-571-2209; 80120644#

#### **TENTATIVE AGENDA**

- 1. Call the meeting to order.
- 2. Record attendees.
- 3. Review the current roster.

#### 4. Action items

- a. Approve the minutes.
- b. Review proposed revisions to related instruction, including alternative vendors to MSSC.
- c. Postpone review of state standards.

#### 5. <u>Discussion items</u>

- a. Mandatory registration in BASERS, effective July 1, 2021
- b. Implementing revisions to CFR 29.30
- c. Implementing Transition to Trainer and Teaching Transition to Trainer
- d. Supportive services and OJL reimbursement for registered apprentices
- e. Applicant outreach campaign and revisions to www.WisconsinApprenticeship.org
- f. 2021 National Apprenticeship Week
- g. 2022 Biennial Apprenticeship Conference
- h. Apprenticeship Completion Award Program
- i. BAS leadership and personnel changes
- j. Other
- 6. WTCS Update
- 7. Review the program participants.
- 8. Schedule the next meeting.
- 9. Adjourn.





#### Draft Minutes of the

# **Industrial Mechanical & Fluid Maintenance**

State Apprenticeship Advisory Committee

### April 22, 2021 Virtual

Members Present	Employer
Dehnel, Charle	Domtar
Green, Carl	Expera Specialty Solutions LLC
Mortenson, Brandon (Co-Chair)	Int Assoc of Machinists & Aerospace Workers
Steckl, James	Quad
Members Absent	Employer
Lezendorf, Bryan	3M
Lischka, Ken	John Deere Horicon
Harry, Bob	GKN Sinster
Consultants and Guests	Employer
Olson, Rich	Lakeshore Technical College
Masaros, Tad	Northcentral Technical College
Metko, Katie	Northcentral Technical College
Johnson, Terri	Worldwide Instructional Design System
Nakkoul, Nancy	Wisconsin Technical College System
Smith, Owen	Bureau of Apprenticeship Standards
Wildenberg, Mark	Fox Valley Technical College

- 1. The meeting was called to order at 10:03 am by Co-Chair Jamie Steckel, in conformity with the Wisconsin Opening Meeting Law.
- Mr. Smith recorded attendance.
- 3. The committee reviewed the roster. A quorum was present.

#### 4. Action Items

#### a. Approve the minutes.

The committee approved the minutes as written.

#### b. Revise the youth apprenticeship curriculum.

Mr. Smith explained that this item was described incorrectly on the agenda. Ms. Johnson reported that Worldwide Instructional Design System completed and implemented the revisions last year.

Attendees did not have questions or comments.

#### c. Revise the state standards.

Mr. Smith informed attendees that he will invite the state committee to review its state standards next year as part of the standard five-year procedure. He invited the construction committees to review their standards this year.

Attendees did not have questions or comments.

#### d. Review the related instruction.

Ms. Johnson reported that her organization and the Wisconsin Technical College System began a five-year cyclical review of all related instruction. The first year of the review included apprenticeships advised by this committee. Due to timing, projects this year began by surveying instructors first; projects in subsequent years will begin by surveying the state committees first.

Ms. Johnson presented the survey results from the instructors on two courses used broadly across several manufacturing apprenticeships. The instructors recommended removing one competency and adding a new competency for mathematics for machine tools; they asserted that many students need additional time to learn the necessary math. She noted that the recommended revision would change the course from 36 hours and one credit to 54 hours and 1.5 credits, which would increase related instruction by 18 hours on the Exhibit A.

Ms. Johnson asked the committee whether it agreed with the recommendations.

Mr. Wilder, an instructor, stated he did not receive the survey. He asked to whom it was distributed. Ms. Johnson replied that the survey was shared with all colleges' apprenticeship coordinators several times.

The committee discussed the pros and cons of the recommended revisions. Proponents argued that math is a necessary skill for many occupations; other members asserted that the recommended revisions would affect other occupations more than others. For example, sponsors

of the Industrial Manufacturing Technician registered apprenticeship may have varying math requirements of apprentices depending on the industry.

**Action**: the state committee approved a motion for BAS to survey all sponsors of the Industrial Manufacturing Technician registered apprenticeship for input on the proposed revisions.

#### 5. Discussion Items

#### a. Registered apprenticeship during COVID-19

Mr. Smith reiterated that Wisconsin Apprenticeship supports sponsors and training facilities adjusting delivery as needed to ensure the safety of apprentices and staff.

The committee reported that the pandemic adversely affected the paper and print industries; many sponsors implemented lay-offs and hiring freezes. Although the industries did recover, they have not recovered to pre-pandemic levels. Other industries were affected to a lesser extent and resumed operations more quickly.

#### b. Mandatory registration in BASERS, effective July 1, 2021

Mr. Smith reiterated that, effective July 1, all sponsors must do the following: register in BASERS; register all new contracts in BASERS; and experiment with performing all contract actions through BASERS and notify the Bureau of any technical or administrative difficulties.

The state committee replied that all sponsors use BASERS and believe it works very well.

#### c. Implementing revisions to CFR 29.30

Mr. Smith reviewed that the Bureau will begin conducting affirmative action plans with local committees once all new staff are training and staff are permitted to travel again.

Attendees did not have questions or comments.

#### d. Biden Administration Bolsters Registered Apprenticeship

Mr. Smith reviewed the announcement included in the meeting material. The Biden administration discontinued industry-recognized registered apprenticeships and strongly supports registered apprenticeship.

Attendees did not have questions or comments.

#### e. National Apprenticeship Act 2021

Mr. Smith reviewed the proposed legislation and noted the emphasis on youth apprenticeship and certified pre-apprenticeship, both of which are featured and integrated in Wisconsin.

Attendees did not have questions or comments.

#### f. Wisconsin Apprenticeship Completer Report

Ms. Nakkoul reviewed the report design and results, noting the data from manufacturing apprentices. She shared that future versions will standardize wage and earnings across a 40-hour workweek to account for variations in overtime.

#### Attendees complimented the report and thanked Ms. Nakkoul for presenting it.

#### g. Implementing Transition to Trainer and Teaching Transition to Trainer

Ms. Nakkoul and Mr. Smith explained the requirements for T2T instructors certified prior to 2021 and instructors who want to become certified to teach the course. Ms. Nakkoul reviewed the website that hosts the requirements and schedule of upcoming courses.

Mr. Smith reported that certified instructors who have not taken the required refresher can continue teaching the old curriculum until they complete the refresher.

The technical college coordinators reported that their instructors have taken the refresher or are registered to do so.

#### h. Supportive services and OJL reimbursement for registered apprentices

Mr. Smith explained the reimbursements available to sponsors and apprentices, the eligibility criteria, and the points of contact. Representatives of WRTP/ BIG STEP commented that graduates of their certified pre-apprenticeships would qualify.

Attendees did not have questions or comments.

#### Applicant outreach campaign and revisions to www.WisconsinApprenticeship.org

Mr. Smith reported that the applicant campaign is underway. The theme is, "Apprenticeship: A Different Kind of Classroom." It targets women and minorities and includes billboards, social media, and electronic media placement. The new brand is, "Wisconsin Apprenticeship," which is an umbrella brand for registered, youth, and certified pre-apprenticeship. The brand and theme will be incorporated into the BAS website, which will be revised to be more user friendly by fall.

Attendees did not have questions or comments.

#### j. Apprenticeship Completion Award Program

Mr. Smith reported that the program continues to be an example of strong bipartisan support for registered apprenticeship. He reviewed the reimbursement statistics and noted that declined requests will always exceed accepted requests because all requests received are for more than the maximum reimbursement amount.

Attendees did not have questions or comments.

#### k. BAS leadership and personnel changes

Mr. Smith reported that new employees Ryan Herber and Raquel Nowak joined the bureau as Apprenticeship Training Representatives.

Attendees did not have questions or comments.

#### I. 2021 National Apprenticeship Week

Mr. Smith reported that the dates have not been announced by the U.S. Department of Labor. If they are not announced by summer, he will announce Wisconsin Apprenticeship Week for the week November 14.

Attendees did not have questions or comments.

#### m. Other

Attendees did not have questions or comments.

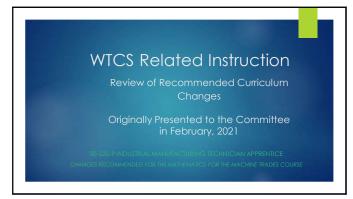
#### 6. WTCS Update

Ms. Nancy Nakkoul reviewed the written report and emphasized scholarships available to apprentices.

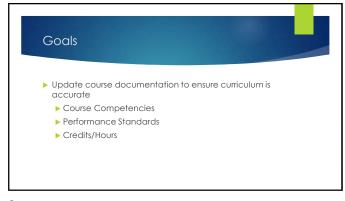
Attendees did not have questions or comments.

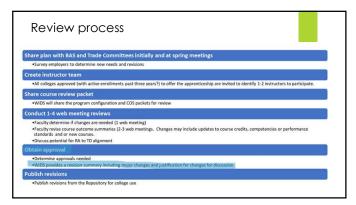
- 7. Participants included 598 apprentices and 190 employers with a contract in active or unassigned status on April 1, 2021.
- 8. The Bureau will schedule the fall meeting via electronic survey.
- 9. The meeting adjourned at 11:50 a.m.

Submitted by Owen Smith, Program and Policy Analyst

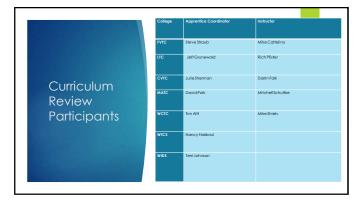


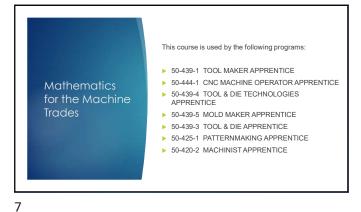












Specific Curriculum Recommendations

Coune | Review Notes

50-420-711 Mathematics for the Machine Trades

- Change the competency "Apply geometric formulas to right and oblique triangles" to "Apply geometric formulas to right triangles." The group indicated the skill is not used often and when needed, apprentices can use electronic tools to do so. See detailed revision below.

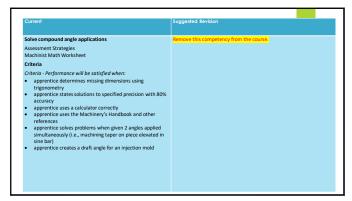
- Remove the competency "Solve compound angle applications." Instructors indicated they were not traching the protected and its use unpenceran for proposition.

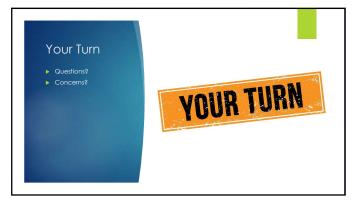
Add additional time to the course. There are 12 competencies in this course and oftentimes apprentices struggle with math, Instructors suggested adding 5 credits/18 hours to the course timprove apprentice performance and grasp of the skills.

Note: This course is shared by other Apprenticeship programs and they will be given an opportunity to weigh in on the changes.

8

Apply geometric formulas to right and oblique triangles
Assessment Strategies
Machinist Math Worksheet
Criteria
Criteria - Performance will be satisfied when:
a apprentice selects the appropriate formula
apprentice selects the appropriate formula
apprentice selects the relevant dimensions
the formula has all numerical values correctly inserted
the formula solution is stated to specified precision with
90% accuracy
apprentice uses a calculator correctly
apprentice uses the Machinery's Handbook and other
references
apprentice sets up a grinding process for V blocks





# 50-520-9 Industrial Manufacturing Technician Apprentice

Mathematics for the Machine Trades

#### **Related Instruction Review**





Date: November 3<sup>rd</sup>, 2021

Originally presented to the committee on February 10, 2021

# Project Review Team from 2020-21

College	Apprentice Coordinator	Email	Instructor	Email
FVTC	Steve Straub	straub@fvtc.edu;	Mike Cattelino	cattelin@fvtc.edu;
LTC	Jeff Grunewald	Jeffrey.Grunewald@gotoltc.edu;	Rich Pfister	richard.pfister@gotoltc.edu:
CVTC	Julie Sherman	jsherman10@cvtc.edu;	Darrin Falk	dfalk@cvtc.edu;
MATC	David Polk	polkdd@matc.edu;	Mitchell Schuttke	schuttkm@matc.edu;
WCTC	Tim Alft	talft@wctc.edu;	Mike Shiels	mshiels@wctc.edu;
WTCS	Nancy Nakkoul	Nancy.nakkoul@wtcsystem.edu;		
WIDS	Terri Johnson	johnsont@wids.org;		

## Current Related Instruction Course List

Number	Title	Credits
50-420-711	Mathematics for the Machine Trades	1

# Summary and Recommendations

for the Machine
ourse from 36 (1 o master the math

# Course Review Summary and Recommendations

Course	Review Notes
50-420-711 Mathematics for the Machine Trades	1. Change the competency "Apply geometric formulas to right and oblique triangles" to "Apply geometric formulas to right triangles." The group indicated the skill is not used often and when needed, apprentices can use electronic tools to do so. See detailed revision below.
	2. Remove the competency "Solve compound angle applications." Instructors indicated they were not teaching the content and it was unnecessary for apprentices.
	3. Add additional time to the course. There are 12 competencies in this course and oftentimes apprentices struggle with math. Instructors suggested adding .5 credits/18 hours to the course to improve apprentice performance and grasp of the skills.  Note: This course is shared by other Apprenticeship programs and they will be given an opportunity to weigh in on the changes.

# Competency Revision Details for 50-420-711 Mathematics for the Machine Trades

Current Su	ggested Revision
Apply geometric formulas to right and oblique	Apply geometric formulas to right triangles
triangles Assessment Strategies	Assessment Strategies Machinist Math Worksheet
Machinist Math Worksheet	Criteria
<ul> <li>Criteria</li> <li>Criteria - Performance will be satisfied when:</li> <li>apprentice selects the appropriate formula</li> <li>apprentice selects the relevant dimensions</li> <li>the formula has all numerical values correctly inserted</li> <li>the formula solution is stated to specified precision with 90% accuracy</li> <li>apprentice uses a calculator correctly</li> <li>apprentice uses the Machinery's Handbook and other references</li> <li>apprentice sets up a grinding process for V blocks</li> </ul>	<ul> <li>Criteria - Performance will be satisfied when:</li> <li>apprentice selects the appropriate formula</li> <li>apprentice selects the relevant dimensions</li> <li>the formula has all numerical values correctly inserted</li> <li>the formula solution is stated to specified precision with 90% accuracy</li> <li>apprentice uses a calculator correctly</li> <li>apprentice uses appropriate resources</li> </ul>
Solve compound angle applications	Remove this competency from the course.
Assessment Strategies Machinist Math Worksheet	
Criteria	
Criteria - Performance will be satisfied when:	
<ul> <li>apprentice determines missing dimensions using trigonometry</li> <li>apprentice states solutions to specified precision with 80% accuracy</li> <li>apprentice uses a calculator correctly</li> <li>apprentice uses the Machinery's Handbook and other references</li> <li>apprentice solves problems when given 2 angles applied simultaneously (i.e., machining taper on piece elevated in sine bar)</li> </ul>	
<ul> <li>apprentice creates a draft angle for an injection</li> </ul>	

mold

#### **Department of Workforce Development Employment and Training Division**

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

P.O. Box 7972 Madison, WI 53707

Telephone: (608) 266-3332 (608) 266-0766 Fax:

DWDDET@dwd.wisconsin.gov Email:



Tony Evers, Governor Amy Pechacek, Secretary-designee

February 24, 2021

#### Dear Apprenticeship Employers:

The link is now live to access information on applying for on-the-job learning reimbursements through Wisconsin Apprenticeship grant funds. Follow the instructions offered in the <u>link</u> and review the information in this email regarding eligibility. The deadline for submitting questions regarding this announcement is March 5th at 2 p.m. CST. Awards may be made as soon as March 15th. Applications will be reviewed in the order in which they are received. Questions can be sent to our grants mailbox at dwddetgrants@dwd.wisconsin.gov.

The on-the-job learning reimbursements are part of a Wisconsin grant initiative, using federal grant funds, to help defray the extraordinary costs of training apprentices. Employers may be eligible for up to a \$1,000 reimbursement for each apprentice that they hired between July 1, 2019 and January 30, 2021, as long as the apprentice meets one of the following criteria:

- The apprentice previously completed a Wisconsin Youth Apprenticeship program in any career cluster: or
- The apprentice previously completed a state certified pre-apprenticeship program in any job sector. A detailed list of Wisconsin certified pre-apprenticeship programs can be found here; or
- The apprentice was hired to work in the IT, Healthcare, Bio-Tech, Transportation, Agriculture or Financial Services sectors.

Employers may only receive one on-the-job learning reimbursement per apprentice that meets the qualifying criteria and cannot request reimbursement for the same apprentice more than once.

Thank you for being valued Wisconsin apprenticeship employers and sponsors.

Sincerely,

Joshua Johnson, State Director

Wisconsin Apprenticeship

Joshuk A. Johnson

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Email: DWDDET@dwd.wisconsin.gov



**Tony Evers,** Governor **Amy Pechacek**, Secretary-designee

#### Dear Wisconsin Apprentices:

Wisconsin Apprenticeship has federal grant funds available to provide supportive services to registered apprentices. Up to \$600 may be available to each Wisconsin registered apprentice to assist with the following apprenticeship-related costs:

- Uniforms or work clothing
- Tools
- Required physicals
- Books
- Test fees
- Mileage
- Bus passes

- Parking permits
- Childcare
- Rent & housing costs

Apprentices who began their apprenticeship between July 1, 2019 and March 31, 2022 are eligible. Reimbursements will be awarded to applicants through March 31, 2022, or until the funding runs out. Apprentices must contact the following organizations, according to location, to determine if they qualify:

# Milwaukee, Racine, Kenosha, Walworth, Washington, Waukesha and Ozaukee counties

Employ Milwaukee Jose Galvan Jose.galvan@employmilwaukee.org 2342 North 27<sup>th</sup> Street Milwaukee, WI 53210

Office 414-270-1743 Cell 414-852-1914

#### All other Wisconsin counties

South Central Workforce Development Board Jeff Kennedy jkennedy@wdbscw.org

3513 Anderson Street Ste 104 Madison, WI 53704

Office 608-249-9001 Ext. 230

Thank you for being valued Wisconsin apprentice.

Sincerely,

Joshus A. Johnson

Joshua Johnson, State Director Wisconsin Apprenticeship



## WTCS System-Wide Activity Update September 2021

#### **WTCS Apprenticeship Enrollment Trend**

WTCS enrollments across all apprenticeship programs decreased from 7923 to 7630 unduplicated, and 8053 to 7720 duplicated, students by the end of 2020-2021 academic year. That is a 3.7% and 4.1% decrease, respectively, in one year.

#### Ascendium Education Group Tools of the Trade Scholarships Increased Again in 2021

For the 2021-22 academic year, Ascendium Education Group has committed to awarding an additional 75 scholarships to industrial and construction sector apprentices who receive their related instruction through a WTCS college. A total of 325 awards of \$1500 apiece will be granted statewide in March 2022, with the scholarship application period open from late August until late November 2021.

#### New MyWTCS Website: https://mywtcs.wtcsystem.edu/

MyWTCS is an intranet site for the Wisconsin Technical College System and stakeholders. Launched in February 2021, the re-designed site includes a new look and improved functionality and features, including an <u>expanded apprenticeship resources section</u>. WTCS systemwide publications, including the annual Apprenticeship Completion Report, can be found on the <u>Wistechcolleges</u> sister-site, under <u>publications</u>.

#### **Preparing to Teach Transition to Trainer (PT2TT2T)**

MyWTCS also hosts information, administrative guidance, and upcoming PT2TT2T course offerings for instructors of the BAS-mandated apprentice Transition to Trainer course. As of January 2021, current instructors of Transition to Trainer must complete the 3-hour abridged Preparing to Teach Transition to Trainer course by the end of 2021.

#### New Proactive Approach to Revisions of Apprenticeship Related Instruction offered through the WTCS

Starting in 2021, the WTCS and BAS adopted a 5-year cycle revision framework for all systemwide apprenticeship curriculum where related instruction is offered at more than one WTCS college. Approximately sixty systemwide apprenticeship programs have a documented curriculum standard model that will form the foundation for review of program and course outcomes and competencies. Apprenticeship faculty, industry sponsors and State Apprenticeship Trade Advisory Committees will be engaged in the review process. This proactive approach will ensure that learning remains current with industry needs and technological advancements. Program assignment within the 5-year cycle will remain fluid.

Curriculum Review Completed 2020-21	Curriculum Slated for Review 2021-22
	HVAC (ABC)
Carpentry (All)	Mechatronics
<ul> <li>Wastewater Treatment</li> </ul>	Barber/Cosmetology
Electrical (All)	Bricklaying/Masonry
<ul> <li>Industrial Manufacturing Technician</li> </ul>	Industrial Electrical, Maintenance
IT-Service Desk	Technician, and E&I Technician

IT-Software Developer	Arborist
	Electric Line, Metering Technician,
	and Substation Electrician

#### Active WTCS-BAS Apprenticeship Programs, By Sector, Occupation, and College as of August 2021

The master <u>color-coded chart</u> of all apprenticeship programs with active related instruction offered through the WTCS colleges can be found on the MyWTCS website. "Active" is defined as approved programs with enrollments in the past two years.

Report Name COM-01 State Committee

Report

Refresh Date 11/2/21 11:28 AM

Wisconsin Bureau of Apprenticeship Standards

#### **State Committee Report**



This summary counts employers and apprentices, between 11/1/2021 and 11/1/2021 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- -Contract sector is 'Industrial'.
- -Contract occupation code matches a occupation code assigned to committee.
- -Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation		Apprentices									Employers				
		Minority		Females		Union		Non-Union			Union		Non-Union		
	Total	#	%	#	%	#	%	#	%	Total	#	%	#	%	
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a	
Report Total	619	40	6.5	16	2.6	293	47.3	326	52.7	194	68	35.1	129	66.5	
Industrial Manufacturing Technician (0261636002202)	56	7	12.5	7	12.5	5	8.9	51	91.1	10	1	10.0	9	90.0	
Industrial Pipefitter (0286228102202)	19	1	5.3	0	0	15	78.9	4	21.1	13	10	76.9	3	23.1	
Lubrication Technician (0269968701804)	3	0	0	0	0	2	66.7	1	33.3	3	2	66.7	1	33.3	
Machine Repair (0263826103001)	17	3	17.6	1	5.9	9	52.9	8	47.1	10	5	50.0	5	50.0	
Maintenance Mechanic (0263828101401)	257	18	7.0	4	1.6	137	53.3	120	46.7	80	34	42.5	49	61.3	
Maintenance Mechanic/Pipefitter (0263828101409)	34	1	2.9	1	2.9	30	88.2	4	11.8	6	4	66.7	2	33.3	
Mechatronics Technician (0282826102202)	79	6	7.6	3	3.8	0	0	79	100.0	37	0	0	37	100.0	
Millwright (0263828101801)	118	5	4.2	1	.8	67	56.8	51	43.2	50	24	48.0	26	52.0	
Millwright/Pipefitter (0263828101803)	18	1	5.6	0	0	18	100.0	0	0	1	1	100.0	0	0	
Welder - Fabricator (0281936101003)	18	1	5.6	0	0	10	55.6	8	44.4	9	4	44.4	5	55.6	