



Wisconsin Department of Health Services
Wisconsin Division of Public Health
Office of Preparedness and Emergency Health Care
Emergency Medical Services Section
Emergency Medical Services Board Meeting
Minutes Day 1

Date: September 16, 2025
Facilitator: Mark Mandler
Recorder: Helen Pullen

Meeting Invitees:

V	Jerry Biggart, Chair	P	Christopher Anderson, Vice Chair	P	Michael Clark MD
P	Dallas Dietzel	P	Christopher Eberlein MD	V	Frederick Hornby
P	Keith Melvin	A	Amanda Mulvey	A	Adam Rahn
P	Dustin Ridings	P	James Small	P	Greg West, Secretary
P	Steven Zils MD				

Agenda:

September 16, 2025 Meeting				
Time:	Topic:	Lead:	Follow-up Items:	Notes:
9:04 AM	Welcome and Board Member check-in day 1.	Chris Anderson, Vice Chair		
9:05 AM	Call the EMS Board Meeting to order	Chris Anderson, Vice Chair		
9:05 AM	Board Member announcement(s) and review of committee meeting logistics. Committee meetings will occur in succession, in the order listed below, with a 10-minute break between standing committee workgroup sessions. Approximate start and end times are provided for reference. Nonetheless, the meetings will continue in succession, and breaks will be taken between each meeting.	Chris Anderson, Vice Chair		
9:05 AM	EMS for Children	Dr. Kim/Dr. Browne/Chair		
9:06 AM	Roll call of committee members	Carissa Brunner		
9:07 AM	Approval of committee meeting minutes (Browne, Kim)	Carissa Brunner		Jason Selwitschka made motion Tom Boyer made the second. All approved motion carries.
9:08 AM	Public comment opportunity to committee (2 minutes per attendee unless pre-authorized by Chair)	Carissa Brunner		
9:08 AM	Prehospital Pediatric Readiness Project	Carissa Brunner		



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9:35 AM	Discuss quality improvement initiatives and additional projects (Browne, Kim) <ul style="list-style-type: none"> • Skill check videos • WEMSA Sessions 	Dr. Kim/Dr. Browne/Chair		
9:52 AM	Discuss and develop future new business items	Dr. Kim/Dr. Browne/Chair		
09:56 AM	Adjourn committee	Dr. Kim/Dr. Browne/Chair		Dr. Kim made the motion.
10:07 AM	System Quality & Data Committee	Dr. Chris Eberlein, Chair		Adjourned
10:08 AM	Roll call and introduction of committee members	Dr. Chris Eberlein		
10:09 AM	Approval of previous committee meeting minutes	Dr. Chris Eberlein		Dr. Eberlein called for a motion Nick Eastman Matthew Bouthilet made the second. All in favor, motion carries.
10:09 AM	Public comment opportunity to committee (2 minutes per attendee unless pre-authorized by Chair)	Dr. Chris Eberlein		
10:09 AM	WARDS updates and general discussion	Dolski		Dr. Eberlein made a motion made for updating DHS 110 to require EMRs to complete WARDS reports. Jacob Schultz made the second. All in favor, motion carries.
10:40 AM	General overview of EMS data including Biospatial and public information	Koehne		
10:52 AM	Pediatric specific data discussion	Dr. Kim		
10:54 AM	CARES Wisconsin update	Office		
10:55 AM	Discuss future subcommittee meetings	Dr. Chris Eberlein		
10:56 AM	Discuss Data Subcommittee strategic planning document, mission and vision	Dr. Chris Eberlein		



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10:56 AM	Discuss and develop new business items for the future	Dr. Chris Eberlein		
10:56 AM	Adjourn	Dr. Chris Eberlein		Motion to adjourn made by Nick Eastman, Seconded by Dustin Ridings
11:00 AM	Education & Training Committee No Meeting Held	Greg West, Chair		No meeting held.
11:10 AM	System Management & Development Committee	Chris Anderson, Chair		
11:11 AM	Roll call and introduction of committee members	Chris Anderson, Chair		
11:11 AM	Approval of previous committee meeting minutes	Chris Anderson, Chair		
11:12 AM	Public comment opportunity to committee (2 minutes per attendee unless pre-authorized by Chair)	Chris Anderson, Chair		
11:12 AM	Status update: Interfacility Transport Guidelines	Office		
11:12 AM	Status update: EMS Communications Plan	Office		
11:13 AM	Discussion and possible recommendation on bariatric transport considerations to be added to the Interfacility Transport Guidelines	Chris Anderson, Chair		Motion made by Dr. Michael Clark, seconded by Ryan Huser all in favor motion carries.
11:20 AM	Discussion and possible recommendation of various Trans 309 waiver requests	Chris Anderson, Chair		
11:32 AM	Discussion and possible action: EMResource for rural hospitals recommendations	Office Chris Anderson, Chair		Recommend no changes
11: AM	Discussion of Local Credentialing Agreement process (Clark) <ul style="list-style-type: none"> i. No concise way to verify current LCA approval ii. No process for documenting a termination an LCA approval/Documentation of LCA revocation when leaving and returning to a service 	Michael Clark, MD		



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	iii. Service roster lists license level not LCA approval level iv. Personnel able to affiliate with service w/o completion of LCA v. Repetitive initialing of boxes by the Service Director and Medical Director vi. Excessive list of license levels on the Service Director and Medical Director versions			
1:54 PM	Discuss and develop future new business items	Chris Anderson, Chair		
1:55 PM	Adjourn	Chris Anderson, Chair		Ryan Huser made the motion to adjourn, Dayne Stuhr made the second. All in favor motion carries.
11:56 AM-1:18 PM	12:00-13:15 (Approximately) Lunch on your own (immediately following the Education & Training Meeting). A quorum of Board members may be present; however, Board business will not be discussed or conducted at this time.			
1:18 PM	Physician's Advisory Committee (PAC)	Dr. Steven Zils, Chair		
1:18 PM	Roll call and introduction of committee members	Dr. Steven Zils, Chair		
1:19 PM	Approval of previous committee meeting minutes	Dr. Steven Zils, Chair		Dr. Steve Zils asked for a motion approved, Dr. Mark Schultz made the motion, and Dr. Kasey Kronenfeld made the second. All in favor motion carries.
1:20 PM	Public comment opportunity to committee (2 minutes per attendee unless pre-authorized by Chair)	Dr. Steven Zils, Chair		
1:21 PM	EMS Section report	Mark Mandler, EMS Section Manager		
1:21 PM	Update on online scope of practice change request form encouraging medical director involvement/sign-off	Mark Mandler, EMS Section Manager		



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1:21 PM	Update on online scope of practice review/response posting	Mark Mandler, EMS Section Manager		
1:21 PM	Office guidelines for pilot programs	Mark Mandler, EMS Section Manager		
1:22 PM	Update regarding posting of “approved” protocols to use as models	Mark Mandler, EMS Section Manager		
1:27 PM	State EMS Medical Director report	Dr. Colella		
1:34 PM	Status of MCW in person Foundations of Medical Oversight Course (FOMOC)	Dr. Colella		
1:33 PM	MCW NAEMSP Quality and Safety Course	Dr. Colella		
1:37 PM	Discussion, review and possible action on scope of practice online submission form	Dr. Steven Zils, Chair		
1:37 PM	Discussion, review and possible action on EMR, EMT, AEMT, Intermediate, Paramedic scope of practice	Dr. Steven Zils, Chair		
1:40 PM	Discussion, review and possible action on white paper regarding controlled substances best practices	Dr. Steven Zils, Chair		
2:03 PM	Discuss and develop future new business items	Dr. Steven Zils, Chair		
2:04 PM	Adjourn	Dr. Steven Zils, Chair		Dr. Chris Eberlein line made the motion Dr. Mark Schultz the second all in favor motion carries
2:04 PM	Recess Board Meeting until 9:00 a.m. on September 17, 2025	Chris Anderson, Vice Chair		

Upcoming Meetings:

Meeting	Date	Time	Facilitator/Host
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EMS Board and Subcommittees	December 2-3, 2025	9:00 AM	
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These minutes were presented to governing body and approved on December 3rd, 2025

Resources:

Link for the recording of the meeting day one:

https://dhs.wi.zoomgov.com/rec/share/asmwCl1Ytrs8gm-7nAJY-R3frZb4R6-SN5Ds_W6FShzIPzBFLVHufVh5Rao6xFOH.56IZN0j16oa5osKR

[Renewal Requirements for 2026–2029 Licensure Cycle](#)