

Department of Workforce Development
Employment and Training Division
Bureau of Apprenticeship Standards
201 E. Washington Ave., Room E100
P.O. Box 7972
Madison, WI 53707-7972
Telephone: (608) 266-3332
Fax: (608) 266-0766
Email: DWDEET@dwd.wisconsin.gov

STATE OF WISCONSIN

Department of Workforce Development
Tony Evers, Governor
Amy Pechacek, Secretary
Michele Carter, Division Administrator

Electric Utility Apprenticeship State Committee

Agenda

Wednesday, May 1, 2024
10:00 a.m. – 12:00 p.m.

Attend In-Person: 201 E. Washington Avenue
Madison, WI 53703, Rm: H103

Attend Virtually: [Teams Meeting Link](#)
Teams Meeting ID: 271 078 248 178 | Passcode: erveJW

Attend via Phone: #608-571-2209 | Conference ID: 839 592 681#

Note: Public comment will occur only when noted, after committee discussion and prior to committee action.

1. Call Meeting to Order
2. Record Attendees
3. Review Roster
4. Review and Approve Previous Meeting Minutes (both spring and fall 2023)
5. Specific Committee Items for Discussion (*Public Comment*)
 - a. Minimum Qualifications for Applicants: Review committee recommendation to lower minimum age requirement for applicants to 17
 - b. Minimum Qualifications for Applicants: Review committee recommendation to remove CDL requirement for applicants
 - c. Requirements of Supervision: Review proposed change to language
6. Director's Call Discussion
7. WTCS Update
8. Other Discussion Items
9. Review Program Participants
10. Set Next Meeting Date/Time
11. Adjourn

Draft minutes of the
Electrical Utility
State Apprenticeship Advisory Committee

May 11, 2023
Department of Workforce Development, Madison,
w/ Virtual Option

Members Present	Employer / Organization
Burke, Lance	Dairyland Power Co-operative
Chartier, Chris	WPPI Energy
Mignon, Matt	Madison Gas & Electric
Muench, Mark	Alliant Energy
Tremaine, Todd	City of Oconomowoc Utilities
Members Absent	Employer / Organization
DeGraves, Jeff	Wisconsin Public Service
Kumm, Nicholas	Marshfield Utilities
Nitek, Jeremy	Dairyland Power
Reinceck, Scott	IBEW Local 2150
Consultants & Guests	Employer / Organization
Herber, Ryan	Bureau of Apprenticeship Standards
Jungwirth, Christina	Northeast Wisconsin Technical College
Nowak, Raquel	Bureau of Apprenticeship Standards
Polk, David	Bureau of Apprenticeship Standards
Smith, Owen	Bureau of Apprenticeship Standards
Stuart, Dave	Milwaukee Area Technical College
Horvath, Stephen	Moraine Park Technical College
Vang, Long	Bureau of Apprenticeship Standards

1. The meeting was called to order at 10:03 a.m. by Mr. Owen Smith in conformance with the Wisconsin Open Meeting Law.
2. Attendees introduced themselves. Mr. Smith recorded attendance. A quorum was present.

3. Old Business

a. Review the roster.

The committee verified that the roster is current.

b. Approve the minutes.

The state committee approved the minutes as written.

c. How are the revised work processes for Electric Line Worker working?

The state committee replied that the revised work processes seem to be working well and recommended checking in this fall, one year after the implementation.

4. New Business

a. Review the revised template for state standards.

Mr. Smith discussed the three objectives of revising the state standards: incorporate the revised content and terms from the Wisconsin Apprenticeship Manual; incorporate updated policies from the Department of Labor; and cite policies as established by the Manual or the state committee.

Mr. Smith explained that the revised table of contents reflects the operational scope of state committees: they establish minimum standards but are not parties to the apprentice contract. Section one included policies for state committees established in the Manual; section two included policies established by the state committee.

Policies that pertain to sponsors, such as evaluating and completing apprentices, were omitted; they will be addressed in the revised template for sponsors.

Attendees did not have questions or comments.

b. For action: verify policies established by the state committee.

Action: the state committee verified that its policies were included in the revised template

c. For action: identify policies established by the state committee to revise in fall

Action: the state committee recommended reviewing these policies in the fall

- Minimum age of applicants
- The applicant must have the ability to obtain a CDL.
- The employe must have been in business at least one year (the committee recommends being able to train apprentice immediately, especially if previous companies merged).
- Requirements for supervision

d. Questions from the Director's Call.

Mr. Smith reminded the committee that the Bureau will share apprenticeship-wide updates on the Directors' Call so each committee's individual meeting will be dedicated to its unique policies. However, the Bureau will include this topic on each agenda to ensure committees have an opportunity to ask follow-up questions, if needed.

Attendees did not have questions or comments.

e. Communicating state committee meetings to the public

Mr. Smith reported that he will discontinue cc'ing non-members on courtesy notifications of state committee meetings for appointed members. He reminded attendees that state committee meetings are open to the public and posted publicly; therefore, sending courtesy copies to non-members is unnecessary. He will continue emailing a courtesy meeting invitation to appointed members, who are welcome to forward it to colleagues. Non-members must check the websites.

Attendees did not have questions or comments.

f. Other

Attendees did not have questions or comments.

6. The state committee reviewed the participant statistics and did not have questions or comments.
7. The meeting adjourned at 2:15 p.m. The Bureau will determine the next meeting via electronic survey.

Submitted by Owen Smith, Senior Analyst, Wisconsin Apprenticeship



Draft minutes of the

Electrical Utility

State Apprenticeship Advisory Committee

October 11, 2023
10:00 am – 12:00 pm

Department of Workforce Development,
Madison, w/ Virtual Option

Members Present	Employer / Organization
Kenealy, Ryan	Dairyland Power Co-operative
Chartier, Chris	WPPI Energy
Mignon, Matt	Madison Gas & Electric
Muench, Mark	Alliant Energy
Kumm, Nicholas	Marshfield Utilities
Members Absent	Employer / Organization
DeGraves, Jeff	Wisconsin Public Service
Tremaine, Todd	City of Oconomowoc Utilities
Nitek, Jeremy	Dairyland Power
Reinceck, Scott	IBEW Local 2150
Consultants & Guests	Employer / Organization
Jungwirth, Christina	Northeast Wisconsin Technical College
Polk, David	Bureau of Apprenticeship Standards
Pusch, Liz	Bureau of Apprenticeship Standards
Nowak, Raquel	Bureau of Apprenticeship Standards
Lushaj, Reneé	Bureau of Apprenticeship Standards

1. Meeting called to order at 10:04 a.m. by Co-Chair Mark Muench.
2. Introduce and record attendees – **Quorum was NOT met.**

3. Housekeeping, with potential action

- a. Roster reviewed and updated
 - Ryan Kenealy replaced Lance Burke (retired) on the Committee
 - Need more employees on the Committee
 - ACTION: Mark Muench to reach out to Horeb Utility
 - ACTION: BAS to reach out to Craig Buros membership status (retired?)
- b. Minutes reviewed and no changes identified. Motion to review minutes could not occur due to Committee not having a quorum.

4. Discussion, with potential action (*public comment*) – Policies identified in spring for potential revision

a. Minimum Qualifications for Applicants – Minimum Age Requirement

- Committee discussed the possibility of reducing this requirement
- Barriers to lowering the minimum age below age 18
 - Need to be 18 before getting a CDL
 - Insurance issues
 - Need APB degree needed
- BAS Director Polk clarified that the employers can always increase the age requirement for their agency, but they could not lower it past what the State Standards require.
- **Revisit in Spring** – Committee discussed possibility of lowering the min age to 17.

b. Commercial Driver's License (CDL) discussed

- **Revisit in Spring** – Committee agreed that this requirement should be removed and allow for employers to require this if it's needed for employment for positions at their company.

c. Minimum Qualifications of Employers

- Discussed if the employer needs to be in the state of WI.

d. Requirements of Supervision

- Committee discussed direct supervision versus Indirect supervision
- Sentences of the two paragraphs of these 2 paragraphs are contradictory:
- Committee decision that following, highlighted sentence in C. was suggested to be removed:
 - C. Apprentices in Electric Utility occupations shall work under direct supervision at all times while working on an energized circuit. Direct supervision means the journeyworker or qualified individual shall assume the responsibility of an activity
- Statement highlighted under D. captures the information better.
 - D. Apprentices in Electric Utility occupations may work under indirect supervision on jobs for which they are trained and qualified. Indirect supervision means the journeyworker or qualified individual shall assume the responsibility of
- **Suggestion from Committee: roll this into one statement: Level of supervision is based on "demonstrated proficiency".**
- **ACTION: BAS to draft proposed language to review in Spring meeting.**

5. Discussions, without action

- a. Questions from the Director's Call – No additional questions from the Committee
- b. Revised Exhibit A for Electric Line Worker went into Effect

- Committee commented the new guidelines give much more flexibility where they can count the hours.
- c. Other
- Announcement that Owen has taken a different job. BAS leadership will be taking over from here.
 - NAW discussed and link will be on BAS website where employers can post their events. Please post any NAW events on the link provided that will post to the DOL website.
6. Review program participants
- a. Historical Participant numbers reviewed. Committee has the hig
 - b. **ACTION:** Committee requested BAS to break down all of the participant data by occupation for the Spring meeting.
7. Adjourn – Meeting to adjourn at 10:52 a.m.



This summary counts employers and apprentices, between 3/1/2023 and 3/1/2024 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Utilities'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

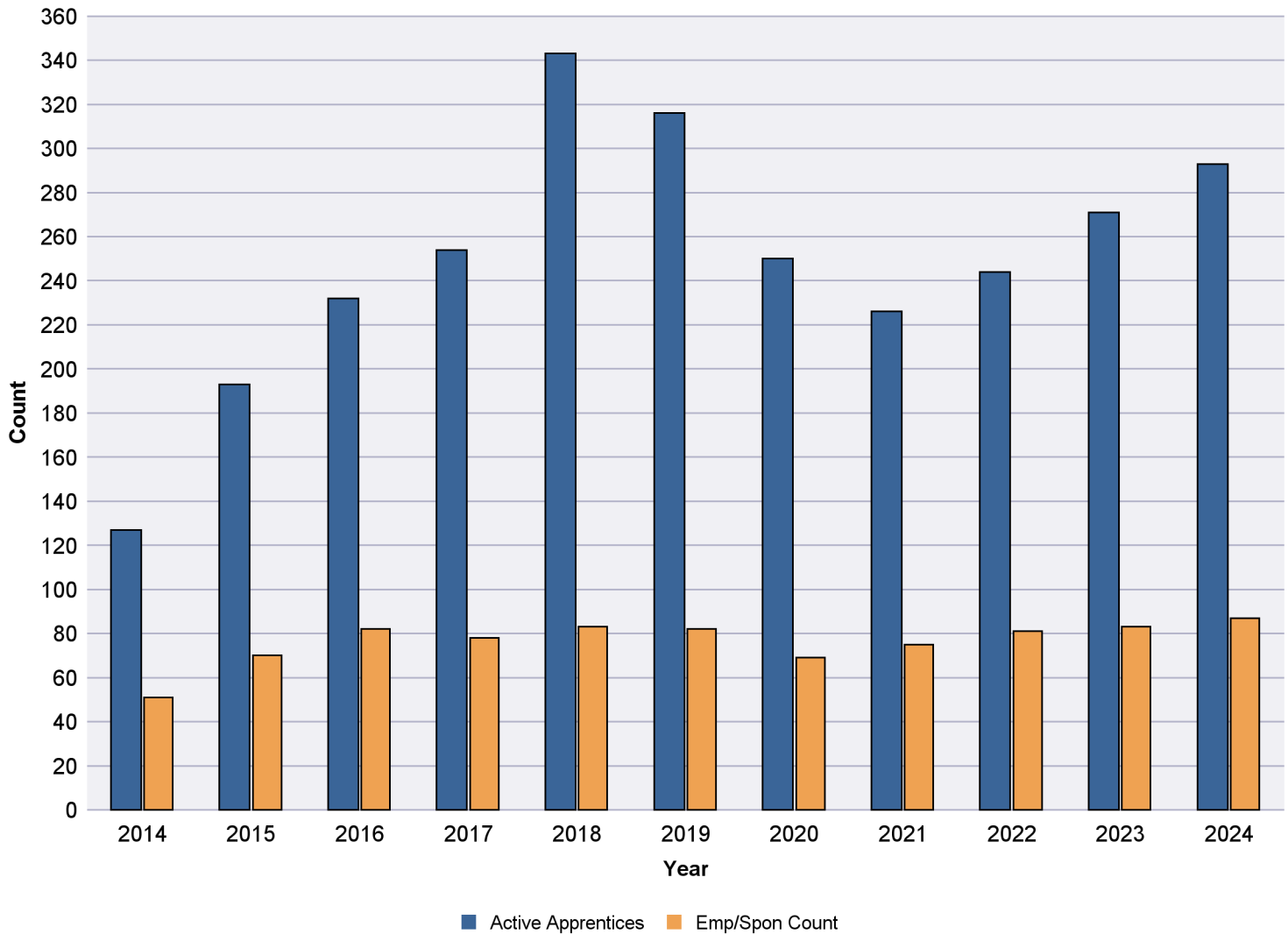
Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	406	10	2.5	2	.5	256	63.1	153	37.7	99	37	37.4	65	65.7
Electric Line Worker (00-0000.00)	366	10	2.7	1	.3	241	65.8	128	35.0	92	34	37.0	59	64.1
Metering Technician (00-0000.00)	32	0	0	1	3.1	12	37.5	20	62.5	21	6	28.6	15	71.4
Substation Electrician (00-0000.00)	9	0	0	0	0	4	44.4	5	55.6	6	1	16.7	5	83.3



Historical Report by Year

Report Period: 2024* and Previous -10 Years

*Current year is YTD data as of Run Date: 03/07/2024		
Run Date: 03/07/2024		
State Electric Utility Committee		
Sponsored Trade Group(s): Utilities - Electric Line Worker		
Year	Active Apprentices	Active Sponsors
2014	127	51
2015	193	70
2016	232	82
2017	254	78
2018	343	83
2019	316	82
2020	250	69
2021	226	75
2022	244	81
2023	271	83
2024	293	87

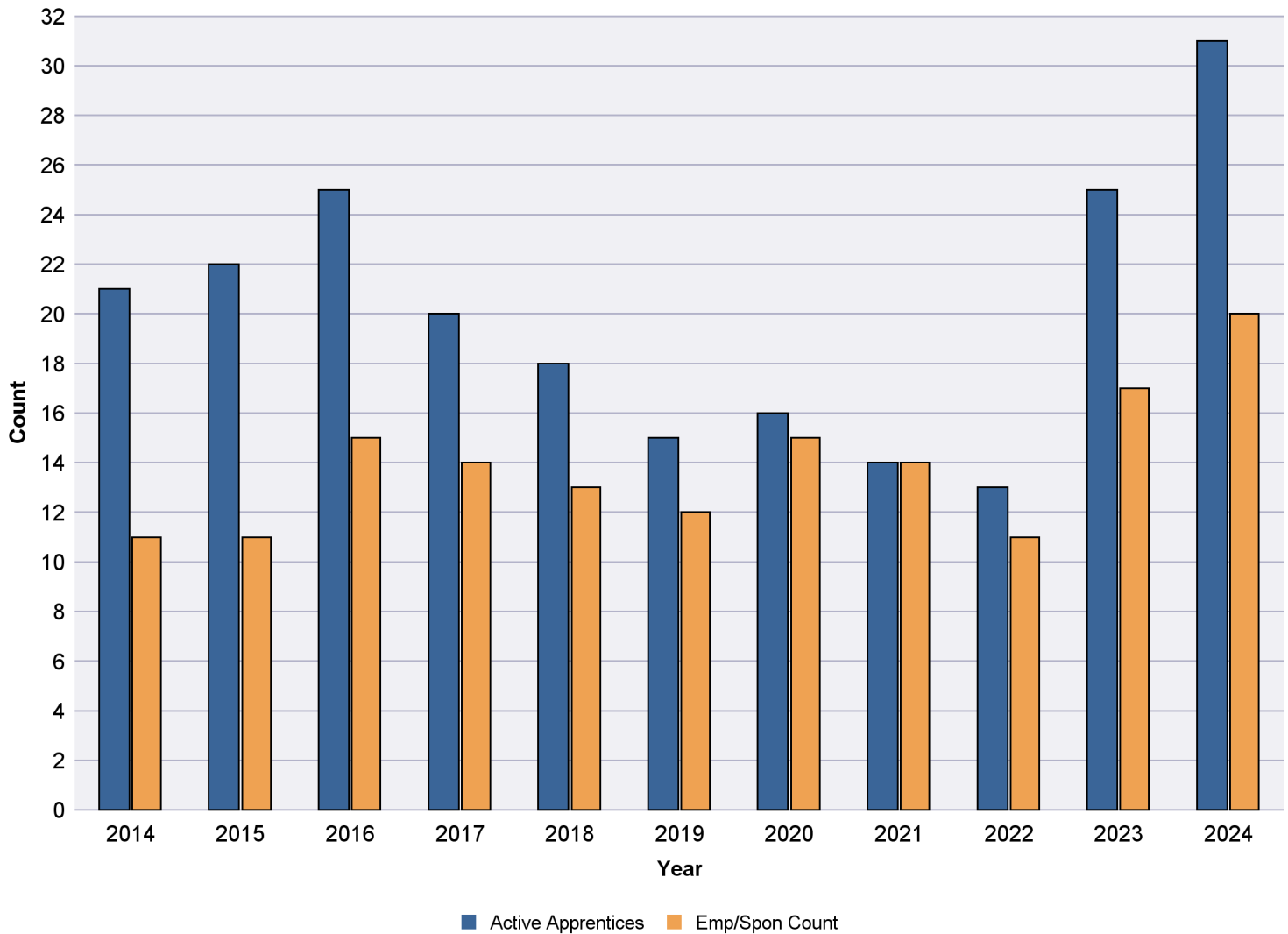




Historical Report by Year

Report Period: 2024* and Previous -10 Years

*Current year is YTD data as of Run Date: 03/07/2024		
Run Date: 03/07/2024		
State Electric Utility Committee		
Sponsored Trade Group(s): Utilities - Metering Technician		
Year	Active Apprentices	Active Sponsors
2014	21	11
2015	22	11
2016	25	15
2017	20	14
2018	18	13
2019	15	12
2020	16	15
2021	14	14
2022	13	11
2023	25	17
2024	31	20



Historical Report by Year

Report Period: 2024* and Previous -10 Years

*Current year is YTD data as of Run Date: 03/07/2024		
Run Date: 03/07/2024		
State Electric Utility Committee		
Sponsored Trade Group(s): Utilities - Substation Electrician		
Year	Active Apprentices	Active Sponsors
2014	9	5
2015	6	4
2016	8	4
2017	4	3
2018	6	5
2019	5	4
2020	7	4
2021	7	4
2022	11	5
2023	9	6
2024	8	5

