

OPEN MEETING MINUTES

Name of Governmental Body: Statewide Trauma Advisory Council - Data Management		Attending: Online: 97 In person: 8
Date: 6/3/2026	Time Started: 0906am	Time Ended: 0949am
Location: DoubleTree Madison East and virtual via Zoom		Presiding Officer: Laura Kalschure

Minutes

1. Call to Order and Introductions (*Informational*)
2. Review and Approve March 2026 Meeting Minutes (*Vote*)
First: Laura K.
Second: Meghan Z.
Favor: all
Opposed: none
3. Chair and Vice Chair (*Vote*)
Nominations: Nate Emerson for chair and Meredith Gleuck for vice chair. Both accept.
First: Meghan Z.
Second: Kurrie K.
Favor: all
Opposed: none
4. Trauma Registry Toolkit Review (*Informational*)
Review of toolkit. No substantial changes, links will all be checked and fixed.
5. Site Review Preparation (*Discussion*)
Key tips:
 - Start year prior to reporting period for validation
 - Mark reporting period on calendar
 - Weekly data validation at check ins between TPM and TR
 - Look through PRQ and ensure validation of data that will be used for reports and standards
 - Dashboard for hospitals that is run monthly.
 - 6 months prior to PRQ due, run reports for PRQ.
6. Trauma Registry Resources (*Discussion*)
What has been useful or what would be useful as a resource?
 - Developed an orientation checklist that has been helpful
 - Trauma PI course from Katie was great
 - All DHS courses have been helpful
 - AIS 15 course
 - ATS self-paced trauma registrar course helpful
7. PRQ Reports (*Demonstration*)
Demonstration of PRQ reports, and how to find “missing” patients to ensure numbers add up correctly. If spending lots of time trying to figure it out, call Katie.

8. Public comment related to Wisconsin Trauma Care System (*Discussion*)

When will 2025 Q4 data reports be sent to hospitals?

In the next few weeks!

Prepared by: Margaret Wogahn on 6/3/2026.

These minutes are in draft form. They will be presented for approval by the governmental body on: 9/2/2026