

**VIRTUAL/TELECONFERENCE
BOARD OF NURSING
MEETING MINUTES
AUGUST 12, 2021**

PRESENT: Rosemary Dolatowski, Janice Edelstein, Vera Guyton, Paul Hinkfuss, Peter Kallio, Linda Scott, Robert Weinman, Emily Zentz

EXCUSED: Christian Saldivar Frias

STAFF: Brad Wojciechowski, Executive Director; Jameson Whitney, Legal Counsel; Kimberly Wood, Program Assistant Supervisor-Advanced; Katlin Schwartz, Bureau Assistant; and other Department Staff

CALL TO ORDER

Peter Kallio, Chairperson, called the meeting to order at 8:04 a.m. A quorum was confirmed with eight (8) members present.

ADOPTION OF THE AGENDA

Amendments to the Agenda

- Under item “D. Introductions, Announcements and Recognition; 1) Introductions”
AMEND:
 - b. Paul Hinkfuss, Public Member (~~Nominated~~, Succeeds: Skarlupka) – 7/1/2025
- Under item “F. Administrative Matters; 3) Board Member – Term Expiration Dates”, after sub-bullet “c. Guyton, Vera L. – 7/1/2025” **INSERT:**
 - Hinkfuss, Paul – 7/1/2025
- Under item “S. Deliberation on Division of Legal Services and Compliance Matters 3) Proposed Stipulations, Final Decisions, and Orders” **AMEND:**
 - k. 20 NUR 177 Karla J. Price, ~~R.N.~~ **L.P.N.**
- Under item “S. Deliberation on Division of Legal Services and Compliance Matters 4) Monitoring Matters” **AMEND:**
 - a. Dewita Chambers, ~~R.N.~~ **L.P.N.** – Requesting Full Licensure

MOTION: Rosemary Dolatowski moved, seconded by Janice Edelstein, to adopt the Agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF JUNE 10, 2021

MOTION: Robert Weinman moved, seconded by Emily Zentz, to approve the Minutes of June 10, 2021 as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS AND RECOGNITION

Acknowledgement of Jennifer Eklof, Licensed Practical Nurse Member

MOTION: Rosemary Dolatowski moved, seconded by Janice Edelstein, to recognize and thank Jennifer Eklof for her years of dedicated service to the Board of Nursing and the State of Wisconsin. Motion carried unanimously.

PUBLIC HEARING: CLEARINGHOUSE RULE 21-044, CREATING N 2.23, RELATING TO RECIPROCAL CREDENTIALS FOR SERVICE MEMBERS, FORMER SERVICE MEMBERS, AND THEIR SPOUSES

Review of Public Hearing Comments and Clearinghouse Report

MOTION: Emily Zentz moved, seconded by Robert Weinman, to accept all Clearinghouse comments for Clearinghouse Rule 21-044 (Creating N 2.23), relating to reciprocal credentials for service members, former service members, and their spouses. Motion carried unanimously.

MOTION: Robert Weinman moved, seconded by Linda Scott, to authorize the Chairperson (or in absence of the Chairperson, the highest-ranking officer or longest serving board member in that succession) to approve the Legislative Report and Draft for Clearinghouse Rule 21-044 (Creating N 2.23), relating to reciprocal credentials for service members, former service members, and their spouses, for submission to the Governor's Office and Legislature. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Appointment of Liaisons and Alternates

LIAISON APPOINTMENTS	
Credentialing	Rosemary Dolatowski <i>Alternate:</i> Vera Guyton
Legislative Liaison	Peter Kallio, Janice Edelstein, Paul Hinkfuss
Board Education	Janice Edelstein <i>Alternate:</i> Linda Scott
COMMITTEE MEMBER APPOINTMENTS	
Legislation and Rules Committee	Peter Kallio (Chair), Janice Edelstein, Paul Hinkfuss, Robert Weinman
SCREENING PANEL APPOINTMENTS	

Alternate	Rosemary Dolatowski, Peter Kallio
2021 Screening Panel Rotation	
October – December	Robert Weinman, Linda Scott (Emily Zentz will participate in October)
2022 Screening Panel Rotation	
January – March	Janice Edelstein, Vera Guyton
April – June	Robert Weinman, Paul Hinkfuss
July – September	Emily Zentz, Christian Saldivar Frias
October – December	Robert Weinman, Linda Scott

**GINA DENNIK-CHAMPION, WISCONSIN NURSES ASSOCIATION (WNA):
DISCUSSION OF THE WNA APRN MODERNIZATION OF ACT LEGISLATION**

2021 Assembly Bill 396 and 2021 Senate Bill 394

MOTION: Emily Zentz moved, seconded by Linda Scott, to acknowledge and thank Gina Dennik-Champion, Wisconsin Nurses Association, for her presentation to the Board. Motion carried unanimously.

EDUCATION AND EXAMINATION MATTERS

Virtual Proctoring for English Language Proficiency Examinations

MOTION: Janice Edelstein moved, seconded by Rosemary Dolatowski, to accept virtually proctored exam results through Commission on Graduates of Foreign Nursing Schools. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Germane Modification to N 4, Relating to Licensure of Nurse Midwives

MOTION: Linda Scott moved, seconded by Peter Kallio, to approve the recall of Clearinghouse Rule 20-065, relating to licensure of nurse-midwives, from

the chief clerk of each house of the Legislature. Motion carried unanimously.

MOTION: Linda Scott moved, seconded by Peter Kallio, to approve the resubmission of Clearinghouse Rule 20-065 relating to licensure of nurse-midwives, to the chief clerk of each house of the Legislature with a germane modification revising ss. N 4.03 (3), N 4.04 (4m), and creating N 4.05 (1)(b) to clarify multistate licensure requirements as presented in the August 12, 2021 agenda materials. Motion carried unanimously.

CLOSED SESSION

MOTION: Linda Scott moved, seconded by Emily Zentz, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Peter Kallio, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rosemary Dolatowski-yes; Janice Edelstein-yes; Vera Guyton-yes; Paul Hinkfuss-yes; Peter Kallio-yes; Linda Scott-yes; Robert Weinman-yes; and Emily Zentz-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:07 a.m.

DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS

Administrative Warnings

MOTION: Rosemary Dolatowski moved, seconded by Emily Zentz, to issue an Administrative Warnings in the matter of the following cases:

- a. 19 NUR 405 – N.E.G.
- b. 19 NUR 420 – E.F.P.
- c. 19 NUR 457 – C.M.B.
- d. 19 NUR 508 – N.E.G.
- e. 19 NUR 660 – R.A.C.
- f. 19 NUR 764 – J.M.R.
- g. 20 NUR 163 – C.J.B.
- h. 20 NUR 270 – A.A.L.
- i. 20 NUR 470 – K.S.L.
- j. 20 NUR 556 – R.M.
- k. 20 NUR 623 – C.A.G.
- l. 21 NUR 101 – J.L.C.
- m. 21 NUR 131 – M.L.O.
- n. 21 NUR 176 – D.M.L.

- o. 21 NUR 198 – E.M.K.
Motion carried unanimously.

Case Closings

MOTION: Linda Scott moved, seconded by Peter Kallio, to close the following DLSC Cases for the reasons outlined below:

- a. 19 NUR 519 – S.G.C. – Prosecutorial Discretion (P2)
- b. 19 NUR 536 – M.E.K. – Prosecutorial Discretion (P1)
- c. 19 NUR 545 – C.M. – Insufficient Evidence
- d. 19 NUR 592 – D.L.B. – Insufficient Evidence
- e. 19 NUR 700 – R.E.U. – No Violation
- f. 19 NUR 715 – L.M.V. – Prosecutorial Discretion- Compliance Gained (P2)
- g. 19 NUR 754 – L.L.J. – Insufficient Evidence
- h. 20 NUR 002 – T.M.R. – Insufficient Evidence
- i. 20 NUR 128 – J.M., L.H. – No Violation
- j. 20 NUR 242 – J.M.K. – No Violation
- k. 20 NUR 352 – E.F.P., A.C.B. – Insufficient Evidence
- l. 20 NUR 372 – T.L.S. – Insufficient Evidence
- m. 20 NUR 450 – R.L.T. – Insufficient Evidence
- n. 20 NUR 462 – E.L.M. – No Violation
- o. 20 NUR 517 – J.R.H. – No Violation
- p. 20 NUR 535 – M.E.K. – Prosecutorial Discretion (P7)
- q. 20 NUR 601 – K.A.W. – No Violation
- r. 20 NUR 603 – M.R., J.W. – No Violation
- s. 21 NUR 059 – J.L.L. – Prosecutorial Discretion (P1)
- t. 21 NUR 091 – S.N. – Lack of Jurisdiction (L2)
- u. 21 NUR 204 – A.M.B. – Prosecutorial Discretion (P1)
- v. 21 NUR 210 – E.H.M. – Prosecutorial Discretion (P1)
- w. 21 NUR 233 – R.A.D. – Prosecutorial Discretion (P1)
- x. 21 NUR 238 – F.K.J. – Prosecutorial Discretion (P1)
- y. 21 NUR 248 – V.L.H. – Prosecutorial Discretion (P1)
- z. 21 NUR 263 – G.J.N. – Prosecutorial Discretion (P2)
- aa. 21 NUR 398 – L.A.B. – Prosecutorial Discretion (P7)

Motion carried unanimously.

Proposed Stipulations and Final Decisions and Orders

MOTION: Robert Weinman moved, seconded by Janice Edelstein, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:

- a. 19 NUR 022 and 19 NUR 109 – Mallory L. Kruse, R.N.
- b. 19 NUR 197 – Katie M. Fischer, R.N.
- c. 19 NUR 323 – Catherine L. Hedges, L.P.N.
- d. 19 NUR 499 – Shelia A. Hardy, R.N.
- e. 19 NUR 516 – Elizabeth A. Richards, L.P.N.

- f. 19 NUR 686 – Brenda E. Dembinski, R.N.
 - g. 19 NUR 740 – Kallie A. Kirk, R.N.
 - h. 20 NUR 045 – Vanessa L. Hollenbeck, R.N.
 - i. 20 NUR 067 – Teresa White, R.N.
 - j. 20 NUR 124 – Timothy S. Drobka, R.N.
 - k. 20 NUR 170 – Kristin S. McGuire, R.N.
 - l. 20 NUR 177 – Karla J. Price, L.P.N.
 - m. 20 NUR 256 – Colleen P. Rear, R.N.
 - n. 20 NUR 277 – Thomas D. Galligan, R.N.
 - o. 20 NUR 305 – Alicia R. Krisher-Behm, R.N.
 - p. 20 NUR 319 – Andrea K. Olson, R.N.
 - q. 20 NUR 345 – Brenda S. Quale, R.N.
 - r. 20 NUR 356 – Michelle K. Chadwick, L.P.N.
 - s. 20 NUR 403 – Sabita Kattel, R.N.
 - t. 20 NUR 440 – Virginia E. Puig, R.N.
 - u. 20 NUR 492 – Colleen J. Sullivan, R.N.
 - v. 20 NUR 519 and 21 NUR 026 – Michelle L. Beck, R.N.
 - w. 20 NUR 580 – Virginia M. Bliss, R.N.
 - x. 20 NUR 613 – Maureen E. Burke, L.P.N.
 - y. 21 NUR 078 – Alexis R. Donoho, R.N.
 - z. 21 NUR 082 – Melanie Mitchell, R.N.
 - aa. 21 NUR 155 – Mackenzie E. Barker, R.N.
 - bb. 21 NUR 157 – Jason P. Schuckert, R.N.
 - cc. 21 NUR 164 – Steven J. Hendra, R.N., L.P.N.
 - dd. 21 NUR 171 - Stephen G. Arndt, R.N.
 - ee. 21 NUR 172 – Laurie A. Pickard, R.N.
 - ff. 21 NUR 174 – Cari L. Loos, R.N.
 - gg. 21 NUR 177 – Khaing Z. Nwe, R.N.
 - hh. 21 NUR 180 – Gina M. Pups, R.N.
 - ii. 21 NUR 231 – Theresa C. Hager, R.N.
 - jj. 21 NUR 270 – Maribeth J.C. Baldinelli, R.N.
 - kk. 21 NUR 283 – Peggy A. Sadowski, R.N.
- Motion carried unanimously.

20 NUR 194 – Erica Koerner, R.N.

MOTION: Peter Kallio moved, seconded by Rosemary Dolatowski, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Erica Koerner, R.N., DLSC Case Number 20 NUR 194. Motion carried.

(Emily Zentz recused herself and left the room for deliberation and voting in the matter concerning Erica Koerner, R.N., DLSC Case Number 20 NUR 194.)

Monitoring Matters

**Dewita Chambers, L.P.N.
Requesting Full Licensure**

MOTION: Rosemary Dolatowski moved, seconded by Janice Edelstein, to grant the request of Dewita Chambers, L.P.N., for full licensure. Motion carried unanimously.

**Amanda David, R.N.
Requesting Termination and/or Reduction in Drug Screens and
Access to Controlled Substances**

MOTION: Emily Zentz moved, seconded by Robert Weinman, to deny the request of Amanda David, R.N., for a reduction in the frequency of drug and alcohol screens, but to grant access to controlled substances. **Reason for Denial:** Insufficient time under the Board Order (3/12/2020) as modified, to demonstrate adequate compliance. Motion carried unanimously.

**Heidi Hargis, R.N.
Requesting Full Licensure**

MOTION: Peter Kallio moved, seconded by Janice Edelstein, to grant the request of Heidi Hargis, R.N., for full licensure. Motion carried unanimously.

**Chris Jeske, R.N.
Requesting to Voluntarily Surrender Nursing License**

MOTION: Rosemary Dolatowski moved, seconded by Linda Scott, to grant the request of Chris Jeske, R.N., for surrender of her nursing license. Motion carried unanimously.

**Amber Keller, R.N.
Requesting Full Licensure or Reduction in Drug Screens**

MOTION: Rosemary Dolatowski moved, seconded by Emily Zentz, to deny the request of Amber Keller, R.N., for full licensure, but to grant a reduction in the frequency of drug and alcohol screens in the frequency of drug and alcohol screens to fourteen (14) per year, plus one (1) annual hair test. **Reason for Denial:** Insufficient time under the Board Order (4/28/2020) to demonstrate adequate compliance. Motion carried unanimously.

**David Lenninger, R.N.
Requesting Full Licensure**

MOTION: Robert Weinman moved, seconded by Janice Edelstein, to grant the request of David Lenninger, R.N., for full licensure. Motion carried unanimously.

**Stacey McCarthy, R.N.
Requesting Full Licensure**

MOTION: Emily Zentz moved, seconded by Linda Scott, to grant the request of Stacey McCarthy, R.N., for full licensure. Motion carried unanimously.

**Maria Nagel, R.N.
Requesting Full Licensure**

MOTION: Emily Zentz moved, seconded by Peter Kallio, to grant the request of Maria Nagel, R.N., for full licensure. Motion carried unanimously.

**Clayton Reimer, R.N.
Requesting to Work from Home and Annual in Drug Screens**

MOTION: Peter Kallio moved, seconded by Rosemary Dolatowski, to grant the request of Clayton Reimer, R.N., to work from home and for a reduction in the frequency of drug and alcohol screens to thirty-six (36) per year. Motion carried unanimously.

**Kathleen Sayles, R.N.
Requesting Full Licensure**

MOTION: Peter Kallio moved, seconded by Rosemary Dolatowski, to grant the request of Kathleen Sayles, R.N., for full licensure. Motion carried unanimously.

**Kimberly Sherfinski, R.N.
Requesting Full Licensure**

MOTION: Peter Kallio moved, seconded by Janice Edelstein, to grant the request of Kimberly Sherfinski, R.N., for full licensure. Motion carried unanimously.

**Stephanie Westlake, R.N.
Requesting Full Licensure**

MOTION: Emily Zentz moved, seconded by Peter Kallio, to grant the request of Stephanie Westlake, R.N., for full licensure. Motion carried unanimously.

DELIBERATION ON PROPOSED FINAL DECISIONS AND ORDERS

Thomas T. Fickau, R.N. – DHA Case Number SPS-21-0033/DLSC Case Number 20 NUR 594

MOTION: Emily Zentz moved, seconded by Rosemary Dolatowski, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Thomas T. Fickau, R.N.,

Respondent, DHA Case Number SPS-21-0033/DLSC Case Number 20 NUR 594. Motion carried.

(Peter Kallio recused himself and disconnected from the meeting for deliberation and voting in the matter concerning Thomas T. Fickau, R.N., Respondent, DHA Case Number SPS-21-0033/DLSC Case Number 20 NUR 594.)

Heather M. Long, R.N. – DHA Case Number SPS-20-0029/DLSC Case Number 18 NUR 383

MOTION: Robert Weinman moved, seconded by Linda Scott, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order with variance as requested by the Department of Legal Services and Compliance's July 26, 2021 letter, in the matter of disciplinary proceedings against Heather M. Long, R.N., Respondent, DHA Case Number SPS-20-0029/DLSC Case Number 18 NUR 383. **Reason for Variance:** Variance is consistent with precedent and proposed restrictions are necessary to protect public health and safety. Motion carried.

MOTION: Linda Scott moved, seconded by Janice Edelstein, to designate Rosemary Dolatowski as having the full authority to review and approve the Proposed Final Decision and Order with variance against Heather M. Long, R.N., Respondent, DHA Case Number SPS-20-0029/DLSC Case Number 18 NUR 383. Motion carried.

(Peter Kallio recused himself and disconnected from the meeting for deliberation and voting in the matter concerning Heather M. Long, R.N., Respondent, DHA Case Number SPS-20-0029/DLSC Case Number 18 NUR 383.)

Debra S. Murphy, R.N. – DHA Case Number SPS-21-0016/DLSC Case Number 17 NUR 792, 18 NUR 300, and 19 NUR 672

MOTION: Emily Zentz moved, seconded by Vera Guyton, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Debra S. Murphy, R.N., Respondent, DHA Case Number SPS-21-0016/DLSC Case Number 17 NUR 792, 18 NUR 300, and 19 NUR 672. Motion carried.

(Peter Kallio recused himself and disconnected from the meeting for deliberation and voting in the matter concerning Debra S. Murphy, R.N., Respondent, DHA Case Number SPS-21-0016/DLSC Case Number 17 NUR 792, 18 NUR 300, and 19 NUR 672.)

Amanda Nabbefeldt, R.N. – DHA Case Number SPS-21-0020/DLSC Case Number 20 NUR 254

MOTION: Peter Kallio moved, seconded by Linda Scott, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter

of disciplinary proceedings against Amanda Nabbefeldt, R.N., Respondent, DHA Case Number SPS-21-0020/DLSC Case Number 20 NUR 254. Motion carried.

(Emily Zentz recused herself and disconnected from the meeting for deliberation and voting in the matter concerning Amanda Nabbefeldt, R.N., Respondent, DHA Case Number SPS-21-0020/DLSC Case Number 20 NUR 254.)

Amanda R. Nieuwenhuis, R.N. – DHA Case Number SPS-21-0029/DLSC Case Number 21 NUR 018 and 21 NUR 020

MOTION: Peter Kallio moved, seconded by Rosemary Dolatowski, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Amanda R. Nieuwenhuis, R.N., Respondent, DHA Case Number SPS-21-0029/DLSC Case Number 21 NUR 018 and 21 NUR 020. Motion carried.

(Janice Edelstein recused herself and disconnected from the meeting for deliberation and voting in the matter concerning Amanda R. Nieuwenhuis, R.N., Respondent, DHA Case Number SPS-21-0029/DLSC Case Number 21 NUR 018 and 21 NUR 020.)

Linda L. Polanco, R.N. – DHA Case Number SPS-21-0012/DLSC Case Number 19 NUR 090 and 19 NUR 635

MOTION: Peter Kallio moved, seconded by Robert Weinman, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order with variance as requested by the Department of Legal Services and Compliance's July 21, 2021 letter, in the matter of disciplinary proceedings against Linda L. Polanco, R.N., Respondent, DHA Case Number SPS-21-0012/DLSC Case Number 19 NUR 090 and 19 NUR 635. **Reason for Variance:** Correcting an error in statement of fact. Motion carried unanimously.

MOTION: Peter Kallio moved, seconded by Robert Weinman, to designate Peter Kallio as having the full authority to review and approve the Proposed Final Decision and Order with variance against Linda L. Polanco, R.N., Respondent, DHA Case Number SPS-21-0012/DLSC Case Number 19 NUR 090 and 19 NUR 635. Motion carried unanimously.

Leah A. Stocks, R.N. – DHA Case Number SPS-21-0022/DLSC Case Number 20 NUR 350

MOTION: Peter Kallio moved, seconded by Robert Weinman, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Leah A. Stocks, R.N., Respondent, DHA Case Number SPS-21-0022/DLSC Case Number 20 NUR 350. Motion carried unanimously.

Paula J. Thomas, R.N. – DHA Case Number SPS-21-0009/DLSC Case Number 19 NUR 432

MOTION: Peter Kallio moved, seconded by Robert Weinman, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Paula J. Thomas, R.N., Respondent, DHA Case Number SPS-21-0009/DLSC Case Number 19 NUR 432. Motion carried unanimously.

Crystal A. Zimmerman, R.N. – DHA Case Number SPS-21-0027/DLSC Case Number 19 NUR 452 and 20 NUR 346

MOTION: Peter Kallio moved, seconded by Robert Weinman, to adopt the Findings of Fact, Conclusions of Law, and Proposed Decision and Order in the matter of disciplinary proceedings against Crystal A. Zimmerman, R.N., Respondent, DHA Case Number SPS-21-0027/DLSC Case Number 19 NUR 452 and 20 NUR 346. Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Rosemary Dolatowski moved, seconded by Robert Weinman, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 12:27 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Robert Weinman moved, seconded by Vera Guyton, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)

ADJOURNMENT

MOTION: Robert Weinman moved, seconded by Janice Edelstein, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:36 p.m.