



State of Wisconsin

Assistive Technology Advisory Council

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Open Meeting Notice Assistive Technology Advisory Council Executive Committee

April 13, 2023
2:00 PM to 3:00 PM

Meeting is available via [Zoom](#):

<https://dhs.wi.zoomgov.com/j/1615157402>

And via phone:

(669) 254 5252

Meeting ID: 1615157402

Meeting Minutes

Motions and Action Items

Action Items

Action Item 1: Laura Plummer will send Wisconsin AT4ALL postcards to Ramsey Lee.

Action Item 2: A draft of the revised bylaws will be brought to next Quarterly ATAC meeting for review and approval on May 18, 2023.

Action Item 3: The Executive Committee will review the use of chat during quarterly meetings at the May 18, 2023.

Action Item 4: Laura Plummer will provide notes to Jenesis Lindbo and Jim Denham who will draft the letter.

Motions

Motion Item 1: Motion made by Jim Denham to approve the April 14, 2023 Executive Committee Meeting Agenda. Motion Seconded by Jenesis Lindbo. Motion Carried.

Motion Item 2: Motion made by Jim Denham to adjourn the meeting. Motion seconded by Jenesis Lindbo. Motion Carried.

<https://www.dhs.wisconsin.gov/atac/index.htm>

I. Welcome, Introductions, and Review of the April 13, 2023 Executive Committee Meeting Agenda.

Council Members Present: Jim Denham and Jenesis Lindbo.

Guests Present: Ramsey Lee

DHS Staff Present: Laura Plummer

- Welcome and Introductions by Jenesis Lindbo.
- Motion made by Jim Denham to approve the April 14, 2023 Executive Committee Meeting Agenda. Motion Seconded by Jenesis Lindbo. Motion Carried. **See Motion Item 1.**

II. Public Input on the State Plan for Assistive Technology (2:10 P.M. – 2:20 P.M.)

- Public input by Ramsey Lee from Hudson, Wisconsin. Ramsey was asking about the Wisconsin AT4ALL postcards that he learned about during a Governor's Committee on Physical Disabilities meeting. Laura Plummer will send him some of the cards. **See Action Item 1.**

III. Review and Draft Updates for the Assistive Technology Advisory Council Bylaws

- Reviewed drafted changes which will be presented at the May 18, 2023 ATAC Quarterly meeting. **See Action Item 2.**

IV. Review and Draft Communication Housekeeping Email for Quarterly Meetings

- Discussion around the use of the chat during AT Council meetings and how to gather stakeholder input. Jim Denham and Jenesis Lindbo will review the use of chat during quarterly meetings as part of "housekeeping" at the beginning of the meeting. This will include limiting the use of chat to allow full, accessible participation. **See Action Item 3.**

V. Review and Draft a Letter of Support for the Biennial budget.

- Discussion and draft of a letter in support of the Biennial budget from the AT Council. Laura Plummer will provide notes to Jenesis Lindbo and Jim Denham and they will draft the letter. **See Action Item 4.**

VI. Adjourn

- Motion made by Jim Denham to adjourn the meeting at 3:02 P.M. Motion seconded by Jenesis Lindbo. Motion carried.

The purpose of this meeting is to conduct the governmental business outlined in the above agenda. The purpose of the Advisory Council is to provide advice and guidance to the WisTech Program and assure that it is in compliance with the provisions of the Assistive Technology Act (Tech Act) of 1998, as amended. Specifically, the Advisory Council will provide advice and guidance on the following:

- Submission of Wisconsin's State Plan for Assistive Technology (AT) to the U.S. Department of Health and Human Services, Administration for Community Living (ACL);
- Monitoring the WisTech program according to the State Plan for AT;
- Developing and maintaining collaborations with other agencies, organizations, and bodies providing AT services and devices throughout the State; and
- Monitoring of program data and outcomes.

The Council is administratively attached to the Department of Health Services. If you need an interpreter, alternate formats, or other accommodations to participate, please contact Laura Plummer at 608-514-2513 or laura.plummer1@dhs.wisconsin.gov. Phone: (669) 254 5252 Meeting ID: 1615157402