

**VIRTUAL/TELECONFERENCE
DENTISTRY EXAMINING BOARD
MEETING MINUTES
JANUARY 3, 2024**

PRESENT: Troy Alton, DDS; Lisa Bahr, RDH; Joan Fox (arrived at 9:01 a.m.); Shaheda Govani, DDS; Christine Kenyon, DDS; Debra Kolste; Katherine Schrubbe, RDH; Peter Sheild, DDS; Diana Whalen, RDH

EXCUSED: Matthew Bistan, David Gundersen

STAFF: Will Johnson, Executive Director; Jameson Whitney, Legal Counsel; Nilajah Hardin, Administrative Rules Coordinator; Cari Starr, Board Administration Specialist; and other Department staff

CALL TO ORDER

Shaheda Govani, Vice Chairperson, called the meeting to order at 9:00 a.m. A quorum was confirmed with eight (8) members present.

Joan Fox arrived at 9:01 a.m.

ADOPTION OF AGENDA

MOTION: Troy Alton moved, seconded by Katherine Schrubbe, to adopt the Agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF NOVEMBER 1, 2023

MOTION: Lisa Bahr moved, seconded by Diana Whalen, to approve the Minutes of November 1, 2023, as published. Motion carried unanimously.

INTRODUCTIONS, ANNOUNCEMENTS AND RECOGNITION

Recognition: Herbert Kaske, Dentist Member

MOTION: Shaheda Govani moved, seconded by Katherine Schrubbe, to recognize and thank Herbert Kaske for his years of dedicated service to the Dentistry Examining Board and State of Wisconsin. Motion carried unanimously.

ADMINISTRATIVE MATTERS

Election of Officers

Chairperson

NOMINATION: Shaheda Govani nominated Matthew Bistan for the Office of Chairperson. Matthew Bistan accepted the nomination.

Will Johnson, Executive Director, called for nominations three (3) times.

All in favor

Matthew Bistan was elected as Chairperson by unanimous vote.

Vice Chairperson

NOMINATION: Peter Sheild nominated Shaheda Govani for the Office of Vice Chairperson. Shaheda Govani accepted the nomination.

Will Johnson, Executive Director, called for nominations three (3) times.

All in favor

Shaheda Govani was elected as Vice Chairperson by unanimous vote.

Secretary

NOMINATION: Shaheda Govani nominated Troy Alton for the Office of Secretary. Troy Alton accepted the nomination.

Will Johnson, Executive Director, called for nominations three (3) times.

All in favor

Troy Alton was elected as Secretary by unanimous vote.

ELECTION RESULTS	
Chairperson	Matthew Bistan
Vice Chairperson	Shaheda Govani
Secretary	Troy Alton

**9:00 A.M. PUBLIC HEARING – CLEARINGHOUSE RULE 23-066 ON DE 3 AND 7,
RELATING TO TOPICAL APPLICATION OF ANESTHETICS BY A DENTAL
HYGIENIST**

Review Public Hearing Comments and Respond to Clearinghouse Report

MOTION: Shaheda Govani moved, seconded by Lisa Bahr, to accept all Clearinghouse comments for Clearinghouse Rule 23-066 (DE 3 and 7), Relating to Topical Application of Anesthetics by a Dental Hygienist. Motion carried unanimously.

MOTION: Diana Whalen moved, seconded by Christine Kenyon, to authorize Matthew Bistan the Chairperson (to approve the Legislative Report and Draft for Clearinghouse Rule 23-066 (DE 3 and 7), Relating to Topical Application of Anesthetics by a Dental Hygienist for submission to the Governor's Office and Legislature. Motion carried unanimously.

ADMINISTRATIVE RULE MATTERS

Final Rule Draft: DE 1, 5, 6, 13, and 16 Relating to Certification of Expanded Function Dental Auxiliaries

MOTION: Troy Alton moved, seconded by Katherine Schrubbe, to authorize Matthew Bistan the Chairperson to approve the Legislative Report and Draft for Clearinghouse Rule 23-051 (DE 1, 5, 6, 13 and 16), relating to Certification of Expanded Function Dental Auxiliaries for submission to the Governor's Office and Legislature. Motion carried unanimously.

CLOSED SESSION

MOTION: Shaheda Govani moved, seconded by Katherine Schrubbe, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Shaheda Govani, Vice Chairperson read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Troy Alton-yes; Lisa Bahr-yes; Joan Fox-yes; Shaheda Govani-yes; Christine Kenyon-yes; Debra Kolste-yes; Katherine Schrubbe-yes; Peter Sheild-yes; and Diana Whalen-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:52 a.m.

Joan Fox excused at 10:52 a.m.

CREDENTIALING MATTERS

Application Review

Nicole Mathew – Expanded Function Dental Auxiliary

MOTION: Troy Alton moved, seconded by Shaheda Govani, to approve the Expanded Function Dental Auxiliary application of Nicole Mathew once all requirements are met. Motion carried unanimously.

DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) MATTERS

Proposed Stipulations, Final Decisions and Orders

MOTION: Shaheda Govani moved, seconded by Lisa Bahr, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of the following cases:
 21 DEN 121 – Bruce M. Trimble
 22 DEN 034 – Supriya K. Shetty
 23 DEN 074 – Fred E. Zietz
 Motion carried unanimously.

Administrative Warnings

MOTION: Katherine Schrubbe moved, seconded by Troy Alton, to issue an Administrative Warning in the following DLSC Cases:
22 DEN 022 – J.J.R., D.D.S.
22 DEN 034 – J.M.L.
23 DEN 051 – J.L.M., D.M.D
23 DEN 074 – A.A.B.
Motion carried unanimously.

Case Closings

MOTION: Shaheda Govani moved, seconded by Lisa Bahr, to close the following DLSC Cases for the reasons outlined below:
22 DEN 004 – C.E.C. & R.E. – No Violation
22 DEN 039 – C.E.C. – No Violation
23 DEN 074 – K.A.L. – No Violation
Motion carried unanimously.

RECONVENE TO OPEN SESSION

MOTION: Lisa Bahr moved, seconded by Troy Alton, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 11:11 a.m.

VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

MOTION: Shaheda Govani moved, seconded by Christine Kenyon, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

Joan Fox arrived at 11:11 a.m.

ADJOURNMENT

MOTION: Shaheda Govani, seconded by Troy Alton, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:14 a. m.