

**TELECONFERENCE/VIRTUAL  
BOARD OF NURSING  
MEETING MINUTES  
MAY 14, 2020**

**PRESENT:** Rosemary Dolatowski, Jennifer Eklof, Peter Kallio, Lisa Pisney, Luann Skarlupka, Pamela White

**EXCUSED:** Elizabeth Smith Houskamp, Christian Saldivar Frias, Emily Zentz

**STAFF:** Valerie Payne, Executive Director; Jameson Whitney, Legal Counsel; Dale Kleven, Administrative Rules Coordinator; Kimberly Wood, Program Assistant Supervisor-Advanced; Daniel Betekhtin, Bureau Assistant; and other DSPS Staff

**CALL TO ORDER**

Peter Kallio, Chairperson, called the meeting to order at 8:05 a.m. A quorum was confirmed with six (6) members present.

**ADOPTION OF THE AGENDA**

**Amendments to the Agenda**

- Closed Session: Correct item “S. DLSC Matters; 2) Case Closings; e) 18 NUR 345 – R.C.B.” to include initials “M.Z.K.” as outlined below:
  - 18 NUR 345 – R.C.B., M.Z.K.

**MOTION:** Luann Skarlupka moved, seconded by Pamela White, to adopt the Agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF APRIL 9, 2020**

**MOTION:** Rosemary Dolatowski moved, seconded by Lisa Pisney, to approve the Minutes of April 9, 2020 as published. Motion carried unanimously.

**EDUCATION AND EXAMINATION MATTERS**

**Wisconsin Practice Act Course – Update and Action as Deemed Necessary**

**MOTION:** Luann Skarlupka moved, seconded by Peter Kallio, to delegate Luann Skarlupka and Pamela White to work with Department Staff and NCSBN, as necessary, to research options and take action on the issue of the Nurse Practice Act Education Course, and to report back to the Board. Motion carried unanimously.

**ADMINISTRATIVE RULE MATTERS**

**Adoption Order: CR 19-140 (N 2), Relating to Licensure**

**MOTION:** Luann Skarlupka moved, seconded by Rosemary Dolatowski, to approve the Adoption Order for Clearinghouse Rule CR 19-140 (N 2), relating to licensure. Motion carried unanimously.

**PRACTICE MATTERS**

**Licensee Request for Scope of Practice Statement**

**MOTION:** Peter Kallio moved, seconded by Lisa Pisney, to direct Board Legal Counsel to prepare a letter regarding the rules governing the scope of practice for a CRNA under N 8 and N 6, and to delegate Peter Kallio, Rosemary Dolatowski and Luann Skarlupka to review and approve the letter for public release. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Pamela White moved, seconded by Rosemary Dolatowski, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss. 19.85(1)(b), Stats. and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Peter Kallio, Chairperson, read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Rosemary Dolatowski-yes; Jennifer Eklof-yes; Peter Kallio-yes; Lisa Pisney-yes; Luann Skarlupka-yes; and Pamela White-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:30 a.m.

**CREDENTIALING MATTERS**

**Application Reviews**

***Lisa Hawkins, Registered Nurse Applicant***

**MOTION:** Lisa Pisney moved, seconded by Jennifer Eklof, to designate Board Legal Counsel to respond to the Registered Nurse application of Lisa Hawkins as appropriate. Motion carried unanimously.

*Jennifer Szpizar, Registered Nurse Renewal Applicant*

**MOTION:** Peter Kallio moved, seconded by Jennifer Eklof, to approve the Registered Nurse Renewal application of Jennifer Szpizar, once all requirements are met. Motion carried unanimously.

*Natasha Bubolz, Licensed Practical Nurse Applicant*

**MOTION:** Luann Skarlupka moved, seconded by Jennifer Eklof, to table consideration of the Licensed Practical Nurse application of Natasha Bubolz, and to request her to complete a new AODA assessment and provide the results to the Board. Motion carried unanimously.

**DIVISION OF LEGAL SERVICES AND COMPLIANCE MATTERS**

**Administrative Warnings**

**MOTION:** Luann Skarlupka moved, seconded by Pamela White, to issue an Administrative Warning in the matter of the following cases:

1. 18 NUR 441 – R.R.C.
2. 19 NUR 549 – S.J.B.
3. 19 NUR 641 – V.E.S.
4. 19 NUR 707 – K.J.C.

Motion carried unanimously.

**18 NUR 525 – A.F.H. & D.E.G.**

**MOTION:** Luann Skarlupka moved, seconded by Pamela White, not to issue an Administrative Warning in the matter of A.F.H. and D.E.G., DLSC Case Number 18 NUR 525 and to close the case for Insufficient Evidence. Motion carried unanimously.

**Case Closings**

- MOTION:** Lisa Pisney moved, seconded by Jennifer Eklof, to close the following DLSC Cases for the reasons outlined below:
1. 17 NUR 498 and 18 NUR 646 – V.M.W. – Prosecutorial Discretion (P5)
  2. 17 NUR 717 and 18 NUR 583 – R.E.V. – Prosecutorial Discretion (P5)
  3. 18 NUR 152 – A.J.M. – Insufficient Evidence
  4. 18 NUR 285 and 18 NUR 286 – K.B. – Insufficient Evidence
  5. 18 NUR 345 – R.C.B., M.Z.K. – No Violation
  6. 18 NUR 348 – U. – Insufficient Evidence
  7. 18 NUR 349 – A.Y. – Prosecutorial Discretion (P2)
  8. 18 NUR 364 – C.T.W. – Prosecutorial Discretion (P5)
  9. 18 NUR 370 – J.A.F. – Prosecutorial Discretion (P1)
  10. 18 NUR 381 – D.L.P. – Prosecutorial Discretion (P2)
  11. 18 NUR 484 – S.P. – Prosecutorial Discretion (P5)
  12. 18 NUR 485 – H.E.O – Insufficient Evidence
  13. 18 NUR 496 – T.S.Y. – No Violation
  14. 18 NUR 527 – S.A. – Insufficient Evidence
  15. 18 NUR 531 – J.K.D. – Insufficient Evidence
  16. 18 NUR 543 – M.A.C. – Insufficient Evidence
  17. 18 NUR 649, 18 NUR 766, 19 NUR 037 – A.W. – Prosecutorial Discretion (P5)
  18. 18 NUR 674 – U. – No Violation
  19. 19 NUR 036 – L.A.G. – Prosecutorial Discretion (P5)
  20. 19 NUR 116 – S.J.O – Prosecutorial Discretion (P7)
  21. 19 NUR 127 – L.M.S. – Insufficient Evidence
  22. 19 NUR 189 – K.N.K. – Insufficient Evidence
  23. 19 NUR 350 – J.G.V. – Prosecutorial Discretion (P2)
  24. 19 NUR 393 – J.M.H. – Prosecutorial Discretion (P2)
  25. 19 NUR 535 – J.A.M. – Insufficient Evidence
  26. 19 NUR 658 – A.A.T. – Prosecutorial Discretion (P7)
  27. 19 NUR 774 – A.L.H. – No Violation
  28. 20 NUR 064 – C.R. – No Violation
- Motion carried unanimously.

**Proposed Stipulations and Final Decisions and Orders**

- MOTION:** Rosemary Dolatowski moved, seconded by Pamela White, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings of the following cases:
1. 17 NUR 490 and 18 NUR 591 – Danielle J. Marchinowski, R.N.
  2. 17 NUR 629 – Clayton D. Reimer, R.N.
  3. 18 NUR 030 – Stacy L. Belvin, R.N.
  4. 18 NUR 307 – Katherine J. Eannelli, R.N.
  5. 18 NUR 575 – David C. Kirk, R.N.
  6. 18 NUR 699 – Erica L. Myher, L.P.N.
  7. 18 NUR 711, 19 NUR 095, 19 NUR 498, and 19 NUR 645 – Kathryn A. Coffin, R.N.
  8. 19 NUR 020 – Keri L. Treppish, R.N.
  9. 19 NUR 136 – Brenda K. Bowe, R.N.
  10. 19 NUR 264 – Jennifer M. Balfany, R.N.
  11. 19 NUR 436 – Cheryl A. Moore, R.N.
- Motion carried unanimously.

**19 NUR 014 – Christy J. Maloney, R.N.**

- MOTION:** Peter Kallio moved, seconded by Jennifer Eklof, to reject the Findings of Fact and Conclusions of Law and Order in the matter of disciplinary proceedings against Christy J. Maloney, R.N., DLSC Case Number 19 NUR 014 and to refer this case back to DLSC. Motion carried unanimously.

**Monitoring Matters**

**Scott Strube, R.N.**

**Requesting Termination of AODA Therapy, Termination of AA/NA Meetings and Reduction in Drug Screens**

- MOTION:** Luann Skarlupka moved, seconded by Jennifer Eklof, to grant the request of Scott Strube, R.N., for termination of AODA therapy, termination of AA/NA meetings and reduction in the frequency of drug screens to 14 per year, plus one (1) annual hair test. Motion carried unanimously.

**Heidi Sahr, R.N.**

**Requesting Initial Stay of Suspension and Evaluation Review**

- MOTION:** Pamela White moved, seconded by Luann Skarlupka, to deny the request of Heidi Sahr, R.N., for a stay of suspension pending completion of an evaluation by an addiction medicine physician, as recommended in the fitness to practice evaluation. **Reason for Denial:** The Board determines this is necessary to demonstrate proof that this nurse is fit to practice pursuant to her fitness to practice evaluation. Motion carried unanimously.

**Rhonda Schmidt, R.N.  
Requesting Full Licensure**

**MOTION:** Luann Skarlupka moved, seconded by Jennifer Eklof, to grant the request of Rhonda Schmidt, R.N., for full licensure. Motion carried unanimously.

**Caitlin Behnke, R.N.  
Requesting Reduction in Drug Screens and a Reduction of AA/NA to Once Per Week**

**MOTION:** Pamela White moved, seconded by Lisa Pisney, to grant the request of Caitlin Behnke, R.N., for a reduction in the frequency of drug screens to 14 per year, plus one (1) annual hair test, until employment as a nurse has been obtained, at which time the frequency of drug screens will increase to 49 per year, plus one (1) annual hair test, and a reduction of AA/NA meetings to once per week. Motion carried unanimously.

**Paulette Brooks, R.N.  
Requesting Review of AODA Assessment**

**MOTION:** Pamela White moved, seconded by Peter Kallio, to impose an additional limitation on the license of Paulette Brooks, R.N., requiring treatment by a Board approved substance use disorder treatment provider and a psychiatrist as recommended in the AODA assessment. Motion carried unanimously.

**Jessica Gast, L.P.N.  
Review of Fitness to Practice Evaluation**

**MOTION:** Rosemary Dolatowski moved, seconded by Lisa Pisney, to impose additional limitations on the license of Jessica Gast, L.P.N., to require continued psychotherapy with submission of quarterly reports as recommended in the fitness to practice evaluation. Motion carried unanimously.

**Melissa Kamp, R.N.  
Requesting Access to Controlled Substances, Termination of Setting Restrictions and  
Reduction of AA/NA to Once Per Month**

**MOTION:** Peter Kallio moved, seconded by Pamela White, to deny the request of Melissa Kamp, R.N. for termination of supervision, and to grant access to controlled substances and a reduction in the frequency of AA/NA meetings to once per month. **Reason for Denial:** Access to controlled substances. Motion carried unanimously.

**RECONVENE TO OPEN SESSION**

**MOTION:** Jennifer Eklof moved, seconded by Luann Skarlupka, to reconvene into Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 1:09 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Luann Skarlupka moved, seconded by Jennifer Eklof, to affirm all motions made and votes taken in Closed Session. Motion carried unanimously.

*(Be advised that any recusals or abstentions reflected in the Closed Session motions stand for the purposes of the affirmation vote.)*

**ADJOURNMENT**

**MOTION:** Rosemary Dolatowski moved, seconded by Jennifer Eklof, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:16 p.m.