

Address: 3810 Milwaukee St.
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Independent Living Council of Wisconsin (ILCW) Wisconsin Independent Living Network (WILN) Retreat Planning Committee Teleconference Meeting

August 2, 2023

10:00 A.M. – 11:30 A.M.

APPROVED AUGUST 22, 2023

Action Items and Motion Items

A. WILN Retreat Planning Committee Action Items

- 1. Action Item:** ILCW Program Coordinator will request a more updated list of hotel room block reservations from the Holiday Inn Convention Center, Stevens Point.
- 2. Action Item:** Jason Glozier will send a final reminder regarding the WILN Retreat to the Wisconsin Coalition of Independent Living Centers (WCILC) board.
- 3. Action Item:** ILCW Program Coordinator, Jason Glozier, and Angela Brenna will determine if a breakfast or morning break will be more appropriate for the second day of the WILN Retreat.

B. WILN Retreat Planning Committee Motion Items

- 1. Motion Item:** Jason Endres made a motion to approve the August 2, 2023 WILN Retreat Planning Committee meeting agenda. Jason Glozier seconded the motion. WILN Retreat Planning Committee voted unanimously to approve the agenda. Motion carried.
- 2. Motion Item:** Brian Peters made a motion to approve the June 27, 2023 WILN Retreat Planning Committee meeting minutes. Jason Endres seconded the motion. WILN Retreat Planning Committee voted unanimously to approve the minutes. Motion carried.

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- 3. Motion Item:** Brian Peters made a motion to adjourn the August 2, 2023 WILN Retreat Planning Committee meeting. Jason Glozier seconded the motion. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Angela Brenna, WILN Retreat Planning Committee Chair

WILN Retreat Planning Committee Members Present: Angela Brenna, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR), WILN Retreat Planning Committee Chair; Jason Endres, ILCW Chair; Jason Glozier, Executive Director, Wisconsin Coalition of Independent Living Centers (WCILC); Brian Peters; Eric Riskus, ILCW Vice Chair-Elect; and Ashley Walker, DHS, BADR.

WILN Retreat Planning Committee Members Absent; Excused (*): Amber Mullett*, DHS, BADR; and Lisa Sobczyk*, DHS, BADR.

ILCW Staff: Tyler Wilcox, ILCW Program Coordinator.

II. The meeting was called to order at 10:14 A.M. by Angela Brenna, WILN Retreat Planning Committee Chair

- The meeting was available via teleconference by calling (312) 626-6799 with meeting ID: 876 9471 8217. The meeting was also available via [Zoom](#).

III. Review and Approve August 2, 2023 WILN Retreat Planning Committee Meeting Agenda

- Jason Endres made a motion to approve the August 2, 2023 WILN Retreat Planning Committee meeting agenda. Jason Glozier seconded the motion. WILN Retreat Planning Committee voted unanimously to approve the agenda. Motion carried. See Motion Item 1.

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IV. Review and Approve June 27, 2023 WILN Retreat Planning Committee Meeting Minutes

- Brian Peters made a motion to approve the June 27, 2023 WILN Retreat Planning Committee meeting minutes. Jason Endres seconded the motion. WILN Retreat Planning Committee voted unanimously to approve the minutes. Motion carried. See Motion Item 2.
- ILCW Program Coordinator will request a more updated list of hotel room block reservations from the Holiday Inn Convention Center, Stevens Point. See Action Item 1.

V. Public Comment on the State Plan for Independent Living (SPIL) or Related to Independent Living Centers and Services

- Link to SPIL (<https://www.livebinders.com/media/get/MjIxMjk0OTI=>)
- No public comments received; comment period closed at 10:29 A.M.

VI. Discuss Retreat Registrations and Additional Outreach

- At the time of the meeting there were 83 registrants; ILCW, the Department of Health Services (DHS), Wisconsin Coalition of Independent Living Centers (WCILC) and all 8 Independent Living Centers (ILCs) had at least one person registered for the retreat.
 - Some leadership has not registered.
 - Very few ILC board members or volunteers are registered to join the retreat. For future retreats contacting board members and volunteers directly may help get more of them involved.
- The committee expected about 90 participants, however there may be one or two people who need a final reminder. Particularly ILC leadership. Some encouragement to invite board members, volunteers, and other staff not usually involved in Independent Living (IL) Days might be a good idea as well.
 - Jason Glozier will send a final reminder regarding the WILN Retreat to the Wisconsin Coalition of Independent Living Centers (WCILC) board. See Action Item 1.

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VII. Discuss Assigned Retreat Presentations

- The introduction will be mostly to talk about expectations for the retreat, introduce the planning committee, and welcome everyone who is attending.
- The icebreaker hasn't been determined yet, if necessary, something can be pulled together at the last minute, but something should be ready in time for the retreat.
- ILCW Program Coordinator provided a description of the IL Philosophy presentation. It will center around discussing and reminding participants what the IL philosophy and movement are, and how everything we do should lead back to our mission of helping persons with disabilities lead independent lives.
- The Designated State Entity (DSE) has pulled up some statistics regarding disability, race, and other demographic information to help support the argument that the network needs to work toward making IL something that everyone can be a part of, and making sure it is a major part of communities, especially those traditionally underserved, in the state.
- Most of the second day should be centered around generative feedback
 - The Future of IL discussion will provide people who are not part of IL leadership to speak honestly about the barriers that they see in engaging with the IL network, and how to better encourage communities to get involved with the work their centers are doing.
 - There may also be some discussion about how we can do a better job as a network to develop and help staff move into leadership positions within the network.

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- This discussion regarding the SPIL will be about how the network wants to see the SPIL change. One of the ultimate goals of this will be to develop a new mission statement for WILN and the SPIL.

VIII. Discuss Retreat Meal Planning

- ILCW Program Coordinator and Angel Brenna discussed the meal options for the Retreat.
 - Day one will include a continental breakfast, morning break with muffins and coffee, a plated vegetable lasagna lunch, and an afternoon break with brownies and soda.
 - Day two currently includes a morning break. A full breakfast may be more appropriate.
 - ILCW Program Coordinator, Jason Glozier, and Angela Brenna will determine if a breakfast or morning break will be more appropriate for the second day of the WILN Retreat. See Action Item 3.

IX. Adjourn

- Brian Peters made a motion to adjourn the August 2, 2023 WILN Retreat Planning Committee meeting. Jason Glozier seconded the motion. Motion carried. See Motion Item 3.

Meeting Adjourned at 11:31 A.M.