OPEN MEETING MINUTES

Name of Governmental Body: Statewide Trauma Advisory Council- Data Management		Attending: In person: 10 Online: 92
Date: 9/6/2023	Time Started: 0900am / Time Ended: 0956am	
Location: DoubleTree Madison East and Zoom		Presiding Officer: Katie Prather

Minutes

1. Introductions and Announcements *(informational)*

2. Review and Approve June Meeting Minutes *(vote)*

   First: Meredith Glueck

   Second: Gina Brandl

   Favor: all

   Opposed: None

3. Trauma registry website (*informational*)

   Wisconsin Trauma Registry>Current data dictionary>Patient Registry training videos> https://www.dhs.wisconsin.gov/trauma/registry.htm

   Trauma: Wisconsin Admin. Code ch. DHS 118 and Site Review Resources>Site review documents> https://www.dhs.wisconsin.gov/trauma/dhs-118.htm

4. Data quality review (*informational*)

   Tried to schedule quarterly but it was too big and shut down the system. You can run your own reports quarterly and can be used with importing facilities. The first set is to run quarterly, and the second set is to use when an issue is found.

   Reports to Use

   a. Data elements – hospital count

   b. Data elements importing facilities – hospital count

   c. Pre-existing conditions/hospital events – hospital count

   Reports to Use for Troubleshooting

   d. Required data elements report part 1

   e. Required data elements report part 1 importing facilities

   f. Required data elements report part 2

   Common Missing Data and Issues

   g. Pre-Existing Conditions

   h. Transfer Delay

   i. Gender Identity

      i. How are these elements being collected? Need to define transfer delay. Sometimes difficult to find in EPIC for registrars.

      ii. Barriers to collecting information? Not well documented, time, or questions not routinely asked.

      iii. Possible solutions? Clarification around pre-existing conditions would help. Not known/not recorded could also equal none.

5. 2024 Data Dictionary (*informational*)

    - ACS NTDS Data Dictionary- No retired elements, No new elements, No major current element changes, No inclusion criteria changes

    - Required for State Direct Entry Submissions- TR25.33 Hospital admission date, TR25.47 Hospital admission time

    - Required for all (currently required for direct entry)- TR33.1 Referring facility, TR8.8 Mode of arrival, TR17.25 ED discharge date, TR17.26 ED discharge time, TR25.34 Hospital discharge date, TR25.48 Hospital discharge time

    - New optional data element- TR29.10 Safety equipment devices>Linked to TR29.24 Protective Devices> Appears when "Other" is selected>Free text field

    - Change from required to optional for direct entry- TR33.2 Referring facility arrival date, TR33.3 Referring facility arrival time, TR33.30 Referring hospital discharge date, TR33.31 Referring hospital discharge time

    - Change from required to optional for direct entry- TR5.33 Extrication, TR7.3 Name of EMS service, TR15.38 EMS run sheet/status, TR17.78.3 New activation level

6. AAAM AIS Course Update (*informational*)

    - Waiting on finalized carryover budget. Will then send proposal to leadership and then follow state procurement processes. Will likely be Spring of 2024.

    - The requirement doesn't go in to place until January 1, 2025.

7. Demonstrations in Patient Registry (*informational*)

    Inter-rater reliability and layout change

8. Public comment related to data management of WTCS

    For pre-existing conditions, you can click yes or no at the top and it will select all in that column for quicker entry.

Prepared by: Margaret Finco on 9/6/2023.

These minutes are in draft form. They will be presented for approval by the governmental body on: 12/6/2023