

## OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: Governor's Birth to 3 Interagency Coordinating Council			Attending: Council Members: Deb Rathermel, Jillian Young (for Jonelle Brom); Dr. Simone DeVore; Sharon Fleischfresser; Jennifer Giles; Rebecca Granger; Katherine McGurk; Rosemarie Navarro-Red Hail; Julie Walsh; Rebecca Wigg-Ninham.
Date: 7/18/2018	Time Started: 9:05 a.m.	Time Ended: 3:00 p.m.	Public Attendees: Michelle Davies (CESA 5)  DHS State Staff: Kate Johnson; Nancy Bills; Gary Roth; Regina Floyd Sambou; Dana Romary; Lori Wittemann (phone)
Location: Wisconsin Department of Administration, 101 E. Wilson St., Yahara Room, Madison, WI			Presiding Officer: Deb Rathermel, Interim Part C Coordinator, Department of Health Services (DHS), Bureau of Children's Services

### Minutes

#### Welcome and Introductions:

- Deb Rathermel called the meeting to order at 9:05 a.m. She welcomed Council members, DHS staff, and members of the public.
- Introduced new member Rosemarie Navarro-Red Hail, who is a parent and tribal representative.

#### Public Comments:

- No public comments.
- Council members provided updates on state agency programs, tribal nation outreach, task force initiatives, and non-profit organization work since the last meeting.

#### Council Business:

- Approval of meeting minutes from May 4, 2018.  
**MOTION:** Made by Rebecca, to approve the meeting minutes without changes, Simone seconded the motion. Motion passed unanimously.

#### Bureau of Children's Services (BCS) Updates:

- Announced the resignation of Terri Enters, who left the Bureau of Children's Services (BCS) to transfer to the Wisconsin Department of Children and Families.
- Announced the resignation of Sara Van Deurzen who served as the Vice Chair of the ICC Council.
- New Interim Part C Coordinator for DHS is Deb Rathermel, Director of BCS.
- Council discussed procedure for appointing a new ICC Council Chair. An agenda item will be added to the next Council meeting regarding nominations for this position referring to the protocol included in the Council's current bylaws updated in 2017.
- Council received a handout of the current ICC membership by representation category, reviewed vacancies, and discussed outreach options to seek interest in filling vacant positions.

**Bureau of Children's Services (BCS) Updates: (Continued)**

- **Annual Grant Application** – Council members received a copy of Wisconsin's application approval for Federal Fiscal Year 2018 Funds for Part C received by Secretary Linda Seemeyer from the U.S. Department of Education Office of Special Education and Rehabilitation Services, dated July 1, 2018, and received July 9, 2018. Wisconsin received a slight increase in its FFY 2018 Part C allocation from FFY 2017 of \$7,358,077 to FFY 2018 \$7,455,025.
- **2018 Determination Letter** – Council members received and reviewed Wisconsin's U.S. Department of Education 2018 Part C Annual Determination Letter. As noted in the letter, Wisconsin received a determination of "needs assistance" based on its 2017 reported findings. The handout included the Results-Driven Accountability Matrix describing the determination calculation.

The Council discussed this information and had the following comments/questions/suggestions for consideration:

1. Parents of newborn or young children with special needs may be overwhelmed when asked to look at another set of service coordination.
2. Is there a way to shift the enrollment curve to children less than 6 months of age?
3. How can screening tools be used as an incentive to get children with disabilities into programs sooner for earlier intervention? Look at coach approach as an incentive.
4. Look closer at who is making referrals.
5. Stress that the Birth to 3 Program has a broad range of benefits for children and families in addressing many different types of service needs.
6. Use motivational interviewing techniques to move families forward to achieve their program goals.
7. Refocus on what evidence-based practice modeling means.
8. Offer improved education to families regarding the importance of early intervention for their child.
9. Use data-driven decision-making to show markers of child improvement.
10. Do a better job on connecting families with insurance to piggyback on other state-offered services.
11. Assess time between referral and application and see what can be done to close that gap.

- **Fiscal Sustainability:** Members received a copy of the Wisconsin DHS Overview of the Birth to 3 Program Fiscal Sustainability Initiative, and Deb went through the paper with members.
- **ICC Membership:** Issue discussed earlier in the day
- **SSIP:** Members received a copy of the State Systemic Improvement Plan: Key Implementation Topics, dated July 18, 2018. Kate Johnson, BCS, Program Operations and Technical Assistance Section Chief explained the paper. Three key implementation areas were reviewed; they included:
  1. Primary Coach Approach To Teaming
  2. Professional Development to Support Social and Emotional Development
  3. Child Outcomes Data Quality

The Council discussed this information and had the following comments/questions/suggestions for consideration:

1. Is coaching the right model and/or are we using it correctly?
2. Are there best practice skills that should be focused on more than others? Review training delivery and assessment policies.
3. Encourage more emphasis on the five developmental domains; how they impact each other; what the impact is; how communication is impacting that; and how that fits into what DPI is supporting for early child development.
4. Focus on pyramid model trainings that have well-established professional development.
5. TPOT scores have improved – how can we continue to deliver services like this across Wisconsin?

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- SSIP (Continued)
  - 6. Keep in mind that interactions between infants and toddlers vs. other aged children can be very different.
  - 10. How can we tie into Phase 3 without a significant resource change – what is achievable?
  - 11. We can get lost in data, but we can't lose kids."
  - 12. Are we missing any topics, for example, supporting implementation; supported teaming?
  - 13. Using different state-defined tools could give a different impact.
  - 14. Could we tap into existing supports that may be more useable?
  - 15. A better tool could give us more information and better data.
  - 16. What is our plan for preprofessional development?
  - 17. CESA 5 offers trainings that have certified staff. Look at trained CAPSTONE staff for training resources.
  - 18. How can we get better at identifying, and then get better at serving?
  - 19. It's important to keep the families at the center of our thoughts.
  - 20. How can we better promote parent interaction/involvement and promote staff competencies?
  - 21. We need to bring this conversation to the counties and incorporate what works for them. We also need to include the state's expectations.
  - 22. We need "Wisconsin language" on what coaching and fundamentals mean.
- Continued Council discussion regarding the need for an interim chair. Executive Committee members of the ICC Council agreed to do a conference call to discuss the bylaws regarding appointing an interim person to chair the next meeting. This conference call will occur in advance of the October meeting.

**ADJOURNMENT:**

- Next ICC Council meeting is scheduled for October 24, 2018, in the Department of Health Services Building, 1 W. Wilson St., Conference Room 630, Madison, WI, starting at 9 a.m.
- **MOTION:** Made by Julie to adjourn the meeting, Rebecca seconded the motion. Motion passed unanimously.