

Department of Workforce Development
Employment and Training Division
Bureau of Apprenticeship Standards
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Tony Evers, Governor
Amy Pechacek, Secretary
Michele Carter, Division Administrator

Machine Tool State Apprenticeship Advisory Committee

Agenda

Tuesday, May 13, 2025
10:00 a.m. – 12:00 p.m.

Attend Virtually: [Join the meeting now](#)

Teams Meeting ID: 249 269 894 925 | Passcode: CkjiG

Attend via Phone: #608-571-2209 | Conference ID: 708 699 311#

Note: Public comment will occur only when noted, after committee discussion and prior to committee action.

1. Call Meeting to Order
2. Record Attendees
3. Review Roster
4. Review and Approve Previous Meeting Minutes
5. Specific Committee Items for Discussion (*Public Comment*)
 - a. Review State Exhibit As for Potential Updates to Jigs & Fixtures Language (*Follow up from Fall 2024 Discussion*)
 - b. Wage Repayment Agreements
6. Director's Call Discussion
7. WTCS Report
8. Other Discussion Items
9. Review Program Participants
10. Set Next Meeting Date/Time
11. Adjourn

State Apprenticeship Advisory Committee

Machine Tool

Draft Minutes

October 29, 2024

10:00 am

In-Person and/or Virtual: In-Person

Check if Present	Members	Organization/Employer
<input type="checkbox"/>	Brockelman, Doug	Stanek Tool
<input type="checkbox"/>	Cisewski, Brad	Pointe Precision
<input checked="" type="checkbox"/>	Haban, Eric (Co-Chair)	LDI
<input checked="" type="checkbox"/>	Heins, Ken (Co-Chair)	KLH Industries
<input type="checkbox"/>	Hoban, Tom	JTD
<input type="checkbox"/>	Keefe, Rachel	Ariens
<input checked="" type="checkbox"/>	Ollhoff, Thomas	Greenheck Fan Corp
<input type="checkbox"/>	Rainey, Tony	Master Lock Company
<input checked="" type="checkbox"/>	Deaver, Troy	Mercury Marine
<input type="checkbox"/>	Steele, Kyle	Domtar
<input type="checkbox"/>	Robinson, Fred Jr	UAW Local 469
<input type="checkbox"/>		
<input type="checkbox"/>		
Check if Present	Consultants & Guests	Organization/Employer
<input checked="" type="checkbox"/>	Polk, David	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	Pusch, Liz	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	O'Shasky, Lynn	Bureau of Apprenticeship
<input checked="" type="checkbox"/>	Bernthal, Jamie	WTCS
<input type="checkbox"/>	Byczyaski, Joe	Mid-State
<input checked="" type="checkbox"/>	Pfister, Richard	LTC
<input checked="" type="checkbox"/>	Block, Jeff	NTC
<input type="checkbox"/>	Beyersdorf, Loren	Greenheck Fan Corp
<input checked="" type="checkbox"/>	Jungwirth, Christina	NWTC
<input checked="" type="checkbox"/>	Nevala, Kerri	FVTC
<input checked="" type="checkbox"/>	Neitzel, Lynn	WIDS
<input checked="" type="checkbox"/>	Koski Ryan	Midstate
<input type="checkbox"/>		

Draft Meeting Minutes

Lynn O'Shasky

Public comment will occur only when noted, after committee discussion and prior to committee action.

1. Call Meeting to Order

- Note Who: Eric Haban Co-Chair
- Note Time: 10:07 am

2. Introductions and Record Attendees (in table above)

3. Review Roster

- Note any Changes: Change Eric Haban's address 1864 Nagle Ave/ Tom Ollhoff will be retiring by the end of the year.

4. Review and Approve Previous Meeting Minutes

- Note any Changes: 5b modification to clarify 5b: entire group will review information as a group at fall meeting.
- Motioned to Approve with modification: made by: Tom Ollhoff
- Seconded Motion made by: Troy Deaver

5. Specific Committee Items for Discussion (*Public Comment*)

- A. WIDS 5 year program review:
Lynn Neitzel presented in spring, now returning for more detailed discussion.
Curriculum has not been reviewed in 10+ years
PRI hours will not change
Committee discussed changes. It was noted that there were no changes to the last 2 terms so those were not included on the handout
Ken Hein requests that information be forwarded to committee members.

Motion to approve 5 year curriculum by: Tom Ollhoff
Seconded by: Troy Deaver
Motion passed.

General discussion on how to increase employer participation

6. Questions from the Director's Call

Note Questions/Comments: Director's calls are now being recorded and available online at <https://dwd.wisconsin.gov/apprenticeship/meetings-statetrade.htm> To sign up for State Committee meeting notifications, please use above link as well.

- a. David Polk shared information on National Apprenticeship Week.
- This is the 10 year anniversary of the event; November 17-23.
 - Events can be added to the DOL website
 - Reach out to David if you would like to request DWD/BAS personnel to attend your event.
- b. The Biennial Conference is scheduled February 19-21, 2025 at the Kalahari Resort. Registration forms were sent out via email this week. More information is upcoming on our website.

7. WTCS – Jamie Bernthal

Note Questions/Comments

- Jamie Bernthal: No specific carpentry updates. Ascendium Tools of the Trade scholarship. \$2000/year.
Also looking for recipients willing to help Ascendium evaluate the program for process improvements, ease of applications, etc. Income qualification may disqualify apprentices in later years.

8. OTHER – Grant question from LDI regarding grant request for OJT grant funds: Reimbursements were provided by a subawardee. Liz will follow up on this item and respond to Eric Haban directly.

Liz provided overview of what is Apprentice Completion Award Program, (ACAP) and how it works.

Discussion of PRI class name update from Jigs & Fixtures to Tooling and Workholding. Committee requested reviewing State Exhibit A's for potential revisions to applicable Work Processes from "Jig and Fixture" to "Tooling and Workholding" to better align with curriculum. BAS will review applicable Exhibit As and provide update at Spring 2025 meeting.

Topic for Spring 2025 meeting: Review of Exhibit A's for potential work process language updates to align with curriculum review.

10. **Review program participants**

- Note Questions/Comments: information shared in meeting materials. No discussion.

11. **Set Next Meeting Date/Time**

- Note Next Meeting: virtual - Tues May 13 10:00 am

12. **Adjourn**

- Note Time: 11:19
- Motion to Adjourn made by: Tom Ollhoff
- Motion Seconded by: Troy Deaver

MEMORANDUM:

To: Sponsors, Employers, Bureau Field Staff
From: Liz Pusch, Deputy Director, Bureau of Apprenticeship Standards
Re: Wage repayment agreements
Date: 2/08/2024

The requirement of wages paid for time spent in related instruction is included in the apprentice contract as prescribed in WI Stat 106 and DWD Chapter 295:

Wisconsin Statute 106.01(6)(a): An employer shall pay an apprentice for the time that the apprentice is receiving related instruction as provided in this paragraph. An employer shall pay an apprentice for not less than the number of hours of related instruction specified in par. [\(b\)](#) or the number of hours of related instruction specified in the apprentice contract, whichever is greater, at the same rate per hour as the employer pays the apprentice for services performed.

DWD Chapter 295.07(3)(g): [The apprentice contract shall contain, explicitly or by reference] A statement of the graduated scale of wages to be paid to the apprentice and whether or not the required related instruction is compensated.

As the requirements of the apprentice contract are prescribed in state statute and subsequent administrative rule, additional "side" agreements that would nullify the requirements of the apprentice contract are not legally enforceable.

In the specific instance of required paid related instruction wages, an employer or sponsor cannot establish an additional agreement to recoup such wages in the instance of an apprentice leaving employment.



This summary counts employers and apprentices, between 3/15/2024 and 3/15/2025 with contract status as Active & Unassigned in occupation(s) associated with this committee.

- Report is based on apprentice contracts where:
- Contract sector is 'Industrial'.
 - Contract occupation code matches a occupation code assigned to committee.
 - Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	597	81	13.6	26	4.4	123	20.6	476	79.7	248	41	16.5	208	83.9
CNC Machinist (00-0000.00)	8	2	25.0	1	12.5	0	0	8	100.0	6	0	0	6	100.0
CNC Technician (00-0000.00)	8	0	0	0	0	0	0	8	100.0	4	0	0	4	100.0
Electrical Discharge Machining Technician (00-0000.00)	4	1	25.0	0	0	0	0	4	100.0	2	0	0	2	100.0
Industrial Metrology Technician (51-9061.00)	3	0	0	1	33.3	0	0	3	100.0	2	0	0	2	100.0
Machinist (51-4041.00)	219	26	11.9	11	5.0	25	11.4	194	88.6	103	17	16.5	87	84.5
Mold Maker (Die Cast) (Plastic) (51-4111.00)	38	10	26.3	1	2.6	1	2.6	37	97.4	18	1	5.6	17	94.4
Patternmaker All Around (00-0000.00)	4	1	25.0	0	0	4	100.0	0	0	1	1	100.0	0	0
Tool And Die Maker (51-4111.00)	289	38	13.1	10	3.5	80	27.7	210	72.7	124	22	17.7	102	82.3
Tool Maker (51-4111.00)	27	4	14.8	2	7.4	13	48.1	14	51.9	12	3	25.0	9	75.0



Historical Report by Year
Report Period: 2025* and Previous -10 Years

*Current year is YTD data as of Run Date: 03/17/2025		
Run Date: 03/17/2025		
State Machine Tool Committee		
Sponsored Trade Group(s): Industrial		
Year	Active Apprentices	Active Sponsors
2015	424	206
2016	472	218
2017	498	223
2018	525	235
2019	564	248
2020	586	249
2021	504	219
2022	522	220
2023	518	203
2024	508	213
2025	470	218

