

## OPEN MEETING MINUTES

Name of Governmental Body: SCAODA Executive Committee			Attending: Kevin Florek, Jennifer Stegall, Christine Ullstrup, Ryan Stachowiak, Kim Dawson
Date: 8/6/2024	Time Started: 12:07 p.m.	Time Ended: 1:12 p.m.	
Location: Zoom			Presiding Officer: Kevin Florek, Committee Chair
<b>Minutes</b>			

### 1. Call to Order

K. Florek called the meeting to order at 12:07 p.m.

### 2. Review of May 7, 2024, Meeting Minutes

C. Ullstrup moved to approve the minutes.

J. Stegall seconded the motion.

Motion carried unanimously; minutes approved.

### 3. Public Comment

No public comment was made.

### 4. Discussion on council, committee, and advisory board membership

K. Dawson updated the committee that Jeremy Gundlach replaced Fil Clissa as ex-officio designee Liaison to the Wisconsin Board for People with Developmental Disabilities as of 6/11/2024. Next the committee reviewed attendance records for SCAODA Council meetings. J. Stegall had flagged offices that had neither the appointed nor designee attending above 50% attendance rate since March 2023. The committee discussed checking in with individuals with attendance less than 50%, and who did not attend the most recent June 2024 meeting. This is particularly a concern for members that may chair or be involved with SCAODA committees but are inactive in either/both Council and Committee. Particularly having a chair not actively attend these meetings may put a committee out of compliance, according to by-laws. The committee asked DHS staff what steps would need to be taken to remove a SCAODA council member/ committee chair. R. Stachowiak responded that historically Executive Committee has begun by reaching out to that individual to ask them whether they remain interested and have the capacity to serve in their role. If the individual does not respond, at that point Executive Committee, alongside DHS staff, can contact the Governor's office to request that the council member be removed. While the replacement will need to be Governor-appointed, Executive Committee can put forth a recommendation for who they would like to fill the seat. The committee discussed Chris Wardlow, as someone who has shown strong commitment to SCAODA's work. The committee discussed gauging Chris's interest to be appointed as a SCAODA council member, were a seat to open.

Since there are several inactive seats to be addressed, R. Stachowiak recommended for DHS to first consult with Karen Odegaard, the External Affairs Liaison in the Office of the Secretary, on how to handle in a sensitive manner. K. Dawson to meet with K. Odegaard to determine if the communication would be best coming from DHS staff or SCAODA Executive Committee, and any other sensitivities to consider.

The committee noted that the State representative majority party seat is vacant. J. Stegall suggested reaching out to the party in the Fall when they have returned from recess and are appointing committees, as this may be an opportune time to generate interest and recruit.

Ramsey Lee, a member of the public as well as a member of the [Governor's Committee for People with Disabilities](#) (GCPD) joined the meeting. R. Lee began by thanking the committee for SCAODA's hard work on important substance

use issues. R. Lee then raised the issue that the member of the GCPD who represents SCAODA has not been in attendance. The GCPD would like to maintain a stronger relationship with SCAODA and would like for the current appointee to increase attendance, or for another SCAODA member be recommended to replace them. C. Ullstrup suggested Denise Johnson as someone who could be a strong asset in this role – given her commitment to SCAODA and drive for disability advocacy. K. Florek asked if there were any other committees that SCAODA members serve on that the committee should re-visit, to ensure attendance and that the interests of the Council are being represented. R. Stachowiak responded that he was only aware of the GCPD and Mental Health Council having SCAODA representatives.

## **5. Planning conference workshop**

C. Ullstrup previewed the PowerPoint used at the 2020 conference workshop. C. Ullstrup suggested that committee use this draft as a starting point and offered to take the lead on updating/polishing the presentation for this October's workshop. While previewing the slide deck, C. Ullstrup explained that previously each SCAODA committee presented their mission and goals. Similarly, she thought it would be good to include committee chairs again this year. The committee identified this as a topic to discuss in the September Council meeting. Regarding the slides about policy and advocacy (starting slide 23), previously this section was covered by Roger Frings. The committee discussed possibly asking R. Frings to aid in the presentation again, or for this section to be covered by J. Stegall.

## **6. Department of Health Services (DHS) Updates**

R. Stachowiak shared changes in the leadership of the Bureau of Prevention Treatment and Recovery (BPTR) in the coming weeks:

- Teresa Steinmetz is leaving her role as BPTR director August 29 to become the assistant commissioner of behavioral health for the Minnesota Department of Human Services.
- Ryan Stachowiak is leaving his role as manager of BPTR's Performance Management Section September 6 to become a stay-at-home dad to his two-year-old daughter.
- Amber Colby is leaving her role as supervisor of the Opioid Response Unit in BPTR's Substance Use Services Section July 30 to return to work in the nonprofit world.
- Shana Martindale is leaving her role as manager of BPTR's Children Youth and Families Section August 9 to return to direct practice as a therapist and spend more time with family.

## **7. Setting Agenda for September 6, 2024, Council Meeting**

- DOA to present on Housing Recovery Vouchers
- Prevention Committee to present on Psychoactive Hemp Derivatives Ad Hoc Report
- Report back on SCAODA Committee recommendations shared with DHS.
- 20th Annual Mental Health & Substance Use Recovery Conference
  - SCAODA workshop overview
  - Ask for committee involvement.
- WI lapse in Good Samaritan protections

## **8. Review of SCAODA Committee budget recommendations**

The meeting ran over time and the Executive Committee was unable to review committee budget recommendations in full. K. Dawson to create a table that lays out each recommendation, the committee it was submitted by, and connection to SCAODA goals. Executive committee will review the table, with its corresponding recommendations, and share with the broader SCAODA Council to provide input on at the September 6 meeting.

## **9. Adjournment**

J. Stegall moved to adjourn the meeting.

K. Florek seconded the motion to adjourn.

Motion carried; meeting adjourned at 1:12 p.m.

Prepared by: Kim Dawson on 8/6/2024.

These minutes are in draft form. They will be presented for approval by the governmental body on: 11/5/24