



State of Wisconsin

Assistive Technology Advisory Council

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Assistive Technology Advisory Council Executive Committee

April 22, 2025
9:00 A.M. to 10:00 A.M.

Meeting is available via **Zoom**:

<https://dhs.wi.zoomgov.com/j/1600467156>

And via phone:

(669) 254 5252

Meeting ID: 1600467156

Approved July 29, 2025

Meeting Minutes

Motion Items

Motion Item 1: Motion made by Jim Denham to approve the April 22, 2025 ATAC Executive Committee Agenda. Motion seconded by Cassie Frost. Motion carried.

Motion Item 2: Motion made by Cassie Frost to approve the January 16, 2025 ATAC Executive Committee Meeting Minutes. Motion seconded by Jim Denham. Motion carried.

Motion Item 3: Motion made by Jim Denham to adjourn the meeting. Motion seconded by Cassie Frost. Motion Carried.

Meeting Minutes

1. Welcome and Introductions

- Meeting called to order by Jim Denham at 9:05 A.M.
- Council Members Present: Jim Denham and Cassie Frost
- DHS Staff Present: Laura Plummer

2. Review and Approve the April 22, 2025 ATAC Executive Committee Meeting Agenda

<https://www.dhs.wisconsin.gov/atac/index.htm>

Motion made by Jim Denham to approve the April 22, 2025 ATAC Executive Committee Agenda. Motion seconded by Cassie Frost. Motion carried. **See Motion Item 1.**

3. Review and Approve the January 16, 2025 ATAC Executive Committee Meeting Minutes

- Motion made by Cassie Frost to approve the January 16, 2025 ATAC Executive Committee Meeting Minutes. Motion seconded by Jim Denham. Motion carried. **See Motion Item 2.**

4. Public Input on the State Plan for Assistive Technology (9:10 A.M. – 9:20 A.M.)

- No public comment

5. Review Meeting Agendas for ATAC Quarterly Meetings

- Invitation for the David Baker from the Missouri program to present at the May meeting.

6. Discuss Outreach Communications

- Discussion about communication options available to WisTech through DHS and from the AT Council directly. Jim will guide a conversation at the AT Council meeting to learn what platforms members and others use the most.

7. Motion to Adjourn

- Motion made by Jim Denham to adjourn the meeting. Motion seconded by Cassie Frost. Motion Carried. **See Motion Item 3.**

The purpose of this meeting is to conduct the governmental business outlined in the above agenda. The purpose of the Advisory Council is to provide advice and guidance to the WisTech Program and assure that it is in compliance with the provisions of the Assistive Technology Act (Tech Act) of 1998, as amended. Specifically, the Advisory Council will provide advice and guidance on the following:

- Submission of Wisconsin's State Plan for Assistive Technology (AT) to the U.S. Department of Health and Human Services, Administration for Community Living (ACL);
- Monitoring the WisTech program according to the State Plan for AT;
- Developing and maintaining collaborations with other agencies, organizations, and bodies providing AT services and devices throughout the State; and
- Monitoring of program data and outcomes.

The Council is administratively attached to the Department of Health Services. If you need an interpreter, alternate formats, or other accommodations to participate, please

contact Laura Plummer at 608-514-2513 or laura.plummer1@dhs.wisconsin.gov.
Phone: (669) 254 5252 Meeting ID: 1600467156