

**Approved Minutes of the  
Roofing & Waterproofing**  
State Apprenticeship Advisory Committee

**May 11, 2022**  
Department of Workforce Development, Madison,  
With Virtual Option

<b>Members Present</b>	<b>Employer/Organization</b>
Busalacchi, Chris	Schranz Roofing
Hanke, Jesse	Roofers Local 65
Nelson, Taylor	Roofers Local 65
Noffke, Ben	Noffke Roofing
<b>Members Absent</b>	<b>Employer/Organization</b>
Brenner, Nick	Roofers Local 65
Gorman, Travis	Roofers Local 11
Langer, Mark (Co-Chair)	Langer Roofing & Sheet Metal
McNulty, Dennis	Roofers Local 65
<b>Consultants &amp; Guests</b>	<b>Employer/Organization</b>
Badger, Richard	Bureau of Apprenticeship Standards
Emrick, Leigh	Associated Builders & Contractors
Moreno, Stephanie	WRTP/BIG STEP
Polk, David	Bureau of Apprenticeship Standards
Smith, Owen	Bureau of Apprenticeship Standards

1. The meeting was called to order at 10:03 a.m. by Mr. Owen Smith, in conformance with the Wisconsin open meeting laws.
2. Attendees introduced themselves. Mr. Smith recorded attendance. A quorum was present.
3. The committee reviewed the current roster. On the Employer side, a vacancy will be filled by ABC.
4. **Action:** the state committee approved the minutes as revised; the meeting started at 10:03 a.m.

## **5. Discussions**

### **a. BAS Director's Call with State Committees**

Director Polk reviewed that the Bureau convened the first Director's Call with State Committees this spring. The objective was to share updates pertinent to most or all committees in a single, virtual forum, to focus each state committee's individual meetings on its unique needs.

The forum was approved by the WI Apprenticeship Advisory Council. He asked attendees for feedback to share with the Council.

The state committee supported the Director's Call and the efficient format of committee meetings.

### **b. Modified format of state committee meetings**

Director Polk and Mr. Smith reviewed that the committee's meetings will include a virtual option and focus on the committee's unique needs. Director Polk emphasized that the committee could revisit topics from the Director's Call, if needed. Depending on the agenda, meetings may be much shorter.

The state committee supported the streamlined agenda and virtual option.

### **c. Pending review of Wisconsin Apprenticeship Manual**

Director Polk reported that the Manual was reviewed and approved by the Council's Policy and Standards Subcommittee. It will be reviewed by the full Council in June. Once the Council approves the revisions, it will become an official working draft and a 90-day public comment period will begin. After the 90-day public comment period, all input will go back to the subcommittee and the Council for final approval.

Director Polk added that the Bureau will make the original version, revised version, and a summary of changes available electronically.

Attendees did not have questions or comments.

### **d. Subsequent review of state committee standards**

Mr. Smith explained that the *Manual* provides the boilerplate language that constitutes 90% of each state committee's standards. Therefore, once the *Manual* is approved, BAS will update all state standards accordingly. He emphasized that the state committee's unique policies—such as its Exhibit A—will not change. Rather, those are always available for the committee to review at its discretion.

Attendees did not have questions or comments.

### **e. Other**

Director Polk and Mr. Smith noted that all agendas will include "Other," which the committee can use to discuss items from the Director's Call or other items pertaining to their programs but not listed elsewhere on the agenda.

Attendees did not have questions or comments.

6. The state committee reviewed the participant data and did not have questions or comments.
7. The meeting adjourned at 10:30 a.m. The Bureau will schedule the next meeting via electronic survey.

*Submitted by Owen Smith, Program & Policy Analyst*

Department of Workforce Development  
Employment and Training Division  
Bureau of Apprenticeship Standards  
201 E. Washington Ave., Room E100  
P.O. Box 7972  
Madison, WI 53707-7972  
Telephone: (608) 266-3332  
Fax: (608) 266-0766  
Email: DWDDDET@dwd.wisconsin.gov

STATE OF WISCONSIN  
  
Department of Workforce Development  
Tony Evers, Governor  
Amy Pechacek, Secretary-Designee  
Michele Carter, Division Administrator

May 9, 2022

TO: State Roofing and Waterproofing Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards; [Owen.Smith@dwd.wisconsin.gov](mailto:Owen.Smith@dwd.wisconsin.gov)

SUBJECT: State Roofing and Waterproofing Apprenticeship Advisory Committee meeting

DATE: Wednesday, May 11, 2022

TIME: 10:00 AM

LOCATION: Department of Workforce Development, Room H103  
201 E Washington Ave  
Madison, WI 53703

ACCESS: [Join the meeting virtually.](#)  
Or call in only: 608-571-2209; 316 461 47#

#### **TENTATIVE AGENDA**

1. Call the meeting to order.
2. Record attendees.
3. Review the roster.
4. **For action:** approve the minutes.
5. **Discussion Items**
  - a. Director's Call with State Committees
  - b. Modified format of state committee meetings
  - c. Review of the *Wisconsin Apprenticeship Manual*
  - d. Review of the state standards for construction occupations
  - e. Other
6. Review the program participants.
7. Adjourn.





This summary counts employers and apprentices, between 5/9/2022 and 5/9/2022 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:  
-Contract sector is 'Construction'.  
-Contract occupation code matches a occupation code assigned to committee.  
-Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
Report Total	79	13	16.5	1	1.3	69	87.3	10	12.7	16	10	62.5	6	37.5
Roofer and Waterproofor (0186638101002)	79	13	16.5	1	1.3	69	87.3	10	12.7	16	10	62.5	6	37.5

**Report Name** COM-01 State Committee  
Report

**Refresh Date** 5/9/22 12:52 PM

Wisconsin Bureau of Apprenticeship Standards

## State Committee Report by Sponsor & Occupation



This summary counts employers and apprentices, between 5/9/2022 and 5/9/2022 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Construction'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #7 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Sponsor Name Occupation	Apprentices								Employers					
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
<b>Report Total</b>	<b>79</b>	<b>13</b>	<b>16.5</b>	<b>1</b>	<b>1.3</b>	<b>69</b>	<b>87.3</b>	<b>10</b>	<b>12.7</b>	<b>16</b>	<b>10</b>	<b>62.5</b>	<b>6</b>	<b>37.5</b>
<b>ABC of Wisconsin (All)</b>	<b>10</b>	<b>4</b>	<b>40.0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>100.0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>100.0</b>
Roofer and Waterproofer (0186638101002)	10	4	40.0	0	0	0	0	10	100.0	6	0	0	6	100.0
<b>SE Wisconsin Roofing &amp; Waterproofing JAC</b>	<b>69</b>	<b>9</b>	<b>13.0</b>	<b>1</b>	<b>1.4</b>	<b>69</b>	<b>100.0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>100.0</b>	<b>0</b>	<b>0</b>
Roofer and Waterproofer (0186638101002)	69	9	13.0	1	1.4	69	100.0	0	0	10	10	100.0	0	0