



COUNCIL ON
PHYSICAL DISABILITIES

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CPD Quarterly Hybrid Meeting Minutes Access to Independence, Madison, WI

**Thursday, August 1, 2024
10:00 A.M. to 4:00 P.M.**

A. Action Items

- 1. Action Item:** DHS Support will send out the drafted 2023 Annual Report for members to review, provide feedback on and approve prior to the next CPD Executive Committee Meeting.
- 2. Action Item:** CPD Executive Committee will continue to develop the 2024 CPD Annual Report.
- 3. Action item:** DHS Support will draft a 2025-2027 State Plan for People with Physical Disabilities that includes items discussed and agreed upon during the meeting.

B. Motion Items

- 1. Motion Item:** Charles Vandenplas made a motion to approve the August 1, 2024, Quarterly meeting agenda. Karen Secor seconded the motion. Motion carried.
- 2. Motion Item:** Charles Vandenplas made a motion to approve the May 1, 2024, Quarterly meeting minutes. Jackie Gordon seconded the motion. Motion carried.
- 3. Motion Item:** Roberto Escamilla II made a motion to adjourn the meeting. Jason Ostrowski seconded the motion II made a motion to adjourn the meeting. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Ben Barrett, Chairperson

Council Members Present: Ben Barrett; Jeff Fox; Karen Secor; Jackie Gordon; Ramsey Lee; Roberto Escamilla II, Charles Vandenplas; Stacy Ellingen, Jason Ostrowski and Artrell Mason.

Council Members Absent (excused*): Ann Belisle; Stacy Ellingen*; Emma Thelke; Artrell Mason*; Jason Glozier.

Liaisons present: Taqwanya Smith, Department of Transportation; Jeremy Kaukl, Department of Safety and Professional Services; Nicholas Zouski, Department of Natural Resources; Liza Morrow, Board on Aging & Long-Term Care; and Wendy von Below, Department of Administration.

DHS Staff: Zachary Davenport, Jason Anderson, Lisa Sobczyk, Amber Mullet, Dustin Mullet, and Angela Brenna.

Guests: Tyler Wilcox, ILCW.

II. Meeting Called to Order

Ben Barrett, Chairperson, called the meeting to order at 10:02 A.M.

The meeting was held at Access to Independence in Madison, WI. It was also made available via phone at (669) 254-5252 and Meeting ID: 161 1786 1716 and via Zoom: <https://dhs.wi.zoomgov.com/j/16117861716>.

III. Review and Approve August 1, 2024, Quarterly Meeting Agenda

- Charles Vandenplas made a motion to approve the August 1, 2024, Quarterly meeting agenda. Karen Secor seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve May 1, 2024, Quarterly Meeting Minutes

- Charles Vandenplas made a motion to approve the May 1, 2024, Quarterly meeting minutes. Jackie Gordon seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for People with Disabilities, 2022-2024 (<https://www.dhs.wisconsin.gov/cpd/cpd-state-plan-2022-24.pdf>) or Issues Impacting People with Physical Disabilities (10:15 A.M.–10:25 A.M.)

- Jeff Fox, CPD Member, stated that there are continued issues with the services provided by WI Medicaid Non-Emergency Medical Transportation (NEMT) provider MTM. Jeff also stated that the transportation reimbursement mileage rate is too low.
- Ramsey Lee, CPD Member, shared information about contacts he made from Legal Action WI, and National Low Income Housing Coalition.

VI. Discuss and Develop CPD Annual Report

- Discussion was had about what to include in the 2023 Annual Report and 2024 Annual Report. Members shared that reports should include:
 - Conferences, events, and meetings attended by members.
 - Policies commented on or reviewed during the year.
 - Plain language.

- Emergency Preparedness Toolkits distribution, outreach, and activities.
- Dan Johnson Award recipients and ceremony.
- Committee Chairs write up a summary of actions, and goals (achieved, on-going.)
- CPD discussed using an infographic format for the CPD Annual Reports. Members stressed the importance of making sure the reports is written in plain language and uses the most up to date accessibility guidelines.
- DHS Support will send out the drafted 2023 Annual Report for members to review, provide feedback on and approve prior to the next CPD Executive Committee Meeting. See Action Item 1.
- CPD Executive Committee will continue to develop the 2024 CPD Annual Report. See Action Item 2.

VII. Draft 2025-2027 State Plan for People with Physical Disabilities

- CPD Members discussed items to include in the State Plan for People with Physical Disabilities. CPD reviewed and discussed continued goals from the 2022-2024 State Plan.
- CPD members identified the following topics were priority to the success and overall health and wellbeing of people with physical disabilities:
 - Emergency Preparedness; Employment; Living Independently, which includes Housing and Long-Term Support and Transportation.
- CPD discussed and decided to include infographics on the state plan that include WI disability data, a CPD Timeline and visual representation of advocacy activities across the state.
- CPD requested DHS staff write a summary of items to begin the Draft of the State Plan. The CPD Executive Committee will continue drafting the plan to bring to the full CPD for review at the next quarterly meeting. DHS Support will draft a 2025-2027 State Plan for People with Physical Disabilities that includes items discussed and agreed upon during the meeting. See Action Item 3.

VIII. Access to Independence Tour and Presentation

- CPD members received a tour of the Access to Independence facility and a presentation on Independent Living Services.

IX. CPD Liaison Updates

- **Taqwanya Smith, Wisconsin Department of Transportation**
 - DOT is partnering with the Office for Deaf and Hard of Hearing (ODHH) and Independence First to provide information in ASL.

- **Eva Kubinski, Wisconsin Department of Public Instruction:**
 - No report received.
- **Kristine Zuckrow, Wisconsin Department of Workforce Development:**
 - DVR is seeing an increase in referrals and applicants. Kristine Zuchrow shared quarterly reports on Consumers with physical disabilities receiving benefits counseling, rehabilitation technical services and training grants. DHS Support Staff shared reports via email with CPD prior to meeting. Kristine shared DWD hired Meredith Dressel for Central Management Team Administrator.
- **Jeremy Kaukl, Wisconsin Department of Safety and Professional Services:**
 - Shared that they are currently working on adopting the 2021 building codes from the ADA Guidelines for buildings and facilities covered under Title II.
- **Colleen Larsen, Wisconsin Technical College System:**
 - No updates.
- **Nicholas Zouski, Wisconsin Department of Natural Resources:**
 - Shared the success of accessible cabins but reported that most of the cabins have a wait list.
 - Shared that the Ramp for the Eagle Tower in Door County is complete. Eagle Tower has an 850 Feet accessible ramp. Nick shared that DNR tried to include budget updates for updating older inaccessible buildings but the funding was turned down.
 - Nick shared information about the DNR Disability Advisory Council, and invited members to attend once the next meeting is scheduled.
- **Wendy von Below, Department of Administration, Division of Facilities Development**
 - Wendy von Below introduced herself as the new liaison to CPD. She shared:
 - DOA serves people and other state agencies across the state. Our department has several key functions: we help the governor develop and implement the state budget, and we support other state agencies and their programs by offering services such as centralized purchasing and financial management. DOA is comprised of the following Divisions: Energy, Housing, and Community Resources; Enterprise Operations; Enterprise Technology; Executive Budget & Finance; Facilities & Transportation Services; Facilities Development; Gaming; Hearings and Appeals; Intergovernmental Relations; Legal Services; Personnel Management; WI State Capitol Polics; and STAR Program Office.

- **Liza Morrow, Board on Aging and Long-Term Care:**

- Liza Morrow introduced herself as the new liaison for BOALC.

X. CPD Committee Updates

- **Emergency Preparedness, Karen Secor**

- Karen Secor provided updates on CPD Emergency Preparedness Toolkit distribution and multiple outreach events. Karen shared that the Committee continues to do outreach through presenting online and in-person and planning on having exhibit booths at conferences.

- **Housing, Jeff Fox**

- Jeff Fox shared that he will be reaching out to other councils and committees to work on housing advocacy.

- **Employment and Health, Roberto Escamilla II:**

- No report.

- **Transportation, Charles Vandenplas**

- The Committee has invited Kyle Kleist, the Executive Director from the Center for Independent Living for Western WI to talk about the New Freedom Transportation Program, transportation legislation and other volunteer driver programs.

XI. Discuss 2025 Dan Johnson Award

- Members discussed continued plans for 2025 Dan Johnson Award.

XII. Discuss Next Council Quarterly Meeting Dates and Locations

- The CPD Members discussed having the next meeting be in-person in Eau Claire area.

XIII. Adjourn

- Roberto Escamilla II made a motion to adjourn the meeting. Jason Ostrowski seconded the motion. Motion carried. See Motion Item 3.

Meeting adjourned at 2:56 P.M.