

DHS 88 Adult Family Homes - Advisory Committee Meeting

Meeting Minutes

May 3, 2023 at 9:30 AM to 11:30 AM.

1. Welcome and DHS 88 Advisory Committee Check-in

Committee members and DHS staff introduced themselves. Committee member included: Susan Anderson, Michael Pochowski, Holly Pitas, Charlotte Moore, Lisa Davidson, Henry Anderson, Mike Soukup, DHS Staff included: Cheryl Bott, Pat Benesh.

2. Department to Receive Comments From Committee Members Regarding the Initial Draft Rule

The Committee completed a line-by-line review of DHS 88.37 (4) through DHS 88.40.

- No specific comments regarding linens, pets, and the annual review.
- Basic word smithing completed for DHS 88.38 Oxygen.
- Food services, question whether food obtained from a food kitchen is acceptable to use. Questions will be referred to DQA dietician.
- Committee recommend removing the word “palatable” as it is too subjective.
- Question whether dishes and utensils must be air-dried, is this necessary in a small facility?
- The Committee questions the cost of paper towels or hand dryers in place of a common towel in the kitchen. Is this necessary in a 4-bed home?
- No significant objections regarding Resident Records. A few questions and comments, the Committee recommends the rule write out the references, don't just use the regulatory reference. Questions regarding length of time to keep records.
- When the proposed rule says nursing care procedures, this includes care and services provided by a home health nurse or a hospice nurse.

Throughout the meeting Committee members asked questions and requested clarification for several provisions in the draft rule. DQA staff explained the reason why certain requirements were included in the draft. The Committee often provided substitute language for consideration by DHS and the substitute language was frequently accepted at the meeting. On other occasions, comments or recommendations made by the Committee were reviewed by DQA staff after the Advisory Committee Meeting. At the

beginning of the next meeting , DHS staff would provide draft language for Committee members to consider before moving on to the next section of the draft rule.

3. Scheduling of Additional DHS 88 Advisory Committee Meetings

The next DHS 88 Advisory Committee meeting was scheduled with the Committee for May 17, 2023 at 9:30 AM to 11:30 AM.