

## OPEN MEETING MINUTES

Name of Governmental Body: State EMS Board		Attending: See Below
Date: 06/03/2020	Time Started: 9:08 AM	Time Ended: 1:34 PM
Location: Zoom Meeting		Presiding Officer: Jerry Biggert
<b>Minutes</b>		

9:08 AM - Meeting called to order

- Roll call – Quorum present
- Introduction of new board members Justin Plessus & Amanda Bates
- Recognition recent departures of Mark Fredrikson & Chris Anderson
- Approval of previous EMS Board meeting minutes

*Minutes approval - previous meeting*

*Motion Everline - to approve previous EMS Board meeting minutes*

*Motion Second - Clark*

*Discussion – Laura attended virtually – please add to attendance*

*Vote – Unanimous approval*

- Public comment opportunity regarding Board agenda or special announcements  
Representative Amy Loudenberg
  - Thank you to the EMS board for their assistance
  - DHS 110 Concerns
    - Specifically, community EMS and its overdue development
    - Disappointment with DHS and time to develop/update DHS 110 rule
- Report from EMS Section Chief Lockhart, and Section Staff, with possible recommendations from EMS Board
  - Statewide COVID 19 response
  - Weekly web meetings with partners
  - Drafted emergency orders for renewal and licensure
  - E-Licensing transitioned to Amazon Web Services to facilitate better service & back-up of system
  - License renewal remains the extended date of 09/30/2020
  - 6710 practitioners renewed as of this date, 192 instructor II, and 82 services
  - Continuing education obtained between 07/01/2020 and 09/30/2020 and used to renew your 2018-2020 license cannot be applied to the 2023-2026 renewal.
  - CARES registry – new coordinator Lori Altonhopen
  - Dr. Collela & PAC have been working on state-wide protocols. Meetings to discuss the state-wide protocols with stakeholders have been planned for June 9, 16 & 23, 2020 at 3:00 PM and 7:30 PM. Need only attend one.
  - State-wide “EMS Town Hall Meetings” July 28<sup>th</sup> and the fourth Tuesday thereafter. Update on EMS in Wisconsin and then questions.
  - Lauren Shehan – new part time operations associate
  - Emma Brown – New data coordinator.
  - EMS State Plan – going through approval process. Through division and now in department process.
  - DHS 110 economic impact obtained in March. Over 350 public comments. Continuing the process to go forward. No timeline available.

- Today is the first NREMT “virtual” psychomotor exam process where the chief examiner will monitor the exam remotely.

Chair Biggert expressed his thanks for the communication from the office during the COVID response.

***State EMS plan approval***

***Motion West - to approve 2020-2022 State EMS Plan as presented by the office***

***Motion Second - Everline***

***Discussion - None***

***Vote – 9 approve, 1 abstain, 1 absent***

- Reports from Standing Committee Chairs with possible recommendations/action (see Committee Agendas for business items)
  - System Quality & Data (Dr. Eberlein/Chair)
    - BioSpacial monthly meetings continue
      - 10% decrease in call volume
      - Pockets of opiate overdoses increase
    - Discussion on data that would be helpful for services & ET3 needs
      - Pre-selected reports for services to compare against
    - Discussion on general public information needs
      - EMS Workforce data (recruitment and retention)
    - CARES Update
      - Concern- Duplication of data efforts since CARES does not pull from WARDS
      - No update on funding
    - Subgroup created to address strategies to increase data quality from data entry process – will work with training and education to formulate a strategy
- **Out of agenda order – Systems Management report on patient tracking**
  - Update by Jennifer Banke
  - EM Track is new vendor for patient tracking
  - Working on interface with WARDS
  - Implementation and training over next year
- EMS for Children (Dr. Kim/Dr. Browne/Chair)
  - Pediatric care coordinators
    - We have identified 125 local coordinators
  - Medical coordinators have been recruited and we will have a June 24 virtual meeting to discuss updates for the coordinators
  - Education and outreach, as most of our agencies are busy with covid-19 and education and outreach isn't a significant challenge for all of us
  - Trying to troubleshoot and come up with ways we can provide ongoing education for our providers out in the rural area and along with urban area as well.
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  - Trying our best to come up with ways so we can continue to provide pediatric education to providers.
  - Current WI-Train modules are being revised and are currently unavailable. We will advise when they return to service.

- We briefly discussed a policy statement that came out January 2020 regarding pediatric readiness and emergency medical services systems. We will use this document to identify issues in Wisconsin and help with our strategic planning.
  - Pediatric safe transport. Interim guideline has been released for each agency and state to implement, utilize, and improve transport.
  - Creating a two-page brochure that highlights the key aspects of safe transport of pediatrics.
  - We have drafted a interim guidance statement from EMC for the state of Wisconsin agencies.
  - Reviewed survey results for performance measure 2 & 3
  - We're developing a survey of the state of Wisconsin providers to really get a sense of how safe transport is being educated and how it's being practiced.
  - Discussion on pediatric DNR and POLST. Encourage trying to include into any legislative action/change.
- Education & Training (Brian Litza/Chair)
  - Met jointly with the PAC to discuss cross cutting issues
    - Discussed scope development and required training
    - Discussed how training should be developed and implemented as future scope developments occur
  - Report from WTCS office
    - COVID Modifications to NREMT exam process and instruction
    - Piloting new out of hospital scenario exam with Midstate Technical College and Fox Valley Technical College going well
    - Curriculum revision discussions and planning in progress
  - Update from EMS Training Center Advisory Council
    - Appreciated weekly calls from EMS office during COVID response
    - Majority of work has been around competency documents
  - DHS Update
    - Working on educational report from training centers to demonstrate performance
    - Desire to post NREMT scores by training center
    - Pearson Vue “at home” exams for EMT & AEMT
    - Working on educational contingency plan to implement in state of emergency going forward
    - Working on rolling out the out of hospital scenario exam training for all training centers and working with ImageTrend to manage paperwork process in e-licensing
  - Remainder of discussion revolved around the scope and curricula development.
  - Bringing forth recommendation from the committee to discuss the hours for training to assist in development of curricula.
    - Document shared identifying the following proposed hours for curricula development based on 2020 scope of practice
      - EMR – Current 49/76 – proposed 144
      - EMT – Current 180 – proposed 252
      - AEMT – Current 150 – proposed 216
    - Robust discussion regarding implications of hours
    - Final decision to continue to investigate hours at the EMR level

***Motion West - Board approval to develop the new curricula based on the hours presented with the understanding that it may not be the final designated hours for each level.***

***Motion Second - Clark***

***Discussion – robust discussion regarding hours, skills, and meeting the needs of providers.***

***Motion Revision West – Board approval to develop the new curricula based on only the required skills identified in the 2020 scope of practice for all levels.***

***Second Revision acceptance – Dr. Clark***

***Vote – Unanimous approval***

***Motion Carried***

- Physician’s Advisory Committee (PAC) (Dr. Steven Zils/Chair)
  - Dr. Zemple provided an update on revisions to Do not Resuscitate (DNR) and Provider Orders for Life-Sustaining Treatment (POLST) orders.
    - Key suggestions for change include:
      - Selective treatments
      - Comfort care
      - Reciprocity
      - Bracelet and electronic registry
      - Suggestion from Dr. Kim to include pediatric patients to be eligible for both DNR and POLST.
      - Suggestions to implement changes through statute and rule revisions - Representative Amy Loudenberg & Representative Gary Hebl may be interested in supporting this initiative.

***Motion - forwarded by PAC to support the recommendations regarding the DNR/POLST updates and revisions.***

***Second – not required***

***Discussion – none***

***Vote – unanimous approval***

***Motion Carried***

- Good discussion with Education and Training Committee regarding scope and curricula
  - Dr. Colella shared and reviewed the updated EMS no transport guideline and the guiding principles on termination of resuscitation documents.
  - Statewide protocols looking at final discussion on narrative or flow chart format. Also, discussion on mobile phone application in addition to print versions.
  - Brief discussion regarding COVID 19 as it relates to specimen collection and vaccination. It should be written into scope. We will be working on training module for this item.
- System Management & Development (Dr. Clark/Chair)
    - Discussed a best practice guidance document to the committee regarding body disposition after field termination. Will work on it at the committee level then bring to board in the future.
    - Discussion on EMS Hospital diversions and EMS personnel onboarding. With COVID 19 no further progress on this issue.
    - Reviewed the Federal Healthcare Resiliency Task Force, EMS Pre-hospital team COVID consideration strategies and resources for EMS crisis standards of care. Straight-forward

and can stand on its own. Committee recommended it be sent to all service for use in their local plans.

***Motion - recommended by Systems committee for the EMS office to send document out to the EMS services to use by service and medical directors to develop local crisis standards of care.***

***Second – not required***

***Discussion – none***

***Vote – unanimous approval***

***Motion Carried***

- Discussion regarding pandemic planning and dissemination of information. Ask to include representative groups to be part of the dissemination of information for pandemic planning and operation. Discussion included asking Doug Hill to participate/consult on crisis standards of care.
  - The committee would like to create a survey to distribute to the Wisconsin EMS agencies to assist in a gap analysis and review regarding the continuing pandemic response.
  - Encourage local EMS agencies to reach out to public health departments to help with vaccinations and testing.
- Discuss COVID-19 Response since March EMS Board Meeting & Fall virus resurgence planning
    - Nothing addressed
  - Review with planned approval of sample policies required by DHS 110.35 (e) 1-6 (Clark)
    - No update available
  - Report on Health Care Coalition State Advisory Committee (Clark)
    - Looking for new health emergency systems coordinator.
    - There were two additional health preparedness program grants that were given out in regards to COVID
    - Discussed crisis standards of care. Advised the secretary's office regarding this standard and will be the starting point of further development of crisis standards of care.
  - Update with possible recommendations regarding Medicaid reimbursement rates/ Ground Emergency Medical Transport (GMT) reimbursement initiative (Sechler)
    - GMT Stakeholder groups still meeting. Looking to model Illinois for legislation.
  - Discuss Federal Emergency, Triage, Treat, and Transport (ET3) Model and State Implications (Biggart/Sechler)
    - ET3 Model - total of 4 entities were recognized or accepted within Wisconsin two were labeled under Minnesota. Mayo and Tri-State ambulance and then Baraboo Ambulance and Milwaukee County. Things are on hold because of COVID.
  - Review of applicants for EMS Board Standing Committees with discussion if needed.
    - Various candidates for subcommittee positions presented themselves to the board for consideration.
  - Electronic vote to determine EMS Board Standing Committee Members for a 1-year term. Vote outcomes will be revealed once outcome provided by EMS Office and certified by EMS Board Chair
    - Voting commenced for subcommittee positions.
    - Results are as follows:

- EMS Systems Quality and Data Committee
  - Robert Schafer
  - Matthew Pinsoneault
  - Jacob Schultz
  - Christopher Walters
  - Ryan Homman
  - Ryan Hueser
  - Tyler Mueller
  - Jordan Pullen
  
- Education And Training
  - Kelly Bechel
  - Jeff Matcha
  - Steven Bakos
  - Ken Bartz
  - Jason Joling
  - Michael Lubbert
  - Keith Melvin
  - Alyssa Cahoon
  
- System Management and Development
  - Chris Anderson
  - Nick Eastman
  - Dana Sechler
  - Dan Pojar
  - Carrie Meier
  - Aaron LeClair
  - Joshua Parish
  - Nick Romenesko
  
- EMS Physician Advisory Committee
  - Tom Grawey
  - Manuel Mendoza
  - Mark Schultz
  - Robert Zemple
  - Kacey Kronenfeld
  - Sean Marquis
  
- Update & Discuss Status of overdose Initiatives in Wisconsin & Role(s) that the EMS
  - Anecdotal increase in overdoses
  
- Board can serve in assisting with the Initiative (standing item) (Biggart)
  - Telemedicine and ET3 are important to EMS as we go forward
  
- Legislation Updates Report on EMS Topics (standing item) (Biggart)
  - Limited actions/meetings other than emergency COVID legislation
  - PTSD Legislation pending

- COVID funding supplements to EMS/Healthcare
- WI DOR - No plans to cut shared revenue this year
- Discuss new EMS equipment concepts with possible recommendation as applicable (standing item)
  - None noted
- Update Regarding Behavioral Health and Wellness of EMS Workers (standing item) (Ridings)
  - Nothing to report
- Update on EMS Board committee structure, committee roles and responsibilities, and committee leadership (Biggart)
  - Structure and leadership will be updated based on elections
  - Will plan strategic planning meeting to assure work is appropriate for the next year
- Present modifications to EMS Board Operating Document with potential action
  - Reviewed “red line version” of operating document
    - Principle officers elected every year
    - Review charges/direction for each committee
    - No interest in changing meeting format at this time

***Motion – Plessus – accept the updates as identified in the “red Line” version of the EMS Board Operating Document as discussed.***

***Second – Everline***

***Discussion – none***

***Vote – unanimous approval***

***Motion Carried***

- September 01 & 02, 2020 EMS Board Meeting Logistics
  - Will most likely be a Zoom meeting again
- Discuss and Develop Future New Business
  - Pediatric restraint systems for safe transport in ambulance
- Election of EMS Board Leadership 2020-2021 (Chair, Vice Chair, & Secretary)
  - Acclimation vote for Jerry Biggart for chair, Greg West for Vice Chair, and Brian Litza for secretary

***Motion – West - Move for a unanimous ballot that Jerry Biggart retains a position of chair for an additional year.***

***Second – Plessus***

***Discussion – none***

***Vote - unanimous approval***

***Motion Carried***

***Motion – Biggart - Move for a unanimous ballot Greg West for vice chair.***

***Second – Plessus***

***Discussion – none***

***Vote - unanimous approval***

***Motion Carried***

*Motion – West - Move for a unanimous ballot Brian Litza for secretary.*

*Second – Albert*

*Discussion – none*

*Vote - unanimous approval*

*Motion Carried*

- Closed session
  - No business for closed session

*Motion – Bantes – to adjourn.*

*Second – Albert*

*Discussion – none*

*Vote - unanimous approval*

*Motion Carried*

Meeting ended 1:34 PM

Attendance:

**Board Members**

- Jerry Biggart
- Justin Pluess
- Brian Litza
- Greg West
- Timothy Bantes
- Michael Clark
- Dustin Ridings (Absent)
- Cheris Eberlein
- Amanda Bates
- Steve Zils
- Laura Albert

**Government Representatives**

- Mark Lockhart – DHS Representative
- M Riccardo Colella – State EMS & Trauma Medical Director
- Michael Kim – EMS For Children
- Timothy Weir – Wisconsin Technical College System

Prepared by: Brian Litza on 06/05/2020

Minutes presented and approved without changes or corrections by the governmental body on: 09/02/2020