

## OPEN MEETING MINUTES

Instructions: [F-01922A](#)

Name of Governmental Body: EMS Board-System Management & Development Committee			Attending: Separate list compiled by DHS EMS Section.
Date: 3/3/2020	Time Started: 9:08am	Time Ended: 11:44am	
Location: Alliant Energy Center, Madison, WI			Presiding Officer: Dr. Michael Clark (Committee Chair)

### Minutes

1. Welcome and committee member check-in. Meeting called to order at 9:08am.
2. Roll Call of committee members.
3. Motion to approve December 3, 2019 committee meeting minutes made by Nick Eastman, second by Dustin Ridings. No discussion. All in favor, motion carries.
4. General updates to NEMT broker contract. The state awarded a new contract to Logisticare, but it is being protested by the current broker, MTM, Inc.
5. Discussion on committee recommendations relating to best practices for EMS personnel onboarding. Committee agreed the goal is to take a new EMT, make them a competent provider, and a good employee. Onboarding process is different throughout Wisconsin, depending on the agency. Committee members will survey services of different sizes and types, and come up with a sample onboarding procedure using best practices from around Wisconsin.
6. Discussion on preceptor qualifications. Committee will table this topic until the DHS 110 revisions are complete.
7. Discussion on hospital diversions. This topic has been in the media at times recently. Some have called for a statewide regulation of hospital diversion policies. The committee does not have a position at this time. We will watch the issue going forward.
8. No update on critical care transport guidelines. Workgroup will look at meeting again.
9. Statewide protocol project is still progressing. Nothing noteworthy at this time.
10. Discussion of COVID-19
  - a. Committee will work on best practices and crisis standards of care to be used during any pandemic.
  - b. Review of how to handle requests for EMS when resources are not available – remember that during a pandemic, our EMS providers may become patients themselves, which would reduce availability.
  - c. Consider developing caller screening tools to be used by PSAPs. These can be used to drive triage changes and decisions.
  - d. Assess capacity, including PPE availability and supply chain stability.
  - e. This is an opportunity to re-think the entire response process. We may be facing a situation where not every caller will receive an ambulance response, nor will they always be transported to an emergency department.
  - f. Consideration must be given to how and when EMS providers may need to be quarantined.
  - g. Consider resources that can be given to callers if they will not be receiving an EMS response right away.
  - h. There will be some assistance from the state for obtaining supplies and equipment, but it is important to know those supplies will be limited.
  - i. The Committee decided that it would be very important to make sure services use reliable sources for information, such as CDC and DHS. We must not rely on media reports or speculation.
  - j. The Committee agreed that communication will be of the utmost importance. Especially if things begin to change weekly, or even daily. Consistency among services and providers will also be very important.
11. Motion to adjourn made by Nick Romenesko, second by Nick Eastman. Meeting adjourned at 11:44am.

Prepared by: Anderson, Christopher on 4/28/2020.

These minutes are in draft form. They will be presented for approval by the governmental body on: 6/2/2020

Minutes approved 6/2/2020 at System Management and Development Committee Meeting