

August 22, 2023

**TO:** Electric Utility State Apprenticeship Advisory Committee Members

**FROM:** [Owen Smith, Bureau of Apprenticeship Standards](#)

**SUBJECT:** Electric Utility State Apprenticeship Advisory Committee meeting

**DATE:** Wednesday, October 11, 2023

**TIME:** 10:00 a.m. – 12:00 p.m.

**ACCESS:** [Attend virtually.](#)

**Attend via phone.**

Call: 608-571-2209.

Enter code: 150 135 229#.

**Attend in person.**

Department of Workforce Development, Room F105  
201 E. Washington Ave.  
Madison, WI 53703

**AGENDA**

*Public comment will occur only when noted, after committee discussion and prior to committee action.*

1. Call the meeting to order.
2. Introduce and record attendees.
- 3. Housekeeping, with potential action**
  - a. Review the roster.
  - b. Approve the minutes.
- 4. Discussion, with potential action (public comment)**
  - a. Policies identified in spring for potential revision
- 5. Discussions, without action**
  - a. Questions from the Director's Call.
  - b. Revised Exhibit A for Electric Line Worker
  - c. Other
6. Review program participants.
7. Adjourn.



Draft minutes of the  
**Electrical Utility**  
State Apprenticeship Advisory Committee

**May 11, 2023**  
Department of Workforce Development, Madison,  
w/ Virtual Option

<b>Members Present</b>	<b>Employer / Organization</b>
Burke, Lance	Dairyland Power Co-operative
Chartier, Chris	WPPI Energy
Mignon, Matt	Madison Gas & Electric
Muench, Mark	Alliant Energy
Tremaine, Todd	City of Oconomowoc Utilities
<b>Members Absent</b>	<b>Employer / Organization</b>
DeGraves, Jeff	Wisconsin Public Service
Kumm, Nicholas	Marshfield Utilities
Nitek, Jeremy	Dairyland Power
Reinceck, Scott	IBEW Local 2150
<b>Consultants &amp; Guests</b>	<b>Employer / Organization</b>
Herber, Ryan	Bureau of Apprenticeship Standards
Jungwirth, Christina	Northeast Wisconsin Technical College
Nowak, Raquel	Bureau of Apprenticeship Standards
Polk, David	Bureau of Apprenticeship Standards
Smith, Owen	Bureau of Apprenticeship Standards
Stuart, Dave	Milwaukee Area Technical College
Horvath, Stephen	Moraine Park Technical College
Vang, Long	Bureau of Apprenticeship Standards

1. The meeting was called to order at 10:03 a.m. by Mr. Owen Smith in conformance with the Wisconsin Open Meeting Law.
2. Attendees introduced themselves. Mr. Smith recorded attendance. A quorum was present.

### **3. Old Business**

#### **a. Review the roster.**

The committee verified that the roster is current.

#### **b. Approve the minutes.**

The state committee approved the minutes as written.

#### **c. How are the revised work processes for Electric Line Worker working?**

The state committee replied that the revised work processes seem to be working well and recommended checking in this fall, one year after the implementation.

### **4. New Business**

#### **a. Review the revised template for state standards.**

Mr. Smith discussed the three objectives of revising the state standards: incorporate the revised content and terms from the Wisconsin Apprenticeship Manual; incorporate updated policies from the Department of Labor; and cite policies as established by the Manual or the state committee.

Mr. Smith explained that the revised table of contents reflects the operational scope of state committees: they establish minimum standards but are not parties to the apprentice contract. Section one included policies for state committees established in the Manual; section two included policies established by the state committee.

Policies that pertain to sponsors, such as evaluating and completing apprentices, were omitted; they will be addressed in the revised template for sponsors.

Attendees did not have questions or comments.

#### **b. For action: verify policies established by the state committee.**

*Action: the state committee verified that its policies were included in the revised template*

#### **c. For action: identify policies established by the state committee to revise in fall**

*Action: the state committee recommended reviewing these policies in the fall*

- Minimum age of applicants
- The applicant must have the ability to obtain a CDL.
- The employe must have been in business at least one year (the committee recommends being able to train apprentice immediately, especially if previous companies merged).
- Requirements for supervision

**d. Questions from the Director's Call.**

Mr. Smith reminded the committee that the Bureau will share apprenticeship-wide updates on the Directors' Call so each committee's individual meeting will be dedicated to its unique policies. However, the Bureau will include this topic on each agenda to ensure committees have an opportunity to ask follow-up questions, if needed.

Attendees did not have questions or comments.

**e. Communicating state committee meetings to the public**

Mr. Smith reported that he will discontinue cc'ing non-members on courtesy notifications of state committee meetings for appointed members. He reminded attendees that state committee meetings are open to the public and posted publicly; therefore, sending courtesy copies to non-members is unnecessary. He will continue emailing a courtesy meeting invitation to appointed members, who are welcome to forward it to colleagues. Non-members must check the websites.

Attendees did not have questions or comments.

**f. Other**

Attendees did not have questions or comments.

6. The state committee reviewed the participant statistics and did not have questions or comments.
7. The meeting adjourned at 2:15 p.m. The Bureau will determine the next meeting via electronic survey.

*Submitted by Owen Smith, Senior Analyst, Wisconsin Apprenticeship*





This summary counts employers and apprentices, between 8/22/2023 and 8/22/2023 with contract status as Active & Unassigned in occupation(s) associated with this committee.

Report is based on apprentice contracts where:

- Contract sector is 'Utilities'.
- Contract occupation code matches a occupation code assigned to committee.
- Contract sponsor is the employer.

Note: Employers active in more than one occupation or committee can cause Column #3 totals at the Committee or State level to deviate from the summed total of the individual occupation or committee rows.

Occupation	Apprentices									Employers				
	Total	Minority		Females		Union		Non-Union		Total	Union		Non-Union	
		#	%	#	%	#	%	#	%		#	%	#	%
1	2	3	3a	4	4a	5	5a	6	6a	7	8	8a	9	9a
<b>Report Total</b>	<b>344</b>	<b>9</b>	<b>2.6</b>	<b>2</b>	<b>.6</b>	<b>221</b>	<b>64.2</b>	<b>123</b>	<b>35.8</b>	<b>94</b>	<b>33</b>	<b>35.1</b>	<b>64</b>	<b>68.1</b>
Electric Line Worker (00-0000.00)	304	9	3.0	1	.3	207	68.1	97	31.9	86	31	36.0	56	65.1
Metering Technician (00-0000.00)	32	0	0	1	3.1	11	34.4	21	65.6	21	5	23.8	16	76.2
Substation Electrician (00-0000.00)	8	0	0	0	0	3	37.5	5	62.5	5	1	20.0	4	80.0



## Historical Report by Year

Report Period: 2023\* and Previous -10 Years

*Current year is YTD data as of Run Date: 08/22/2023		
Run Date: 08/22/2023		
State Electric Utility Committee		
Sponsored Trade Group(s): Utilities		
Year	Active Apprentices	Active Sponsors
2013	146	53
2014	157	59
2015	221	74
2016	265	88
2017	278	83
2018	367	91
2019	336	86
2020	274	77
2021	248	82
2022	270	85
2023	309	92

